



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt STEAM
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Please note location change: Board of Education meeting will be held at Cajon Park School, 10300 Magnolia Avenue, Santee, CA 92071. The August 7th meeting will be held at the Educational Resource Center (ERC). All meetings will begin at 7:00 p.m.

Cajon Park School
Multi-Purpose Room
10300 Magnolia Avenue
Santee, California

BOARD OF EDUCATION REGULAR MEETING AGENDA July 17, 2018

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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| A. | OPENING PROCEDURES – 7:00 p.m. | 6 |
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| | 2. District Mission | |
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| | <i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i> | |
| D. | CONSENT ITEMS | 15 |
| | <i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i> | |

Superintendent

- | | | |
|-------------|---------------------------------------------------------------------------------------------------------|----|
| 1.1. | <u>Approval of Minutes</u> | 16 |
| | It is recommended that the Board of Education approve meeting minutes with any necessary modifications. | |

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

Business Services

- 2.1. Approval/Ratification of Travel Requests** 33
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Purchase Orders** 35
It is recommended that the Board of Education approve/ratify purchase orders issued June 1, 2018 through June 30, 2018.
- 2.3. Approval/Ratification of Expenditure Warrants** 43
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of June 2018.
- 2.4. Acceptance of Donations, Grants, and Bequests** 45
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.5. Approval of Consultants and General Service Providers** 46
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 48
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of May 2018.
- 2.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement** 54
It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending June 30, 2018.
- 2.8. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation** 55
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.9. Authorization to Sell/Dispose of Surplus Items** 56
It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$150 and authorize the sale or disposal of them in accordance with the recommended terms.
- 2.10. Adoption of Resolution No. 1819-02 to Authorize Participation in the California Energy Commission's School Bus Replacement Program** 59
It is recommended that the Board of Education adopt Resolution No. 1819-02 authorizing participation in the California Energy Commission's School Bus Replacement Program.
- 2.11. Approve/Ratify Award of Informal Bid through the CUPCCAC Process for Replacement of Playground Decomposed Granite at Seven Sites** 61
It is recommended that the Board of Education approve/ratify award of the CUPCCAC informal bid to Kirk Paving, Inc. for the base bid and all alternates.
- 2.12. Adoption of Resolution No. 1819-03 to Authorize Piggyback on the South County Support Services Agency Bid #14005 for Purchase of a School Bus** 62
It is recommended that the Board of Education adopt Resolution No. 1819-03 authorizing the procurement of a school bus through the South County Support Services Agency piggybackable bid.

- 2.13. Adoption of Resolution No. 1819-04 to Authorize Piggyback on the Waterford Unified School District Bid #01/17 for Purchase of School Buses** 64
It is recommended that the Board of Education adopt Resolution No. 1819-04 authorizing the procurement of school buses through the Waterford Unified School District piggybackable bid.
- 2.14. Award of Bids For Low Impact Development (LID) Storm Water Landscape DROPS (2) Projects at Five Sites** 66
It is recommended that the Board of Education award all bids to Blue Pacific Engineering, Inc. as follows:
- | | |
|---------------------|----------|
| Chet F. Harritt | \$48,500 |
| PRIDE/Carlton Hills | \$12,750 |
| Carlton Oaks | \$33,400 |
| Cajon Park | \$26,625 |

Educational Services

- 3.1. Adoption of the Local Control Accountability Plan (LCAP) Federal Addendum for 2018-19** 68
It is recommended that the Board of Education adopt the Local Control Accountability Plan Federal Addendum for 2018-19.
- 3.2. Approval of Annual Evaluation of the Alternative Education School** 70
It is recommended that the Board of Education approve the 2017-18 Annual Evaluation of the Santee School District Alternative Education School.
- 3.3. Approval of Nonpublic Agency Master Contract with ABA Education Foundation for Behavioral Support** 83
It is recommended that the Board of Education approve the 2017-2018 Annual Evaluation of the Santee School District Alternative Education School.
- 3.4. Approval of Nonpublic School Individual Services Agreement with Asetline School for Children Nonpublic School Services** 84
It is recommended that the Board of Education approve the Nonpublic School Individual Services Agreement with Asetline School for one student for the period of July 1, 2018 through June 30, 2019.
- 3.5. Approval of Nonpublic School Master Contract with San Diego Center for Children Nonpublic School Services** 85
It is recommended that the Board of Education approve the Nonpublic School Individual Services Agreement with San Diego Center for Children School for one student for the term of July 1, 2018 through June 30, 2019.
- 3.6. Approval of Nonpublic School Master Contract with The Institute for Effective Education Nonpublic School Services** 86
It is recommended that the Board of Education approve the Nonpublic School Master Contract with The Institute for Effective Education for two students for the term of July 1, 2018 through June 30, 2019.
- 3.7. Approval of Nonpublic Agency Master Contract with Vista Hill Learning Assistance Center and GPS Services for Educationally Related Mental Health Services (ERMHS)** 87
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with Vista Hill Learning Assistance Center and GPS Services for ERMHS for the term of July 1, 2018 through June 30, 2019.
- 3.8. Approval of Student Teaching Agreement with San Francisco State University** 89
It is recommended that the Board of Education approve the Student Teaching Agreement with San Francisco State University.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 94
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Short Term Summer Positions** 96
It is recommended that the Board of Education approve the short-term summer positions.
- 4.3. Approval of Memorandum of Understanding with Draw from Within (DFW) Therapy Services to Support Military Students** 97
It is recommended that the Board of Education approve the MOU with Draw from Within for therapy services to support military students.
- 4.4. Approval of Memorandum of Understanding with Jewish Family Services to Provide Parenting Series** 102
It is recommended that the Board of Education approve the MOU with Jewish Family Services to Provide Parenting Series.
- 4.5. Approval of Memorandum of Understanding with Commander Naval Region Southwest, Fleet and Family Readiness** 105
It is recommended that the Board of Education approve the MOU with Commander Navel Region Southwest, Fleet and Family Readiness.
- 4.6. Approval of Memorandum of Understanding with Rady Children's Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program** 112
It is recommended that the Board of Education approve the MOU with Rady Children's Hospital and RCHHC for the early, periodic screening, diagnosis and treatment of EPSDT program.

E. DISCUSSION AND/OR ACTION ITEMS 115
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. Appointment of Vice Principal** 116
It is recommended that the Board of Education approve the appointment of Melynda Pezone as vice principal effective August 1, 2018.

Business Services

- 2.1. Approval of Monthly Financial Report** 117
It is recommended that the Board of Education approve the Monthly Financial Report for May 2018.

F. BOARD POLICIES AND BYLAWS 120

- 1.1. Second Reading: Revised Board Policy and Administrative Regulation 5141.31, Immunizations** 121
Revised Board Policy and Administrative Regulation 5141.31, Immunizations, is being presented as a second reading and request for approval.

G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	130
H.	CLOSED SESSION	130
1.	<u>Conference with Legal Counsel - Anticipated Litigation</u> (Gov't. Code § 54956.9) - One Case	
2.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose:</i> Negotiations <i>Agency Negotiators:</i> Tim Larson, Assistant Superintendent <i>Employee Organizations:</i> Santee Teachers Association (STA); and Classified School Employees Association (CSEA)	
3.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
I.	RECONVENE TO PUBLIC SESSION	130
J.	ADJOURNMENT	130

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for August 7, 2018, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ El-Hajj
___ Fox
___ Burns
___ Ryan
___ Levens-Craig

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome

2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the July 17, 2018, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Schedule of Upcoming Events

DEVELOPER FEES COLLECTION REPORT
2017-18
CUMULATIVE THROUGH June 30, 2018

Residential Rate: \$2.16 per square foot - effective 6/19/16 - 6/19/18; \$2.35 per square foot - effective 6/20/18
Commercial Rate: \$0.35 per square foot - effective 6/19/16 - 6/19/18; \$0.38 per square foot - effective 6/20/18
Self Storage Rate: \$0.15 per square foot - effective 6/19/16 - 6/19/18; \$0.07 per square foot - effective 6/20/18

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	Parcels 384-223-01-00 thru 384-223-14-00	07/10/17	28,278	\$61,080.48	PA
	X	1011 Pepper Drive	07/31/17	565	\$1,220.40	PD
	X	9624 West Hartland Circle	08/10/17	582	\$1,257.12	RS
	X	10695, 10689, 10683, 10682, 10688, 10694 Cobble Ct.	10/04/17	16,168	\$34,922.88	HC
	X	10677, 10671, 10665, 10664, 10670, 10676 Cobble Ct.	10/04/17	15,876	\$34,292.16	HC
	X	10659, 10653, 10647, 10646, 10652, 10658 Cobble Ct.	10/04/17	16,224	\$35,043.84	HC
	X	10707, 10683, 10713 Braverman Drive	10/04/17	7,618	\$16,454.88	HC
	X	10707, 10701, 10700, 10706, 10712 Cobble Ct.	10/04/17	12,970	\$28,015.20	HC
	X	9039 Willowgrove Circle	10/31/17	1,325	\$2,862.00	CH
	X	8604, 8605, 8608, 8609, 8612, 8613 Arlington Way and 8652, 8656, 8660, 8664, 8668 Camden Dr.	11/13/17	22,707	\$49,047.12	CFH
	X	8604, 8605, 8608, 8609, 8612, 8613 Corniskey Way and 8640, 8644, 8648 Camden Dr.	11/13/17	19,102	\$41,260.32	CFH
	X	8612, 8616, 8620, 8624, 8628, 8632, 8636 Camden Dr.	11/13/17	14,571	\$31,473.36	CFH
	X	8604, 8605, 8608, 8609, 8613 Ebbets Way and 8672, 8676, 8680, 8684 Camden Dr.	11/13/17	18,582	\$40,137.12	CFH
	X	1286 Walnut Ln.	12/04/17	2,340	\$5,054.40	PD
	X	10137 Pinewood View	12/05/17	919	\$1,985.04	CP
	X	8501, 8502, 8504, 8505, 8506, 8507, 8508, 8509 Sandstone Place	12/05/17	16,198	\$34,987.68	CO
	X	8830, 8836, 8842, 8848, 8854, 8860 Hightail Dr.	12/05/17	16,024	\$34,611.84	CO
	X	8880 Weston Rd. (Recreation room)	12/05/17	2,146	\$751.10	CO
	X	Adjustments to: 8677, 8683, 8689 Toyopa Ct.	12/05/17	215	\$464.40	CO
	X	8829, 8835, 8841, 8847 Hightail Dr. 8808, 8814, 8818, 8822, 8828, 8832, 8838, 8844, 8850, 8854, 8860, 8866, 8872 Weston Rd.	12/06/17	42,157	\$91,059.12	CO
	X	10021 Ashdale Lane	12/08/17	1,235	\$2,667.60	RS
	X	8705, 8711, 8717, 8723, 8729, 8741, 8747, 8753, 8759, 8765, 8771, 8777, 8783, 8789, 8795, 8801, 8807 Weston	12/08/17	52,641	\$113,704.56	CO
	X	8724 Big Rock Road	12/20/17	692	\$1,494.72	CFH
	X	8637, 8639, 8641, 8643 Fanita Drive	12/21/17	8,040	\$17,336.40	PA
TOTAL PAGE 1					\$681,183.74	

- *Additional square footage (total is over 500 square feet)
- ** Fee Exempt - Senior / Elder Care Facility
- *** Fee Exempt - Less than 500 square feet
- **** Fee Exempt - Religious Facility

DEVELOPER FEES COLLECTION REPORT
2017-18
CUMULATIVE THROUGH June 30, 2018

Residential Rate: \$2.16 per square foot - effective 6/19/16 - 6/19/18; \$2.35 per square foot - effective 6/20/18
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Self Storage Rate: \$0.15 per square foot - effective 6/19/16 - 6/19/18; \$0.07 per square foot - effective 6/20/18

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8842 Olive Lane, Units 1-18	01/08/18	23,364	\$50,466.24	PA
	X	8866, 8867, 8872, 8875, 8878, 8884, 8887, 8890 Hightail Dr.	01/18/18	21,841	\$47,176.66	CO
	X	8504, 8505, 8507, 8508, 8509, 8639, 8641 Goldfield Ln	01/18/18	14,274	\$30,831.84	CO
	X	8850, 8851, 8855, 8856, 8859, 8860, 8861, 8862, 8865, 8866, 8869, 8870, 8873, 8874, 8877, 8878 Trailridge Ave	01/19/18	39,946	\$86,283.36	CO
	X	9448 Knowlton Court	01/29/18	552	\$1,192.32	CH
	X	8813, 8825, 8831, 8837, 8843, 8849, 8855, 8861, 8867, 8873 Weston Rd.	01/30/18	30,167	\$65,160.72	CO
	X	8901, 8905, 8909, 8913, 8917, 8921, 8925 Trailridge Ave.	01/30/18	23,934	\$51,697.44	CO
	X	9336 Abraham Way	02/16/18	546	\$191.10	HC
	X	10080 Pebble Beach Drive	02/22/18	734	\$1,585.44	CO
	X	8896, 8897, 8902, 8903, 8908, 8909, 8914, 8915, 8920, 8926 Hightail Dr.	03/08/18	27,204	\$58,760.64	CO
	X	8502, 8508 Olivine Row, 8631, 8633, 8635, 8637 Boulder Vista	03/08/18	11,544	\$24,935.04	CO
	X	10103 Timberlane Way	03/23/18	1,182	\$2,553.12	RS
	X	8549 Fanita Drive	04/16/18	536	\$1,157.76	PA
	X	9955 Mission Gorge Road	04/17/18	4,600	\$1,610.00	RS
	X	8604, 8606, 8608, 8610, 8612, 8612, 8614, 8605, 8607, 8609, 8611, 8613, 8615 Chaparral Way	04/23/18	23,579	\$50,930.64	CO
	X	8616, 8618, 8620, 8622, 8617, 8619, 8621, 8623, 8625 Chaparral Way	04/23/18	18,212	\$39,337.92	CO
	X	8956, 8950, 8944, 8938, 8932, 8933, 8939, 8945, 8951 8955 Hightail Drive	04/23/18	27,404	\$59,192.64	CO
	X	8976, 8966, 8960, 8959, 8963, 8967, 8971, 8975 Hightail Drive	04/23/18	21,814	\$47,118.24	CO
TOTAL					\$1,301,364.86	

*Additional square footage (total is over 500 square feet)
**Fee Exempt - Senior / Elder Care Facility
***Fee Exempt - Less than 500 square feet
****Fee Exempt - Non-Habitable

DEVELOPER FEES COLLECTION REPORT
2017-18
CUMULATIVE THROUGH June 30, 2018

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COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8902, 8898, 8894, 8890, 8886, 8882, 8930, 8926, 8922				
		8918, 8914, 8910, 8906 Trailridge Ave	05/03/18	32,555	\$70,318.80	CO
	X	8937, 8941, 8947, 8953, 8957, 8961, 8967, 8971, 8977				
		8981, 8985, 9005, 9001, 8997, 8993, 8989 Trailridge Ave	05/03/18	50,109	\$108,235.44	CO
	X	9211 Security Way	05/09/18	1,410	\$493.50	PD
	X	9125 Inverness Road	05/14/18	782	\$1,689.12	CO
	X	8352 O'Connell Road	05/15/18	3,120	\$6,739.20	PD
	X	9336 Abraham Way	05/16/18	546	\$191.10	HC
	X	8942, 8938, 8934, 8966, 8962, 8958, 8954, 8950, 8946				
		8988, 8992, 8996, 9000, 9004, 9008 Trailridge Ave.				
		8979, 8983, 8987, 8991, 8995, 8999, 9007, 9013, 9019				
		9023, 9027, 9078, 9045, 9059, 9069, 9075 Hightail Dr.				
		8686 Toyopa Ct.	05/10/18	79,421	\$171,549.36	CO
	X	9032, 9036, 9040, 9044, 9048, 9052, 9056, 9060, 9061				
		9057, 9053, 9049, 9045, 9041, 9064, 9068, 9072, 9076				
		9080, 9084, 9088, 9092, 9096, 9085, 9075, 9069, 9065				
		9100, 9104, 9108, 9112, 9111, 9107, 9097 West Bluff Pl				
		9040, 9044, 9048, 9052, 9056, 9060, 9064 Trailridge Ave	05/10/18	141,206	\$305,004.96	CO
	X	10148 Shaggybark Drive Unit #2	05/25/18	1,188	\$2,566.08	CP
	X	10775 Rockvill Street	05/29/18	93,339	\$32,668.65	HC
	X	8705, 8711, 8717, 8723, 8729, 8741, 8747, 8753, 8759				
		8765, 8771, 8777, 8783, 8789, 8795, 8817 Weston Rd.	06/15/18	1,597	\$3,449.52	CO
	X	9074, 9068, 9062, 9056, 9050, 9044, 9038				
		9032 Hightail Drive	06/19/18	21,641	\$46,744.56	CO
	X	8508, 8504, 8500, 8509, 8505, 8501 Starling Lane	06/19/18	11,901	\$25,706.18	CO
	X	8605, 8607, 8609, 8611, 8613, 8615, 8617				
		8619 Boulder Vista	06/19/18	16,289	\$35,184.24	CO
	X	9026, 9020, 9014, 9008, 9002, 8996, 8990, 8986				
		8980 Hightail Dr.	06/19/18	24,366	\$52,565.76	CO
TOTAL					\$2,164,471.33	

*Additional square footage (total is over 500 square feet)
**Fee Exempt - Senior / Elder Care Facility
***Fee Exempt - Less than 500 square feet

2017-18
 CUMULATIVE THROUGH June 30, 2018

Residential Rate: \$2.16 per square foot - effective 6/19/16 - 6/19/18; \$2.35 per square foot - effective 6/20/18
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COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8813, 8825, 8831, 8837, 8843, 8849, 8855, 8861 8867, 8873 Weston Rd.				
		8901, 8905, 8913, 8917, 8921, 8925 Trailridge Ave	06/19/18	1,187	\$2,563.92	CO
	X	8508, 8504, 8500 Meadow Lark Lane 8600, 8602, 8601, 8603 Chaparral Way	06/19/18	13,692	\$29,574.72	CO
	X	9032, 9036, 9040, 9044, 9048, 9052, 9056, 9060, 9061 9057, 9053, 9049, 9045, 9041 Bluff Pl.	06/25/18	950	\$2,232.50	CO
	X	1914 Weld Blvd	06/26/18	17,060	\$6,482.80	PA
	X	300 Lantern Crest Way	06/27/18	134,646	\$316,418.10	PD
	X	300 Lantern Crest Way	06/27/18	30,644	\$11,644.72	PD
	X	101 Town Center Parkway	06/27/18	1,600	\$608.00	RS
TOTAL					\$2,533,996.09	

*Additional square footage (total is over 500 square feet)
 **Fee Exempt - Senior / Elder Care Facility
 ***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - July 17, 2018						
Group	Location	Date	Days	Time	Attend	Fees Applied
Cajon Park AA Meetings (Santee Serenity)	Cajon Park Annex	7/4/18 - 8/29/18	Wednesday	6:30 pm - 8:00 pm	25 - 30	\$30.00/month
District City of Santee	Bus Use for Emergency Training	7/12/18	Thursday	8:00 am - 6:00 pm	75	\$0.00

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Schedule of Upcoming Events

Date	Event
July 17	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue (<i>note location change</i>)
PLEASE NOTE: BOARD OF EDUCATION MEETINGS RETURN TO THEIR REGULARLY SCHEDULED LOCATION – EDUCATIONAL RESOURCE CENTER (ERC), 9619 CUYAMACA, SANTEE	
August 7	Board Meeting; 7:00 p.m.
August 21	Board Meeting; 7:00 p.m.
August 22 (Wednesday)	First Day of School
September 3	Labor Day Holiday – No School/District Offices Closed
September 4	Board Meeting; 7:00 p.m.
September 18	Board Meeting; 7:00 p.m.
October 2	Board Meeting; 7:00 p.m.
October 16	Board Meeting; 7:00 p.m.
November 6	Board Meeting; 7:00 p.m.
November 9 – 16	Parent/Teacher Conference Week <i>Schools on Modified Days</i>
November 12	Veterans' Day Holiday Schools and District Offices Closed
November 19 -23	Schools Closed for Thanksgiving Holiday
November 20	Board Meeting; 7:00 p.m.
December 4	Organizational Board Meeting for 2018; 7:00 p.m.
December 18	Board Meeting; 7:00 p.m.
December 24 - January 4	Winter Break

Note: Board meetings are held at the Educational Resource Center, unless otherwise noted.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
July 17, 2018

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- June 19, 2018, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 19, 2018
MINUTES

Cajon Park School
Multi-Purpose Room
10300 Magnolia Avenue
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

President El-Hajj invited Vice President Fox, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

Motion: Burns
Second: Fox
Vote: 5-0

El-Hajj Aye *Levens-Craig* Aye
Fox Aye *Ryan* Aye
Burns Aye

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight: Character Education and School Climate Committee Update

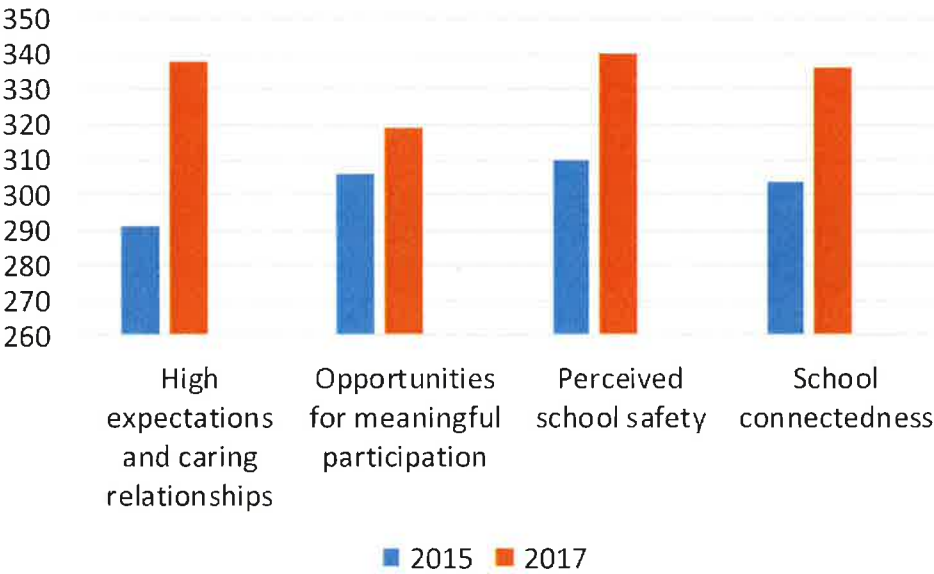
Superintendent Baranski shared the Character Education and School Climate Committee Co-Chairs, were present to provide the Board with an update on the committee's work during the 2017-18 school year and welcomed Meredith Riffel, Santee Collaborative Director; Andy Johnston, Carlton Oaks School Principal; John Schweller, Coordinator of Pupil Services; and committee member and teacher, Daisy Delacruz.

Ms. Delacruz shared the District displays school character education through service projects, and school connectedness in before, during and after-school clubs. She explained the committee was charged with developing background knowledge and reviewing evidence-based, social-emotional learning programs, discipline and behavioral

Santee School District Board Policies, Administrative Regulations, and California Education Code; and provide annual feedback to the Board of Education on key issues, findings, and possible outcomes. Ms. Delacruz shared the committee was comprised of nine (9) teachers, six (6) parents, seven (7) administrators, six (6) counselors/social worker, and community resources, as needed.

Mrs. Riffel explained the committee made sure that discussions were data driven. She explained using the data from the District’s California Healthy Kids Survey and Caring School survey; and the National Research on Trauma and Resilience, as well as school site information. The committee reviewed and used an evidence-based program, Elements of School Climate, from Penn State. Mrs. Riffel explained school climate is not only a character education program for student engagement, it encompasses student engagement; behavior and climate; socioemotional learning; crisis and trauma, and academics.

CHKS Overview of School Climate



USE DATA AND RESEARCH PENN STATE ELEMENTS OF SCHOOL CLIMATE

Student Engagement <ul style="list-style-type: none"> Kindness Week Club Live School Climate Committees Peer to Peer Support -TR 	Behavior and Climate <ul style="list-style-type: none"> Online interaction for discipline referrals Restorative Circles/Mediation 	Socioemotional Learning <ul style="list-style-type: none"> SEL Lessons Mindfulness Calm Down Kits Skill Groups 	Crisis and Trauma <ul style="list-style-type: none"> Suicide and Self Harm Protocols Outside Agency Connections Homeless Resources 	Academics <ul style="list-style-type: none"> Study Skills Motivation Understanding Home Environment
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Mrs. Riffel shared the committee addressed Student Engagement, Social Emotional, Learning, Crisis and Trauma, School Climate Committee Work, Community Resources, and found exceptional examples of what is available in the Santee community. She shared each meeting began with a video to provide an opportunity for the members to start thinking about school climate in a different way; and large and small group discussions to share ideas were conducted. This afforded every committee member (parent, staff, and/or community member) to share feedback. Mr. Schweller mentioned the vice principals chaired school culture and climate committees at each school site. He explained and provided examples of school slogans, visuals, and a matrix.

Mr. Johnston shared committee members were made aware of community events and provided an opportunity to share about the event at the meetings. He shared some examples that included: "Resiliency: The Biology of Stress & The Science of Hope – ERC; "If My Parents Only Knew" – Santana; "Understanding Your Student's Brain" – CP; "Words Matter" - Santee Library; and Changemakers – PRIDE.

Mr. Johnston shared the committee's feedback to the Board of Education was to continue to promote, provide and support community wide learning regarding climate and culture; explore District-wide social/emotional curriculum; review and consider policy recommendations for BP/AR 5137 and BP 5141.52; provide professional learning for teachers in trauma-informed care; display and market school logos/core values/matrices; continue to support counseling services at school sites; and look for opportunities to communicate and educate community members in positive behavior intervention strategies.

Mr. Johnston shared the next steps include investigate, pilot, and recommend a Social Emotional Curriculum for adoption; review additional Board policies; and set dates for quarterly meetings for 2018-19 school year. He expressed his appreciation to the Board for the support of the committee and mentioned it was a great opportunity for everyone to come together and share their passion of character education and school climate.

Member Burns expressed his gratitude towards the committee members. He shared it was an excellent committee, with a lot of energy and great dynamics. Member Burns shared that he hopes there is consistency within the District, but allow each school to tailor individual programs within each school. He commended the matrix developed by Pepper Drive, which outlines student expectations. He mentioned it was a pleasure to serve on the committee and was looking to the upcoming year.

"I am a T.I.G.E.R. I show..."

	Classroom	Locker/ Bathroom	Lunch Area/ Upper Field	Hallways	Bus & Arrival/Dismissal	Assemblies
T Teamwork	Cooperate with others Participate in learning Encourage others Accept differences	Keep area clean	Work together to clean-up Invite others to join you Include others Be mindful of others' space	Walk & talk quietly Greet people positively	Be helpful Respect adults on duty	Allow others to listen Celebrate others appropriately
I Integrity	Make the right choice even when no one is watching Turn in your work Do personal best Respect self, others, property	Stay in designated area Keep hands and objects to self Respect privacy of others	Be respectful Be kind Clean up area Follow directions from adults on duty	Follow the rules Keep halls and floors clean Enjoy displays with eyes only	Stay in designated area Respect self, others, property Wait in appropriate location	Show respect to the speakers Sit in designated space Use manners Applaud appropriately
G Goals	Always put in best effort Challenge self to make brain grow Take pride in work Make plans for academic growth	Move with purpose & be timely Flush Toilet	Take time to encourage others Challenge self Think win-win	Move with purpose & be timely Keep voice volume low	Move with purpose & waste no time Be safe at all times	Use the time to learn, celebrate, and set goals Leave with an understanding of the assembly's purpose
E Empathy	Encourage others to be excellent Have an open mind Try to understand how others may feel	Respect the privacy of others Use kind words Help stop unkind behavior	Use conversation voices Invite others to sit together & join activities Say "Please" and "Thank You", "Excuse Me" & "I'm Sorry"	Use kind words Help stop unkind behavior Use stairs and rails appropriately	Use conversation voices Be mindful of personal space Use kind words	Give undivided attention to speakers Behave how you would want to be treated as a speaker
R Responsibility	Be prepared Be an active listener Complete classwork Use learning materials appropriately	Wash hands with soap and water Keep water in sink Follow locker room procedures	Put trash in its place Use proper pathways	Put trash in its place Use proper pathways Walk to the right	Be prepared (bus pass/backpack) Travel promptly from place to place Phones in "phone zone"	Be an active listener Sit in designated space Enter quietly Be an active listener

3. Spotlight: Transportation Department Update

Karl Christensen, Assistant Superintendent of Business Services, shared the Transportation Department staff ensures that over 400 students are taken to and from school and other locations safely and efficiently, under the direction of Charlie Myers, Director of Transportation. Mr. Christensen welcomed Mr. Myers to share the department's accomplishments and challenges.

Mr. Myers shared that in 2017-18, the department had an increase in ridership of over 100 students. He discussed the department's camaraderie; and provided a three-year comparison of services.

School Year	# of Drivers	Total Driver Permanent Hrs/Day	Service Scope
2015-16 (as of May 2016)	10	72.00	<ul style="list-style-type: none"> • 9 District schools • 7 Non-Public Schools • Boys & Girls Club and Teen Center
2016-17 (end of year)	13 Bus Drivers 2 Van Drivers (2 sub drivers)	83.00 Van Driver 11.00	<ul style="list-style-type: none"> • 9 District schools • 8 Non-Public Schools • Boys & Girls Club and Teen Center • Summer YMCA
2017-18 (end of Year)	11 Bus Drivers 2 Van Drivers (1 sub driver) (1 Retired Driver) (One open Route)	87.00 Van Driver 11.00	<ul style="list-style-type: none"> • 9 District schools • 9 Non-Public Schools • Boys & Girls Club and Teen Center • Summer YMCA

Mr. Myers mentioned the District is using Zonar, which allows for daily electronic checkout, real time GPS tracking of the busses, works in conjunction with z-pass student bus passes, and integrates with the child check law. He explained the child safety alert systems are in the process of being installed and all District busses will comply with Vehicle Code 28160 and 13 CCR § 1294 by the start of the school year.

He shared the District is in the process of replacing three new Collins school buses. Each bus will have a 24-passenger capacity and will primarily serve the special day students; and will come fully equipped with child checkmate.

The Board expressed their appreciation towards Mr. Myers and the transportation department team.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda.

Debbie Beaver, parent, expressed her appreciation to the Board of Education and Administration for their support and advocacy for students with special needs. She shared her student, Corey, was moving on to Grossmont High School District.

D. PUBLIC HEARINGS

President El-Hajj invited members of the audience to address the Board about any item not on the agenda.

1. Use of Education Protection Account Funds for 2018-19

President El-Hajj opened the public hearing on the Use of Education Protection Account Funds for 2018-19. She explained the District estimates it will receive \$7,937,341 in Education Protection Account (EPA) funds for the 2018-19 fiscal year. Adoption of Resolution #1718-42 designates that these funds will be used to pay a portion of unrestricted certificated teacher salaries as more fully described in Agenda Item E.2.8. In accordance with the provisions of Proposition 30, the District must hold a public hearing signifying the use of EPA funds. There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations, Grants, and Bequests

- 2.6. Approval/Ratification of Consultants and General Service Providers
- 2.7. Approval of 2018-19 Student Accident Insurance
- 2.8. Adoption of Resolution No. 1718-42 Designating Use of Education Protection Account Funds for 2018-19
- 2.9. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.10. Approval of Contract with Nielsen, Merksamer, Parrinello, Gross & Leoni LLP For Attorney Services
- 3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education – *pulled for separate consideration*
- 3.2. Approval of the 2018-19 Consolidated Application and Reporting System (CARS) Application for Funding
- 3.3. Adoption of Resolution #1819-01 Designating Personnel and Approval of 2018-19 Child Development Services Contract
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution No. 1718-43 to Eliminate Classified Non-Management Position

Member Burns moved approval with the exception of Item E.3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education, which he pulled for separate consideration. Member Levens-Craig expressed her gratitude towards Assistant Superintendent Dr. Pierce and Tory Long, Business Service Coordinator, for their hard work in compiling the 2018-19 Consolidated Application and Reporting System (CARS) Application for Funding.

Motion:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<u>Fox</u>	Fox	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

- 3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education – *pulled for separate consideration*

Member Burns explained he was employed by the San Diego County Office of Education, Outdoor Education Program, and would be abstaining from the item. Member Levens-Craig moved approval.

Motion:	<u>Levens-Craig</u>	El-Hajj	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<u>Ryan</u>	Fox	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>4-0</u>	Burns	<u>Abstained</u>		

F. DISCUSSION AND/OR ACTION ITEMS

Educational Services

- 1.1. Adoption of Local Control Accountability Plan Annual Update for 2018-19

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared she would be identifying some adjustments based on stakeholder feedback. She identified the updates as follows:

- Attendance Improvement: Improve the SART, SARB and DART process and increase attendance rate. Goal 2, Action 3 was added to increase student attendance rate and reduce chronic absenteeism. A coordinator position is being shifted to a Director level with added oversight responsibilities.
- English Language Learner Support: Increased bilingual assistants using Title III and LCAP (Goal 1, Action 9). Provided a LAS/IRT for each school (Goal 1, Action 12). Specific instructional materials such as Imagine Learning for students in beginning stages of language acquisition and Professional Development such as GLAD training.
- Professional Development: Increase professional learning for staff and provide more choice. Continue the PLP to provide choice (which provides teachers a

- stipend); and the District has a very extensive PD plan for next year that includes ELA, Mathematics, ELD, and NGSS (Goal 1, Action 2).
- Social Emotional Learning support: Increase of counseling services; and increase in mental health support. The District has increased counseling by 1.0 FTE from six (6) to seven (7), Goal 2, Action 2). The District added a Behavior Specialist and School Psychologist in Basic Services (Goal 1 and Action 1). The District will be providing professional developments opportunities throughout the year for Trauma Informed care, Restorative Practices, Self-Regulation Strategies and self-monitoring skills. The District has allocated funds for Social Emotional Learning (Goal 1, Action 7). Building Social Emotional skills with children through play activities. The District has also shifted two coordinator positions to Director to provided additional oversight in these programs.
 - Strengthening Student Connectedness: Reduce class size and caseloads, reduce or eliminate combo classes and emphasize personal relationships with students. The District will continue to monitor class size, caseload ratios, and minimize combos as much as practical while also considering special circumstances, including, mainstreaming and other student needs (Goal 1, Action 1, as part of basic services). Student connectedness is also a part of Social Emotional Learning support as mentioned prior and the District will continue to refine and improve these systems.
 - Additionally, the District added two (2) action steps for Transitional Kindergarten and Early Admission to Kindergarten program Goal 1, Action 13 and 14 respectively. It is important that we demonstrate though our action service steps how we are using our supplemental funds and this has been a very effective program for preparing our students. The District also added an action service step Goal 1, Action 15 for our SSP program which also is important to demonstrate how supplemental funds provides an opportunity for a temporary alternative setting for behaviorally at risk students.

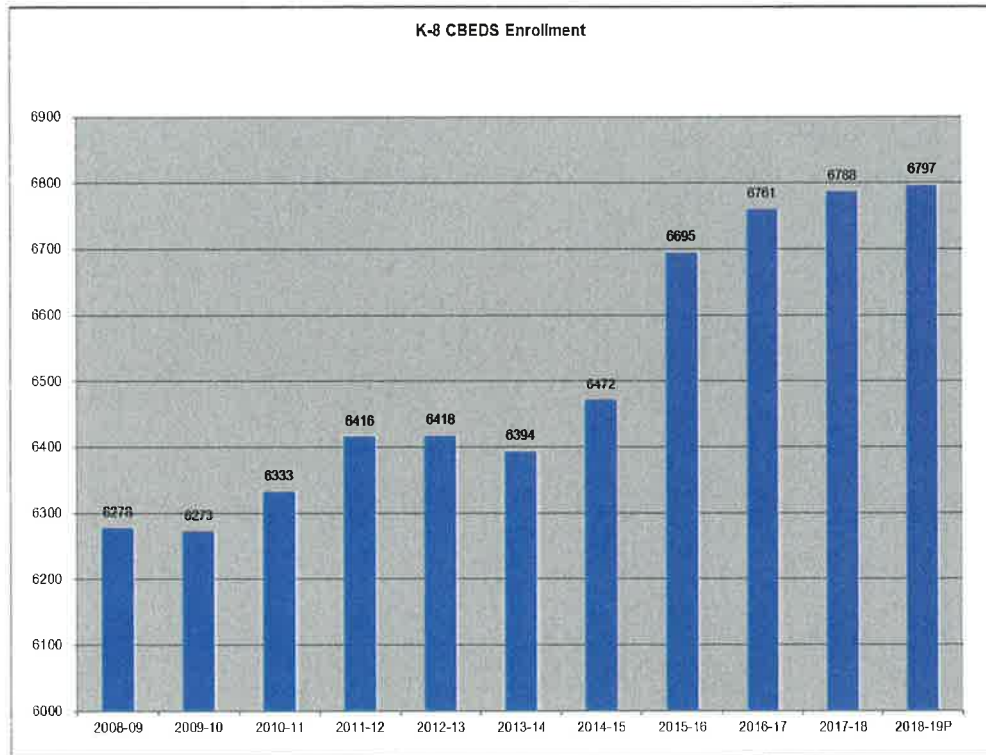
The Board expressed their appreciation to Assistant Superintendents Dr. Pierce and Mr. Christensen for their work on the LCAP update. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

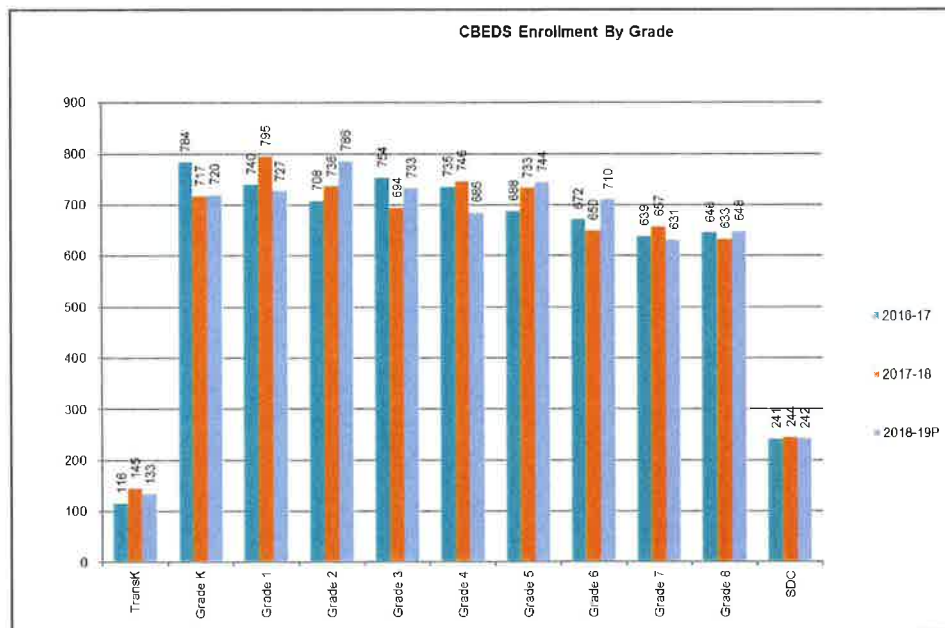
Business Services

2.1. Approval of 2018-19 Santee School District Budget

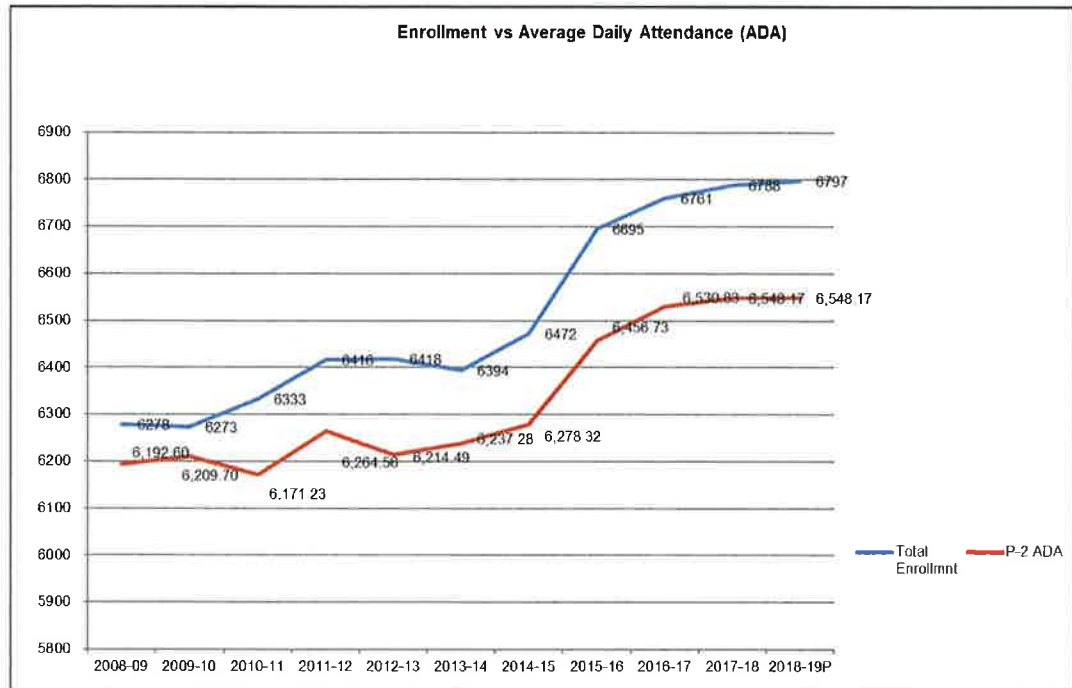
Karl Christensen provided an overview of the 2017-18 Santee School District Budget and provided the Board a user-friendly budget for review. He referenced pages 10 and 12, which showed enrollment trends. Mr. Christensen shared the District had an increase of 27 students from 2016-17 to 2017-18; and stagnant enrollment in 2018-19.



Mr. Christensen discussed an enrollment comparison by grade level and explained Administration compares the number of exiting eighth grade students to the number of incoming kindergarten enrollments to establish a trend.



Mr. Christensen discussed enrollment versus average daily attendance (ADA) for the 2018-19 school year. He explained ADA is projected as "flat" for the next school year and shared the ADA adjusts in January at Period 2 (P2). Mr. Christensen shared that even though there is a slight increase in enrollment, the 2018-19 ADA is projected to be similar to the 2017-18 ADA.



Mr. Christensen shared the snapshot of all funds showed the projected income, outgo, and change to the fund balance of each. He explained income includes funds received from outside sources (Federal or State government) as well as those received from other funds within the District; and outgo includes expenditures for salaries, benefits, books, equipment, debt service, and transfers to other funds within the District. Mr. Christensen noted the Unrestricted Fund Balance showed a \$2,155,549 deficit due to additional transfers to Fund 40 (bus replacement and technology reserve); and \$1.2 reserve for the history/social science adoption. He clarified the General Fund totals did not include any negotiated salary increases in 2018-19 or multi-year projections; except for the one-percent (1%) negotiated increase for classified employees.

Mr. Christensen noted the Child Development (Fund 12) showed a slight surplus; and the Cafeteria (Fund 13) will not have the anticipated structural deficit forming through 2018-19. The Deferred Maintenance Fund (Fund 14) showed the one-time transfer of \$1,263,000 for roofing, painting projects, etc. Special Reserve (Fund 17) showed a \$3,000,684 remaining fund balance. The Special Reserve (Fund 40) showed a projected ending fund balance of \$4,771,900. Mr. Christensen shared Fund 40 is made up of the following sources (Hill Creek solar project, technology reserve, bus replacement reserve, and facility needs; and provided an overview of Capital Facilities Fund (Fund 25), County School Facilities Fund (Fund 35), and Enterprise Fund 63 (Yale and Project SAFE).

LN#	Description	General Fund			Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17	Special Reserve Fund 40
		Unrest	Rest	Ttl					
1	INCOME:								
2	LCFF Sources	56,964,272	321,163	57,285,435	0	0	0		
3	Federal Revenue	50,000	2,318,159	2,368,159	0	1,698,996	0		36,660
4	Other State Revenue	3,454,495	3,204,027	6,658,522	297,245	118,665	0		
5	Other Local Revenue	231,650	3,894,686	4,126,336	214	726,243	5,086	30,000	45,629
6	Interfund Transfers In	0	0	0	0	0	1,263,000		4,165,373
7	Other Sources	0	0	0	0	0			
8	Total Income	60,700,417	9,738,035	70,438,452	297,459	2,543,903	1,268,086	30,000	4,247,662
9	OUTGO:								
10	Certificated Salaries	25,835,492	5,784,247	31,619,739	94,436				
11	Classified Salaries	6,127,960	3,823,450	9,951,410	89,107	949,821	0		0
12	Employee Benefits	9,835,906	5,863,637	15,699,543	51,542	265,156	0		0
13	Books and Supplies	2,777,486	1,085,789	3,863,275	20,084	1,105,091	0		3,198,348
14	Services, Other Operating Expenses	2,972,888	1,936,655	4,909,543	25,356	89,184	1,271,961		37,201
15	Capital Outlay	198,000	0	198,000	0	0	0		276,471
16	Other Outgo	994,348	0	994,348	0		0		363,367
17	Transfers of Indirect/Direct Costs	-939,198	792,138	-147,060	16,720	130,340			
18	Interfund Transfers Out	4,165,373	1,263,000	5,428,373					
19	Other Uses	0	0	0					
20	Contributions to Restricted Programs	10,887,711	-10,887,711	0	0	0			
21	Total Outgo	62,855,966	9,661,205	72,517,171	297,245	2,539,592	1,271,961	0	3,875,386
22	Change in Fund Balance	-2,155,549	76,830	-2,078,719	214	4,311	-3,875	30,000	372,276
23	Projected Beginning Fund Balance	14,656,997	332,316	14,989,313	21,356	467,478	3,875	2,970,684	4,399,624
24	Projected Ending Fund Balance	12,501,448	409,146	12,910,595	21,570	471,789	0	3,000,684	4,771,900
25	Committed Fund Balance	0	0	0			0		
26	Non-Spendable Fund Balance	467,001		467,001		55,481			
27	Restricted Fund Balance	0	409,146	409,146	21,570	416,309			
28	Assigned Fund Balance	238,200		238,200					4,771,900
29	Unassigned - Economic Uncertainty	2,175,515	0	2,175,515					
30	Remaining Unassigned	9,620,731	0	9,620,732	0	0	0	3,000,684	0

LN#	Description	Building Fund 21	Capital Facilities Fund 25	County School Facilities Fund 35	Enterprise Fund 63	Yale	Project SAFE
1	INCOME:						
2	LCFF Sources						
3	Federal Revenue						
4	Other State Revenue						
5	Other Local Revenue	0	568,323	5,000	3,386,044	947,75	2,438,290
6	Interfund Transfers In	0	52,791		0	0	0
7	Other Sources		0				
8	Total Income	0	621,114	5,000	3,386,044	947,75	2,438,290
9	OUTGO:						
10	Certificated Salaries				0		0
11	Classified Salaries		0		2,145,474	591,85	1,553,622
12	Employee Benefits		0		698,999	210,70	488,299
13	Books and Supplies	0	0		175,990	37,40	138,590

14	Services, Other Operating Expenses	0	15,000		287,701	64,83	222,869
15	Capital Outlay	0	0	1,931,702			
16	Other Outgo		335,342				
17	Transfers of Indirect/Direct Costs						
18	Interfund Transfers Out		0		52,791		52,791
19	Other Uses				0	0	0
20	Contributions to Restricted Programs						
21	Total Outgo	0	350,342	1,931,702	3,360,955	904,78	2,456,171
22	Change in Fund Balance	0	270,772	-1,926,702	25,089	42,97	-17,881
23	Projected Beginning Fund Balance	0	3,562,801	1,926,702	1,299,136	337,26	961,870
24	Projected Ending Fund Balance	0	3,833,573	0	1,324,225	380,23	943,989
25	Committed Fund Balance						
26	Non-Spendable Fund Balance						
27	Restricted Fund Balance	0	3,833,573	0	1,324,225	380,23	943,989
28	Assigned Fund Balance						
29	Unassigned - Economic Uncertainty						
30	Remaining Unassigned	0	0	0	0	0	0

Mr. Christensen mentioned the following pages showed the District's expenditures and shared certificated staffing increases from prior year. He explained that in 2017-18, the District had 239 general education teachers in grades TK-8th. Mr. Christensen mentioned that even though the enrollment is projected to be similar, there is a "buffer" of four teachers for 2018-19. He noted the additional counselor added to the Educational Services department; an increase in special day class/language, speech and hearing (teacher and/or vendor), and a behavioral specialist and psychologist.

Certificated Staffing

The table below depicts the projected certificated staffing levels for the budget year:

School	General Education									2017-18 Special Education				2018-19 Special Education				Principals		Vice Principals		Other ³		
	2017-18		2018-19		2018-19 Budget					SDC	RSP	L&H	Other ²	SDC	RSP	L&H	Other ²	2017-18	2018-19	2017-18	2018-19	2017-18	2018-19	
	TK-8 Gen Ed	TK-8 Gen Ed	Buffer	TK-8 Gen Ed	DWT	EAK	LA Spec/ IRTs	Other ¹																
Cajon Park	33.00	33.00	1.00	34.00	1.00		1.00			5.00	3.00	2.00	0.00	7.00	3.00	3.00	0.00	1.00	1.00	1.00	1.00			
Carbon Hills	22.00	22.00	1.00	23.00	1.00	1.00	1.00			3.00	1.00	1.00	0.00	3.00	1.00	3.00	0.00	1.00	1.00	1.00	1.00			
Carbon Oaks	28.00	28.00	1.00	29.00	1.00		1.00			5.00	2.00	1.00	3.00	5.00	2.00	0.00	3.00	1.00	1.00	1.00	1.00			
Crest Harmt	24.00	24.00		24.00	0.00	1.00	1.00			0.00	1.50	1.00	0.00	0.00	1.50	1.00	0.00	1.00	1.00	1.00	1.00			
Hill Creek	28.00	28.00	1.00	29.00	1.00	1.00	1.00			2.00	2.00	0.00	0.00	2.00	2.00	0.00	0.00	1.00	1.00	1.00	1.00			
Pepper Dr	35.00	35.00		35.00	0.00		1.00	0.00		1.00	3.00	1.33	0.00	1.00	3.00	1.00	0.00	1.00	1.00	1.00	1.00			
PRIDE	21.00	21.00		21.00	0.00	1.00	1.00	0.75		0.00	1.00	0.93	0.00	0.00	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00		
Rio Seco	34.00	34.00		34.00	0.00		1.00			4.00	2.00	1.34	0.00	4.00	2.00	1.00	0.00	1.00	1.00	1.00	1.00			
Sycamore Canyon	14.00	14.00		14.00	0.00	1.00	1.00			5.00	1.00	1.50	0.00	5.00	1.00	2.00	0.00	1.00	1.00	0.00	0.00			
Sub-Total	259.00	259.00	4.00	263.00	4.00	5.00	9.00	1.25		28.00	18.50	10.00	3.00	27.00	18.50	12.00	3.00	8.00	9.00	8.00	8.00	0.00	0.00	
Superintendent					0.00																	1.00	1.00	
Sanlee Success Program	1.00	1.00		1.00	0.00																			
Alternative Education	2.00	2.00		2.00	0.00						1.00	3.00	10.32		1.00	2.00	12.32						1.00	1.00
Special Education Centralized					0.00																			
Human Resources/ Pupil Services					0.00																		2.00	2.00
Education Services					0.00								12.00										4.00	4.00
Grand-Total	242.00	242.00	4.00	246.00	4.00	5.00	9.00	13.25		28.00	17.50	10.00	13.32	27.00	17.50	14.00	16.32	8.00	9.00	8.00	8.00	8.00	8.00	

District Total Non-Management Certificated FTE: **344.00** District Total Certificated Management FTE: **35.00**

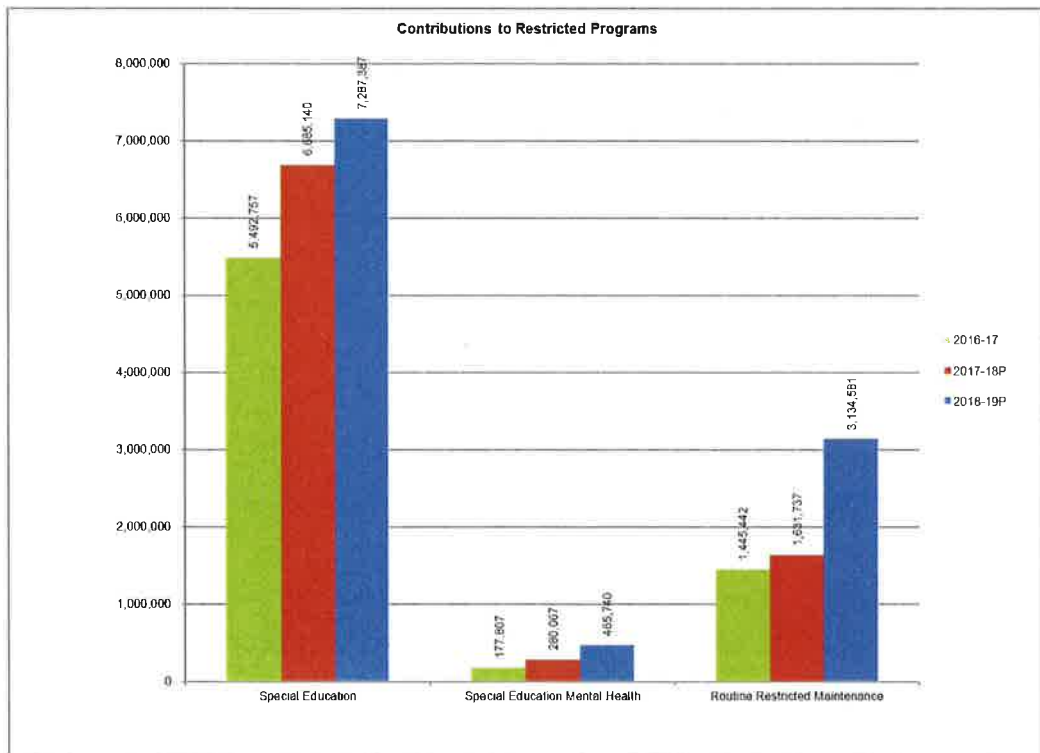
¹Admin Interns, Demonstration Teachers, Counselors/Social Workers, School Funded IRTs, Curriculum Resource Teachers
²Librarians, M.A.P.E. Nurse, Psychologists, Program Specialist, Behavioral Specialist
³Superintendent, Assistant Superintendents, Directors, Coordinators

Mr. Christensen shared information on statutory benefit rates. He explained that salary and benefit costs are the largest portion of the District's expenditures. In addition to health and welfare benefits, the District is required to contribute to various entities, as a

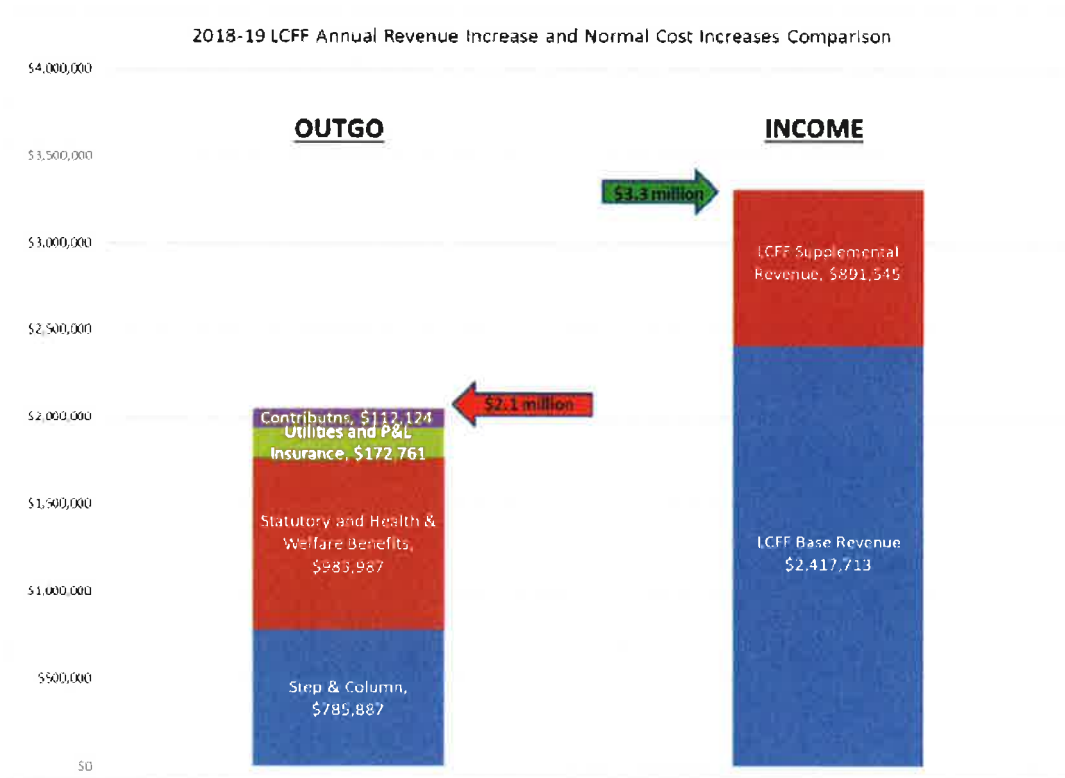
percentage of payroll, for benefits set in law. He shared the projected rates (as a percentage of salary) for the prior year, the budget year, and estimates for the subsequent years of the Multi-Year Projection were as follows:

Statutory Benefit	2017-18	2018-19	2019-20	2020-21
STRS (State Teachers Retirement System)	14.43000%	16.28000%	18.13000%	19.10000%
PERS (Public Employees Retirement System)	15.53100%	18.06200%	20.80000%	23.50000%
FICA (Social Security)	6.20000%	6.20000%	6.20000%	6.20000%
ARS (Alternative Retirement System to Social Security)	1.30000%	1.30000%	1.30000%	1.30000%
MEDICAID (Medicare)	1.45000%	1.45000%	1.45000%	1.45000%
SUI (State Unemployment Insurance)	0.05000%	0.05000%	0.16120%	0.17732%
W/Comp (Workers Compensation Insurance)	1.94040%	2.07900%	2.23493%	2.34667%

Mr. Christensen provided an overview of the contributions to restricted programs by the Unrestricted General Fund. He shared the following chart and explained these programs, or restricted funds, do not receive enough revenue from sources outside of the District to pay all of their expenditures. Mr. Christensen mentioned the difference between revenue received for these programs and total expenditures is paid from the Unrestricted General Fund and is sometimes referred to as "Contributions to Restricted Programs." In the case of Routine Restricted Maintenance, this contribution amount is set by law with specified set-aside requirements. For this year, the requirement is three-percent (3%) of total general fund outgo.



Mr. Christensen provided an overview of the normal cost increased compared with additional on-going revenue. He shared that with the full funding of the LCFF, the income is higher than the outgo. Mr. Christensen clarified that the District is anticipating COLA only increases in future years and this will cause a reverse once again (i.e., the outgo will be higher than the income).



Mr. Christensen shared an overview of the general fund multi-year projections; and clarified these did not include any negotiated salary increases. He explained that in 2018-19, with the current assumptions the projected reserve percentage is approximately 20%; with a decline in years 2019-20 and 2020-21 due to COLA only increases. Mr. Christensen noted the estimated structural surplus (deficit) in 2018-19 is \$1,162,741; with a decrease in 2019-20 to \$190,675; and a structural deficit in 2020-21 of (\$504,088).

General Fund Multi-Year Projection

Item	2017-18		2018-19		2019-20		2020-21	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	14,325,701	390,515	\$14,656,997	\$332,316	\$12,501,448	\$409,146	\$10,899,147	\$80,001
Fund Balance Adjustments	(1)		(1)					
Total Income	\$56,647,391	\$10,084,812	\$60,700,417	\$9,738,035	\$59,913,161	\$9,738,035	\$61,402,529	\$9,740,351
Total Outgo	\$56,316,093	\$10,143,010	\$62,855,966	\$9,661,205	\$61,515,462	\$10,067,180	\$62,029,617	\$9,740,351
Change in Fund Balance	\$331,298	(\$58,198)	(\$2,155,549)	\$76,830	(\$1,602,300)	(\$329,145)	(\$627,088)	\$0
Ending Fund Balance	\$14,656,997	\$332,316	\$12,501,448	\$409,146	\$10,899,147	\$80,001	\$10,272,059	\$80,001
Total Reserves	\$16,922,480		\$14,796,930		\$13,196,834		\$12,575,646	
Reserve as % of Expenditures	25.46%		20.40%		18.44%		17.52%	
			Amount	Value	Amount	Value	Amount	Value
Assumed LCFF Rev Increase (w/ ADA changes):			COLA: 2.71%		2.57%		2.67%	
Assumed LCFF [Base Only] Rev Increase (w/ ADA changes):			6.17%	\$3,309,268	2.56%	\$1,467,432	2.55%	\$1,489,367
*Included Annual Operating Cost Increase Impact to Unr GF:			4.51%	\$2,417,713	2.32%	\$1,320,704	2.42%	\$1,413,166
Estimated Structural Surplus(Deficit):	\$1,334,910		3.63%	\$2,054,759	2.99%	\$1,700,553	3.64%	\$2,127,224
			\$1,162,741		\$190,675		(\$504,088)	
			GAP Funding: 100.00%	A:DOF	100.00%		100.00%	
			1% Reserve Equivalent: 725,340		715,772		717,788	
			1% LCFF Increase: 536,550		569,643		584,217	
			1% Salary Increase Equivalent: 482,399		520,110		529,297	

Member Burns inquired on the school allocations. He asked that the Board receive the difference in allocations from the prior year and the school carryovers. Mr. Christensen shared there was a decrease in the allocations because the District is now handling the repair and/or replacement of projectors. Member Burns moved approval.

Motion: Burns **El-Hajj** Aye **Levens-Craig** Aye
Second: Fox **Fox** Aye **Ryan** Aye
Vote: 5-0 **Burns** Aye

2.2. Conceptual Plan for Improvement of Old Cajon Park Junior High Site

Mr. Christensen explained that last November, the Board asked Administration to develop a plan for improving the look of the old Cajon Park Junior High site; and presented a conceptual plan to accomplish this objective. He shared improvements were developed in four priority phases: Aesthetic Improvement; Occupancy Preparation; Operational Improvement; and Final Completion. Mr. Christensen shared that various concepts for the property have been discussed; there are no specific plans for the property at this time. Christina Becker, Director of Maintenance & Operations, shared the building is approximately 2,400 square feet and has the capability of being developed as additional classroom space, administrative offices/training center, etc.

Upon discussion, the Board asked Administration to obtain bids for the roof repairs, repair of cracks and seal coat asphalt, and landscape clean up.

Item #	Priority Phase	Description of work	Estimated Cost	Comments
1	1	Reroof Administration building	\$50,000	
2	1	Repair exterior of Administration building	\$40,000	Mold remediation, plywood siding, floor, door, and window repairs. Make weather tight.
3	1	Repair cracks and seal coat asphalt	\$10,000	Includes weed removal
4	1	Install wood chips and perform landscape clean up	\$5,000	min work
5	1	Paint exterior of classroom and admin buildings	\$20,000	
Total Phase 1: Aesthetic Improvement			\$125,000	
6	2	Re-energize buildings with new power service connection	\$50,000	May be able to upgrade power at CP Annex and connect to that service
7	2	Connect data from CP Annex	\$15,000	May be able to use CP Annex IDF server and run copper only
8	2	Admin Building Interior Repairs	\$50,000	Cabinets, plumbing fixtures, and new flooring
Total Phase 2: Occupancy Preparation			\$115,000	
9	3	Install/Reconfigure fencing to maintain access to CP overflow parking on lower field and classroom J5	\$10,000	
10		Install/Perform additional landscaping and grounds improvements	\$10,000	Gravel and wood chips. Scope TBD
11	3	Install/Perform additional landscaping and grounds improvements	\$5,000	Other landscaping materials. Scope TBD
12	3	Reroof Classroom J5, shade structure, and student restroom building	\$25,000	Will be needed in future
13		Install/Reconfigure fencing for occupant/program needs	\$10,000	
Total Phase 3: Operational Improvement			\$50,000	
14	4	Demolish old foundations from previous eight classrooms	\$50,000	
15	4	Repair interior of old student restroom	\$30,000	Plumbing fixtures and flooring
Total Phase 4: Final Completion			\$80,000	
TOTAL ALL PHASES			\$370,000	

2.3. Purchase of New Bus to Replace 25-Passenger Bus Purchased in 2009 with Engine Defect

Mr. Christensen explained that in 2009, the District purchased a new 25-passenger bus paid for entirely by a grant from the Air Pollution Control District. Soon after purchase, the District began experiencing some unusual wear on engine parts. He shared the cost of repairs were covered by the warranty for five (5) years; which included a complete engine rebuild shortly before expiration of the warranty in 2015. Since then, the District has continued to experience mechanical breakdowns of this bus with repairs costing over \$20,000. Mr. Christensen shared other districts that purchased buses, with this same engine, have experienced similar problems. He mentioned it has been determined this engine has a defect that causes diesel fuel to leak into the oil compartment, diluting the oil and increasing friction, thereby damaging engine parts. Bus #143 is currently out of commission with a broken fuel pump.

Mr. Christensen explained that at this point, continued repairs would not be cost effective and the options included replacing the engine, at a cost of about \$35,000, or trade the vehicle in towards the purchase of a replacement bus.

He shared Creative Bus Sales has offered a \$15,000 trade-in; a good deal considering the bus is nearly 10 years old and has over 100,000 miles. Mr. Christensen shared Administration recommends trading in Bus #143 and purchasing a new bus, with a net replacement cost after trade-in of \$53,538 to be paid from the \$200,000 contingency incorporated into the Fund 40 Bus Replacement Reserve. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Human Resource/Pupil Services

3.1. Approval of Agreement with Benefit Focus

Tim Larson, Assistant Superintendent of Human Resource/Pupil Services, explained this agreement was to establish a change in the third-party COBRA and Retiree administrators from Discovery Benefits to Benefit Focus. He mentioned Benefit Focus is the online program currently used by all benefited employees to access benefit information. He explained this would bring every benefited individual within the District under one administrator. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

G. BOARD POLICIES AND BYLAWS

1.1. Second Reading: New Board Policy and Administrative Regulation 5145.13, Response to Immigration Enforcement

New Board Policy and Administrative Regulation 5145.13, Response to Immigration Enforcement, was presented a first reading.

<i>Motion:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. First Reading: Revised Board Policy and Administrative Regulation 5141.31, Immunizations

Revised Board Policy and Administrative Regulation 5141.31, Immunizations, was presented as a first reading.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Fox apologized for not being able to attend the Alternative School promotion.

Member Ryan mentioned all of the promotions she attended were great. She acknowledged the variance in student politeness at the schools she attended.

Member Burns shared attending Rio Seco and Pepper Drive promotions. He commended Principals Debra Simpson and Ted Hooks for the organization. Member Burns acknowledged Mr. Hooks for his attention to detail; and joked Mr. Hooks should write a promotion manual for the District.

Member Levens-Craig shared attending the Pepper Drive spring festival. She mentioned this year's theme for the Santee Success Program promotion was baseball and shared memorabilia from the event. Member Levens-Craig mentioned retiring Principal Terry Heck received a standing ovation during PRIDE Academy's promotion. She mentioned the golf tournament auction was great and was able to acquire great items.

President El-Hajj shared the weather was great during Cajon Park's promotion. She commended the students for their great handshakes; and apologized for not attending the golf tournament. President El-Hajj discussed receiving an email requesting placing a civics learning resolution on an upcoming Board meeting agenda. She explained she was contacted by Justice Cayette, who represents an organization whose purpose is to make sure social science and civics stay as part of the curriculum. She mentioned the organization was interested in presenting to the Board; and that some school districts had already adopted the resolution. President El-Hajj referred Justice Cayette to District Administration. She explained that if this is something that needs to be part of the District's curriculum, then it should be more than passing a resolution.

Superintendent Baranski mentioned the 15-minute presentation to the Taxpayers Association was scheduled for Wednesday, July 18 and provided an overview presentation.

Superintendent Baranski mentioned Mr. Christensen would be discussing parking concerns, on the joint-use property, between Rio Seco and Santana National Little League. Mr. Christensen shared that for the past few years, Pam Brasher, Director of the Out of School Time (OST) programs, and Christina Becker, Director of Maintenance and Operations, have expressed concern with the reserved parking for Project SAFE drop off and pick up. He explained staff has placed cones in the parking spaces, notes were placed on windshields, and most recently, a big sign was placed. However, all efforts have been to no avail and suggested the District take a more aggressive measures. He shared a memorandum of understanding that outlines the District's expectations of the league in regards to the reserved Project SAFE parking spaces. Mr. Christensen shared the league has since subsided from using the joint-use field but explained the MOU in the next season. Member Fox mentioned being present at a game when announcements were made regarding the reserved parking spaces. However as the year progressed, the announcements subsided and/or stopped. Member Fox mentioned that this issue is not only with Santana National Little League but also with the softball leagues that use the joint-use property. He mentioned speaking with Mrs. Becker regarding the new configuration of the parking area and shared the new location would not be as convenient for the league to use those spaces. Member Burns mentioned that sometimes the little league Board members are not present at games and/or umpiring and cannot monitor the parking and the MOU might not be help with the situation. He shared the leagues must communicate, at the beginning of the season, that the parking spaces are reserved and cars will be towed; and that the District follow-through with towing. Member Burns suggested that the leagues inform parents of the reserved parking and possibility of towing due to safety concerns for the students being picked up at Project SAFE. Upon discussion, the Board agreed with adding more signage and enforcing the towing.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel - Anticipated Litigation** (Gov't. Code § 54956.9)
- One Case

2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:20 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:55 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of June 19, 2018 was adjourned at 10:55 pm.

Dustin Burns, Clerk

Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
July 17, 2018

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$5,175, and additional substitute costs of \$920, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - July 17, 2018

Travel Dates			Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Sun-Tues.	06/17/18	- 06/19/18	Ramona Lampe	Chet F. Harritt	Project Lead The Way	SDSU	\$0	\$700	Collaborative	Workshop will focus on STEM project training.
Sun-Fri.	07/22/18	- 07/27/18	Tara Meade	Chet F. Harritt	Project Lead The Way	SDSU	\$0	\$1,756	Collaborative	Workshop will focus on STEM project training.
Tuesday.	10/09/18		Kari Anderson	Carlton Hills	Self/Match Training Introductory	San Marcos	\$115	\$154	Professional Development	Training of systemic self-monitotiring for behavior interventions.
Tuesday.	10/09/18		Lisa McFaul	Carlton Hills	Self/Match Training Introductory	San Marcos	\$115	\$154	Professional Development	Training of systemic self-monitotiring for behavior interventions.
Tuesday.	10/09/18		Patricia Jones	Rio Seco	Self/Match Training Introductory	San Marcos	\$115	\$154	Professional Development	Training of systemic self-monitotiring for behavior interventions.
Tuesday.	10/09/18		Asylyn Wilson	Rio Seco	Self/Match Training Introductory	San Marcos	\$115	\$154	Professional Development	Training of systemic self-monitotiring for behavior interventions.
Tuesday.	10/09/18		Rodolpho Rameriz	Pepper Drive	Self/Match Training Introductory	San Marcos	\$115	\$154	Professional Development	Training of systemic self-monitotiring for behavior interventions.
Tuesday.	10/09/18		Caitlyn Mays	Carlton Oaks	Self/Match Training Introductory	San Marcos	\$115	\$154	Professional Development	Training of systemic self-monitotiring for behavior interventions.
Tuesday.	10/09/18		Alyssa Jerabek	Carlton Oaks	Self/Match Training Introductory	San Marcos	\$115	\$154	Professional Development	Training of systemic self-monitotiring for behavior interventions.
Tuesday.	10/09/18		Emily McCarthy	Pepper Drive/PRIDE	Self/Match Training Introductory	San Marcos	\$115	\$154	Professional Development	Training of systemic self-monitotiring for behavior interventions.
Saturday.	11/03/18		Holly Chishom	Educational Services	Vision Screening Training	SDCOE	\$0	\$168	Pupil Services	Training of current evidence-based vision screening practices.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California										
Wed-Fri.	10/03/18	- 10/05/18	Tim Larson	Human Resources	2018 ACSA Personnel Institute	Berkley	\$0	\$1,319	Human Resources	Conference on HR regulations and law implementation.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of June 2018:

AMOUNT	LOCATION
\$ 3,706.05	PEPPER DRIVE SCHOOL
\$ 2,436.68	CARLTON HILLS SCHOOL
\$ 3,962.71	PROSPECT AVENUE SCH
\$ 2,514.84	CAJON PARK SCHOOL
\$ 3,892.32	CHET F HARRITT SCH
\$ 1,578.58	CARLTON OAKS SCHOOL
\$ 36,295.01	RIO SECO SCHOOL
\$ 2,069.62	HILL CREEK SCHOOL
\$ 29,038.00	STATE PRE-SCHOOL
\$ 66.15	ALTERNATIVE SCHOOL
\$ 65.52	SUPERINTENDENT DEPT
\$ 12,330.00	BUSINESS SERVICES
\$ 6,419.77	EDUCATIONAL SERVICES
\$ 220.00	SPECIAL EDUCATION
\$ 94.78	EDUCATIONAL PROJECTS
\$ 4,557.46	PUPIL SERVICES
\$ 29,659.86	PROJECT SAFE
\$ 4,073.31	TECHNOLOGY SERVICES
\$ 112,294.15	MAINTENANCE
\$ 12,382.22	TRANSPORTATION
\$ 2,998.73	FACILITIES MODERNIZATION
\$ 6,218.80	WAREHOUSE
\$ 609.59	MAINTENANCE
\$ 174.35	CENTRAL KITCHEN
\$ 1,283.36	PUBLICATIONS
\$ 278,941.86	Total Purchase Orders – June 2018

RECOMMENDATION:

Administration recommends approval of purchase orders #0000005716 through #0000005938 issued June 1, 2018 through June 30, 2018.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$278,941.86, is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

LOCATION LIST 2018-19

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF JUNE 2018

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
3544	7/25/2017	0100	SOCO GROUP	076	ANNUAL UNLEADED FUEL FOR TECHNOLOGY	\$2,200.00
					INCREASE ANNUAL AMOUNT	\$500.00
					NEW TOTAL	\$2,700.00
5762	6/6/2018	0100	YMCA	006	REGISTRATION FEES	\$450.00
					ADDITIONAL ATTENDEES	\$46.00
					NEW TOTAL	\$496.00

**PURCHASE ORDER LISTING
JUNE 2018
BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000005724	6/1/2018	A PLUS APPS LLC	SOFTWARE APPLICATION	0100	\$ 2,925.00	002	PEPPER DRIVE SCHOOL
0000005725	6/1/2018	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	0100	\$ 205.63	002	PEPPER DRIVE SCHOOL
0000005760	6/6/2018	ERI REPRO	LG FORMAT PRINTING - PD MOD	2538	\$ 194.69	002	PEPPER DRIVE SCHOOL
0000005906	6/25/2018	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 380.73	002	PEPPER DRIVE SCHOOL
			TOTAL		\$ 3,706.05		PEPPER DRIVE SCHOOL Tot
0000005750	6/5/2018	DELL MARKETING L.P.	PRINTER - CH	0100	\$ 156.23	003	CARLTON HILLS SCHOOL
0000005789	6/12/2018	LIFETOUCH PUBLISHING	YEARBOOKS - CH	0100	\$ 435.04	003	CARLTON HILLS SCHOOL
0000005821	6/13/2018	LOWE'S STORE #1661	SUPPLIES FOR REPAIRS AT CH	0100	\$ 70.41	003	CARLTON HILLS SCHOOL
0000005920	6/27/2018	FOOD 4 THOUGHT, LLC	FARMERS MARKETS - CH/PA	0100	\$ 1,775.00	003	CARLTON HILLS SCHOOL
			TOTAL		\$ 2,436.68		CARLTON HILLS SCHOOL To
0000005718	6/1/2018	AWARDS BY NAVAJO	PLAQUES - PA	0100	\$ 91.63	005	PROSPECT AVENUE SCH
0000005720	6/1/2018	AMAZON.COM	SUPPLIES - PA	0100	\$ 32.06	005	PROSPECT AVENUE SCH
0000005722	6/1/2018	LEARNING A-Z	SOFTWARE LICENSE RENEWAL - PA	0100	\$ 1,369.35	005	PROSPECT AVENUE SCH
0000005730	6/1/2018	AMAZON.COM	SUPPLIES	0100	\$ 13.98	005	PROSPECT AVENUE SCH
0000005906	6/25/2018	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 680.69	005	PROSPECT AVENUE SCH
0000005920	6/27/2018	FOOD 4 THOUGHT, LLC	FARMERS MARKETS - CH/PA	0100	\$ 1,775.00	005	PROSPECT AVENUE SCH
			TOTAL		\$ 3,962.71		PROSPECT AVENUE SCH Tot
0000005751	6/5/2018	SCHOOL HEALTH CORPORATION	AED PADS - CP	0100	\$ 82.91	006	CAJON PARK SCHOOL
0000005761	6/6/2018	ROCHESTER 100 INC	SUPPLIES - CP	0100	\$ 1,140.43	006	CAJON PARK SCHOOL
0000005762	6/6/2018	YMCA - SANTEE	ADMISSIONS	0100	\$ 496.00	006	CAJON PARK SCHOOL
0000005876	6/19/2018	USS MIDWAY MUSEUM	ADMISSIONS	0100	\$ 738.00	006	CAJON PARK SCHOOL
0000005906	6/25/2018	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 57.50	006	CAJON PARK SCHOOL
			TOTAL		\$ 2,514.84		CAJON PARK SCHOOL Total
0000005719	6/1/2018	US GAMES	PE EQUIPMENT - CFH	0100	\$ 2,356.27	007	CHET F HARRITT SCH
0000005865	6/18/2018	PROJECT LEAD THE WAY	PARTICIPATION FEES 18/19	0100	\$ 1,500.00	007	CHET F HARRITT SCH
0000005906	6/25/2018	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 36.05	007	CHET F HARRITT SCH
			TOTAL		\$ 3,892.32		CHET F HARRITT SCH Total
0000005772	6/8/2018	ANIXTER/CLARK	M&O SUPPLIES	0100	\$ 320.99	008	CARLTON OAKS SCHOOL
0000005897	6/20/2018	YMCA - SANTEE	ADMISSIONS	0100	\$ 700.00	008	CARLTON OAKS SCHOOL
0000005906	6/25/2018	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 557.59	008	CARLTON OAKS SCHOOL
			TOTAL		\$ 1,578.58		CARLTON OAKS SCHOOL To
0000005723	6/1/2018	MAINTEX INC	SUMMER CUSTODIAL SUPPLIES - RS	0100	\$ 247.57	009	RIO SECO SCHOOL
0000005731	6/1/2018	CARLTON OAKS GOLF & RESORT	8TH GRADE PROMOTION EVENT FEES	0100	\$ 2,645.00	009	RIO SECO SCHOOL
0000005747	6/4/2018	AWARDS BY NAVAJO	AWARDS - RD	0100	\$ 107.75	009	RIO SECO SCHOOL
0000005757	6/6/2018	RP MOBILE MUSIC	DJ SERVICES - RS 8TH GR PROMO	0100	\$ 350.00	009	RIO SECO SCHOOL
0000005777	6/11/2018	YMCA - SANTEE	ADMISSIONS - RS	0100	\$ 847.00	009	RIO SECO SCHOOL
0000005823	6/15/2018	BLUE PACIFIC ENGINEERING	LID DROPS LANDSCAPE PROJ. - RS	0100	\$ 31,500.00	009	RIO SECO SCHOOL
0000005906	6/25/2018	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 425.44	009	RIO SECO SCHOOL
0000005933	6/28/2018	WHITE CAP/HD SUPPLY	SUPPLIES - RS MOD. REPL	2538	\$ 172.25	009	RIO SECO SCHOOL
			TOTAL		\$ 36,295.01		RIO SECO SCHOOL Total

0000005746	6/4/2018 HEINEMANN	CLASSROOM MATERIALS	0100	\$	1,458.82	010	HILL CREEK SCHOOL
0000005753	6/5/2018 CLASSICS FOR KIDS	CONSULTING SERVICES - HC	0100	\$	450.00	010	HILL CREEK SCHOOL
0000005906	6/25/2018 OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	160.80	010	HILL CREEK SCHOOL
		TOTAL		\$	2,069.62		HILL CREEK SCHOOL Total
0000005864	6/19/2018 PACIFIC HVAC SERVICE	HVAC SERVICES - PRIDE PRE-SCH	1200	\$	29,038.00	012	STATE PRE-SCHOOL
		TOTAL		\$	29,038.00		STATE PRE-SCHOOL Total
0000005906	6/25/2018 OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	66.15	015	ALTERNATIVE SCHOOL
		TOTAL		\$	66.15		ALTERNATIVE SCHOOL Total
0000005906	6/25/2018 OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	65.52	062	SUPERINTENDENT DEPT
		TOTAL		\$	65.52		SUPERINTENDENT DEPT Tot
0000005768	6/8/2018 DALE SCOTT & CO., INC.	SURVEY RESEARCH	0100	\$	9,500.00	064	BUSINESS SERVICES
0000005819	6/13/2018 FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERIES	0100	\$	24.57	064	BUSINESS SERVICES
0000005820	6/13/2018 WELLS FARGO BANK	CREBS FEES	4000	\$	2,300.00	064	BUSINESS SERVICES
0000005900	6/21/2018 CITI CARDS /	PROJECT SAFE SUPPLIES	0100	\$	505.43	064	BUSINESS SERVICES
		TOTAL		\$	12,330.00		BUSINESS SERVICES Total
0000005788	6/12/2018 ALLIANCE FOR AFRICAN ASSISTANCE	CONSULTING SERVICES	0100	\$	81.80	066	EDUCATIONAL SERVICES
0000005875	6/19/2018 DAVE BURGESS CONSULTING INC	BOOKS	0100	\$	800.00	066	EDUCATIONAL SERVICES
0000005900	6/21/2018 CITI CARDS /	PROJECT SAFE SUPPLIES	0100	\$	37.97	066	EDUCATIONAL SERVICES
0000005921	6/27/2018 ASSOCIATION FOR SUPERVISION & CURRICULUM	PROFESSIONAL SERVICES	0100	\$	5,500.00	066	EDUCATIONAL SERVICES
		TOTAL		\$	6,419.77		EDUCATIONAL SERVICES To
0000005764	6/7/2018 NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	180.00	067	SPECIAL EDUCATION
0000005765	6/7/2018 EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$	40.00	067	SPECIAL EDUCATION
		TOTAL		\$	220.00		SPECIAL EDUCATION Total
0000005796	6/12/2018 BOUND TO STAY BOUND BOOKS INC	LIBRARY BOOKS FOR CH	0100	\$	94.78	068	EDUCATIONAL PROJECTS
		TOTAL		\$	94.78		EDUCATIONAL PROJECTS Tr
0000005873	6/19/2018 MCALISTER INSTITUTE /	PREVENTION CLASS	0100	\$	384.00	070	PUPIL SERVICES
0000005874	6/19/2018 ERIKA RAISSA NASH CAMERON	EXTERNAL EVALUATOR - DODEA	0100	\$	1,500.00	070	PUPIL SERVICES
0000005903	6/21/2018 SAN JOAQUIN COUNTY OFFICE OF EDUCATION	LEA MEDI-CAL SERVICES	0100	\$	1,162.00	070	PUPIL SERVICES
0000005911	6/26/2018 PROJECT LEAD THE WAY	REGISTRATION FEES	0100	\$	500.00	070	PUPIL SERVICES
0000005935	6/28/2018 AUDIOMETRICS	CALIBRATION SERVICES	0100	\$	312.48	070	PUPIL SERVICES
0000005938	6/28/2018 ORANGE COUNTY DEPARTMENT OF	SMAA SERVICES	0100	\$	698.98	070	PUPIL SERVICES
		TOTAL		\$	4,557.46		PUPIL SERVICES Total
0000005717	6/1/2018 KIDTRIBE INC.	SUPPLIES - OOST	6300	\$	3,761.10	072	PROJECT SAFE
0000005726	6/1/2018 AMAZON.COM	PROJECT SAFE SUPPLIES - CFH	6300	\$	510.49	072	PROJECT SAFE
0000005727	6/1/2018 AMAZON.COM	PROJ. SAFE SUMMER PROGRAMS	6300	\$	773.10	072	PROJECT SAFE
0000005728	6/1/2018 AMAZON.COM	SUPPLIES FOR SUMMER OST	6300	\$	1,076.82	072	PROJECT SAFE
0000005741	6/4/2018 ADVERTISING EDGE INC	T-SHIRTS - PROJ. SAFE	6300	\$	4,296.53	072	PROJECT SAFE
0000005748	6/4/2018 THE PATON GROUP	STEM LABS FOR PROJ. SAFE	6300	\$	6,297.64	072	PROJECT SAFE
0000005749	6/4/2018 SMART & FINAL	SUPPLIES - PROJ. SAFE	6300	\$	200.00	072	PROJECT SAFE
0000005754	6/5/2018 JEREMIAH JOHNSON	AFTER SCH ENRICHMENT PROG-PS	6300	\$	2,001.00	072	PROJECT SAFE
0000005763	6/6/2018 MOBILE ED PRODUCTIONS INC.	ASSEMBLY SERVICES - PROJ SAFE	0100	\$	895.00	072	PROJECT SAFE
0000005766	6/8/2018 S&S WORLDWIDE	SUPPLIES FOR PROJ. SAFE	6300	\$	2,187.67	072	PROJECT SAFE
0000005767	6/8/2018 DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR PROJ. SAFE	6300	\$	550.40	072	PROJECT SAFE
0000005797	6/12/2018 AMAZON.COM	PROJ. SAFE SUPPLIES - SUMMER	6300	\$	212.07	072	PROJECT SAFE
0000005828	6/14/2018 REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	6300	\$	945.00	072	PROJECT SAFE
0000005829	6/14/2018 ADVERTISING EDGE INC	T-SHIRTS FOR PROJ. SAFE	6300	\$	606.09	072	PROJECT SAFE

000005830	6/14/2018	PARKWAY BOWL	ADMISSIONS	6300	\$	265.00	072	PROJECT SAFE
000005832	6/14/2018	AMAZON.COM	SUPPLIES FOR YALE	6300	\$	264.27	072	PROJECT SAFE
000005900	6/21/2018	CITI CARDS /	PROJECT SAFE SUPPLIES	6300	\$	2,620.80	072	PROJECT SAFE
000005900	6/21/2018	CITI CARDS /	PROJECT SAFE SUPPLIES	6300	\$	1,609.25	072	PROJECT SAFE
000005906	6/25/2018	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	6300	\$	587.63	072	PROJECT SAFE
				TOTAL	\$	29,659.86		PROJECT SAFE Total
000005716	6/1/2018	NVLS PROFESSIONAL SERVICES LLC	ERATE SERVICES 17/18	0100	\$	3,075.00	073	TECHNOLOGY SERVICES
000005729	6/1/2018	GROUP VERTICAL	SUPPLIES FOR IPAD REPAIRS	0100	\$	998.31	073	TECHNOLOGY SERVICES
				TOTAL	\$	4,073.31		TECHNOLOGY SERVICES To
000005721	6/1/2018	AMAZON.COM	GROUNDS SUPPLIES	0100	\$	30.75	075	MAINTENANCE
000005742	6/4/2018	JOHNSTONE SUPPLY	HVAC SUPPLIES	0100	\$	866.59	075	MAINTENANCE
000005743	6/4/2018	EWING IRRIGATION PRODUCTS	PLUMBING SUPPLIES	0100	\$	264.34	075	MAINTENANCE
000005744	6/4/2018	KNIFFING'S DISCOUNT NURSERIES	TREE REPLACEMENT-CP	0100	\$	118.53	075	MAINTENANCE
000005745	6/4/2018	TRANE U.S. INC.	HVAC SUPPLIES	0100	\$	1,485.18	075	MAINTENANCE
000005771	6/8/2018	GRAINGER	M&O EQUIPMENT	0100	\$	1,115.04	075	MAINTENANCE
000005773	6/8/2018	WASTE MANAGEMENT OF EL CAJON -	SURPLUS TRASH ALL SITES	0100	\$	629.32	075	MAINTENANCE
000005778	6/11/2018	EWING IRRIGATION PRODUCTS	IRRIGATION SUPPLIES	0100	\$	426.35	075	MAINTENANCE
000005787	6/12/2018	JOHNSTONE SUPPLY	HVAC SUPPLIES	0100	\$	1,039.78	075	MAINTENANCE
000005822	6/13/2018	EMEDCO INC	SAFETY SUPPLIES	0100	\$	208.08	075	MAINTENANCE
000005896	6/20/2018	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS REMOVAL - CP ANNEX	0100	\$	2,175.00	075	MAINTENANCE
000005898	6/20/2018	SITEONE LANDSCAPE SUPPLY LLC	GROUNDS SUPPLIES	0100	\$	567.89	075	MAINTENANCE
000005899	6/20/2018	PORTABLE STORAGE CORP	PORTABLE MOVE FROM RS TO M&O	0100	\$	225.00	075	MAINTENANCE
000005901	6/21/2018	KIRK PAVING, INC	DG REPLACEMENT AWARD	0100	\$	92,375.00	075	MAINTENANCE
000005908	6/26/2018	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING - M&O	0100	\$	850.00	075	MAINTENANCE
000005909	6/26/2018	ANIXTER/CLARK	LOCKS - RS GATE	0100	\$	869.04	075	MAINTENANCE
000005913	6/26/2018	DAVE BANG ASSOCIATES INC	ENGINEERED WOOD FIBER CH/PA	0100	\$	7,437.38	075	MAINTENANCE
000005934	6/28/2018	SUNBELT RENTALS	EQUIP RENTAL	0100	\$	1,610.88	075	MAINTENANCE
				TOTAL	\$	112,294.15		MAINTENANCE Total
000005790	6/12/2018	HAWTHORNE MACHINERY CO	PARTS FOR REPAIRS	0100	\$	320.70	076	TRANSPORTATION
000005791	6/12/2018	INTERSTATE BATTERY OF SAN DIEGO INC	PARTS FOR BUS REPAIRS	0100	\$	380.16	076	TRANSPORTATION
000005792	6/12/2018	HORSMAN AUTOMOTIVE	VEHICLES REPAIRS	0100	\$	136.97	076	TRANSPORTATION
000005793	6/12/2018	WAYNE MILLER'S MOBILE TIRE INC	TIRES	0100	\$	364.62	076	TRANSPORTATION
000005794	6/12/2018	ZONAR SYSTEMS	SUPPLIES FOR BUSES	0100	\$	5,294.19	076	TRANSPORTATION
000005866	6/18/2018	ROADONE	TOWING SERVICES	0100	\$	424.00	076	TRANSPORTATION
000005867	6/18/2018	BRIDGESTONE HOSEPOWER LLC	BUS REPAIR	0100	\$	574.32	076	TRANSPORTATION
000005868	6/18/2018	NORTH COUNTY REBUILDERS	SUPPLIES FOR BUS REPAIRS	0100	\$	300.62	076	TRANSPORTATION
000005869	6/18/2018	AUTO ZONE	SUPPLIES FOR BUS REPAIRS	0100	\$	174.26	076	TRANSPORTATION
000005870	6/18/2018	O'REILLY AUTO PARTS	SUPPLIES FOR BUS REPAIRS	0100	\$	81.65	076	TRANSPORTATION
000005871	6/18/2018	KIRKS RADIATOR	BUS REPAIRS	0100	\$	413.28	076	TRANSPORTATION
000005872	6/18/2018	CUMMINS PACIFIC LLC	BUS PARTS & REPAIRS	0100	\$	11.81	076	TRANSPORTATION
000005872	6/18/2018	CUMMINS PACIFIC LLC	BUS PARTS & REPAIRS	0100	\$	3,905.64	076	TRANSPORTATION
				TOTAL	\$	12,382.22		TRANSPORTATION Total
000005863	6/18/2018	HOME DEPOT COMMERCIAL ACCOUNT	REPAIRS SUPPLIES - CO ONSITE	0100	\$	23.90	077	FACILITIES MODERNIZATION
000005905	6/21/2018	JOHNSTONE SUPPLY	SUPPLIES FOR ERC ROOF PROJ.	1400	\$	2,974.83	077	FACILITIES MODERNIZATION
				TOTAL	\$	2,998.73		FACILITIES MODERNIZATION
000005732	6/4/2018	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	756.41	078	WAREHOUSE

0000005733	6/4/2018	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	672.10	078	WAREHOUSE
0000005734	6/4/2018	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	1,200.27	078	WAREHOUSE
0000005735	6/4/2018	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	1,717.91	078	WAREHOUSE
0000005736	6/4/2018	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	64.39	078	WAREHOUSE
0000005737	6/4/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	1,304.95	078	WAREHOUSE
0000005738	6/4/2018	US GAMES	INVENTORY REPLENISHMENT	0100	\$	99.82	078	WAREHOUSE
0000005740	6/4/2018	PITNEY BOWES - SUPPLIES	DIST. MAIL MACHINE SUPPLIES	0100	\$	219.79	078	WAREHOUSE
0000005795	6/12/2018	PITNEY BOWES - SUPPLIES	SUPPLIES FOR MAIL MACHINE	0100	\$	183.16	078	WAREHOUSE
			TOTAL		\$	6,218.80		WAREHOUSE Total
0000005739	6/4/2018	RDO EQUIPMENT CO	GROUNDS EQUIPMENT PARTS	0100	\$	587.34	080	MAINTENANCE
0000005918	6/27/2018	EWING IRRIGATION PRODUCTS	PLUMBING SUPPLIES	0100	\$	22.25	080	MAINTENANCE
			TOTAL		\$	609.59		MAINTENANCE Total
0000005906	6/25/2018	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	1300	\$	174.35	090	CENTRAL KITCHEN
			TOTAL		\$	174.35		CENTRAL KITCHEN Total
0000005904	6/21/2018	SUPERINTENDENT OF SCHOOLS	BUSINESS CARDS	0100	\$	36.64	092	PUBLICATIONS
0000005919	6/27/2018	KONICA MINOLTA BUSINESS	MAINT. CHARGES PUBS COPIER	0100	\$	1,246.72	092	PUBLICATIONS
			TOTAL		\$	1,283.36		PUBLICATIONS Total
					\$	291,324.08		Grand Total

Consent Item D.2.3.
 Prepared by Karl Christensen
 July 17, 2018

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of June 2018:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-412278 TO 14-427489	\$701,384.86
0900	N/A	
1200	14-425070 TO 14-426117	\$27,356.65
1300	14-416951 TO 14-427489	\$68,349.11
1400	14-416954 TO 14-424349	\$14,991.25
2109	N/A	
2139 / 2108	N/A	
2518	N/A	
2538	14-14-412290 TO 14-427490	\$782,324.66
3500	N/A	
4000	14-420651 TO 14-427489	\$40,849.15
6300	14-414146 TO 14-427489	\$40,766.46
TOTAL:		\$1,676,022.14

Student Body Warrants issued for the period of June 2018:

\$18,548.11

Payroll Warrants issued for the period of June 2018:

<u>Fund #/Name</u>		<u>Amount</u>
01 00	01 00	\$4,793,923.48
12 00	12 00	\$20,809.15
13 00	13 00	\$105,893.25
14 00	14 00	
25 18	25 18	
63 00	63 00	\$212,674.94
\$5,133,300.82		

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of June as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$6,827,871.07 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds for Project, "The BEST seat in any classroom"	\$480.18	DonorsChoose.org	Rio Seco
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$426.00	Hager Photography	Sycamore Canyon
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$906.18		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$906.18.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve and ratify agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consultant / General Service Provider Report
July 17, 2018

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Linda Millum	Consultant	SDC PK Class Instruction	07/01/18 - 06/30/19	\$68.00/hour (not to exceed \$20,000.00)	Special Education	Employee
Brain Learning	Consultant	Assessments and Evaluations	07/01/18 - 06/30/19	Not to Exceed \$25,000.00	Special Education	Independent Contractor
Food 4 Thought LLC	General Service Provider	Farmers' Markets	5/31/2018	Not to Exceed \$3,550.00	Child Nutrition Services	Independent Contractor

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period May 1, 2018 through May 31, 2018.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 204 transactions totaling \$33,493.22 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180510	ABEL,CATHY	CHILD NUTRITION	HILTON	545.44	Conference
20180515	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	5.94	Sunbutter
20180516	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS	8.99	Water Test Strips Potwasher
20180518	ABEL,CATHY	CHILD NUTRITION	DOLLAR TREE	23.71	Cleaner & Gloves
20180520	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	5.98	Vegetarian ChickN' Nuggets
20180520	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	39.23	Apples - Classified Appreciation
				629.29	
20180502	ALBERT,DIANN L	CHEF F. HARRITT	DBC*BLICK ART MATERIAL	136.76	Art supplies for art program
20180511	ALBERT,DIANN L	CHEF F. HARRITT	VONS #1897	54.95	Snacks for State Testing
20180517	ALBERT,DIANN L	CHEF F. HARRITT	FREE FORM CLAY & SUPPL	201.83	Inspection and repair of kiln
20180518	ALBERT,DIANN L	CHEF F. HARRITT	VONS #1897	25.00	Snacks for state testing
20180522	ALBERT,DIANN L	CHEF F. HARRITT	MOUNTAIN HOME BIOLOGIC	131.45	Owl pellets for 3rd grade
20180527	ALBERT,DIANN L	CHEF F. HARRITT	VERNIER SOFTWARE & TEC	263.28	Science Probes for Middle School
				813.27	
20180502	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL92910809291	12.99	Board meeting supplies
20180502	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	52.49	Board meeting supplies
20180509	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	30.99	Supplies for special Board meeting
20180515	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	FILMFREEWAY.COM	9.00	Admission to 2018 iVIE awards
20180515	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	54.21	Supplies for special Board meeting
20180516	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	33.18	Salute to Excellence expenses
20180516	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	12.00	Supplies for special Board meeting
20180517	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	50.89	Board meeting expenses
20180520	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AWARDS BY NAVAJO	31.34	Salute to Excellence expenses
20180521	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 8709	32.20	Salute to Excellence expenses
20180521	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PARTY CITY	71.12	Salute to Excellence expenses
20180522	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	HYATT HOTELS	366.60	Delegate Assembly expenses - B. Ryan
20180524	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM AMZN.COM/BI	127.70	Safety Patrol luncheon expenses
				884.71	
20180510	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	22.11	Photos of YALE children for Mothers Day
20180516	BAKER,HOPE	OST PROGRAMS	TARGET 00014852	71.61	Supplies, math kit, board game, dice games for YALE Preschool
20180517	BAKER,HOPE	OST PROGRAMS	SMARTNFINAL92910809291	94.51	YALE snack supplies and summer staff meeting
20180524	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	30.22	YALE items for street fair. Banner paper, paper, letters
20180524	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	25.08	YALE Dura Label, office supplies
20180524	BAKER,HOPE	OST PROGRAMS	99 CENTS ONLY STORES #	25.80	YALE parent meeting food
20180524	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	5.39	Pinwheels and pom poms for street fair
20180525	BAKER,HOPE	OST PROGRAMS	WM SUPERCENTER #2253	38.50	Supplies for the street fair, sand, cups, gripper
20180527	BAKER,HOPE	OST PROGRAMS	KMART 3678	30.17	YALE items for street fair. Sunflower seeds, pail, pom pom
20180528	BAKER,HOPE	OST PROGRAMS	THE HOME DEPOT #0673	24.76	Sunflower seed and pots for street fair
20180528	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	10.33	Water can, kids gloves for street fair
20180531	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	40.62	YALE promotion pin clips, cutlery
				419.10	
20180502	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	IBUY STORES INC	110.40	Plumbing supplies
20180504	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	GREEN TECHNOLOGY	275.00	2018 Green California Schools & Colleges Summit & Expo - Pasadena
20180515	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	MANY CIRCUIT BREAKERS	43.10	Electrical supplies (breakers) - Cajon Park Annex Mini-Split
20180520	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	RESTAURANT DEPOT	1,860.27	Safety supplies for Maintenance & Grounds Department
				2,288.77	
20180525	BENEDETTO,ANGELO	CARLTON HILLS	WAL-MART #1917	36.97	Storage bins and bags to store iPad accessories
				36.97	
20180503	BILLICK,JERI	SYCAMORE CANYON	1000BULBS.COM	74.43	Book binding machine to replace broken machine
20180503	BILLICK,JERI	SYCAMORE CANYON	FOX'S PIZZA DEN - SANT	16.33	Pizza for PBIS Training/Day
20180503	BILLICK,JERI	SYCAMORE CANYON	FOX'S PIZZA DEN - SANT	34.56	Pizza for PBIS Training/Day
20180508	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	39.33	Protection plan for binding machine
20180510	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS W	338.09	Book binding machine
20180513	BILLICK,JERI	SYCAMORE CANYON	SMARTNFINAL92910809291	74.94	Popcorn for perfect attendance
20180522	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	54.81	Professional books Mindsets Mathematics grade 3
20180525	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM AMZN.COM/BI	101.25	Professional books
20180525	BILLICK,JERI	SYCAMORE CANYON	WAL-MART #1917	77.61	Garden supplies
20180531	BILLICK,JERI	SYCAMORE CANYON	PIZZA HUT 027226	126.94	SBAC reward day party
				938.29	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180503	BONSER,KRISTEN	PRIDE ACADEMY	WALMART.COM	37.77	Mason jars for "Families" project
20180508	BONSER,KRISTEN	PRIDE ACADEMY	EINSTEIN BROS BAGELS33	20.00	Refreshments: Staff Appreciation Week
20180509	BONSER,KRISTEN	PRIDE ACADEMY	GRUBHUBRUBIOSCOASTALG	68.53	Office staff luncheon
20180511	BONSER,KRISTEN	PRIDE ACADEMY	THE WRAPSHACK	413.76	Staff Appreciation Week lunch
20180515	BONSER,KRISTEN	PRIDE ACADEMY	PAYPAL *GOOGLEADDON	29.00	Digital Inspiration for hall passes
20180516	BONSER,KRISTEN	PRIDE ACADEMY	7708 DOMINOS PIZZA	36.59	Perfect Attendance Incentive
20180517	BONSER,KRISTEN	PRIDE ACADEMY	WAL-MART #1917	10.35	iPad blockschargers bags
20180522	BONSER,KRISTEN	PRIDE ACADEMY	7708 DOMINOS PIZZA	68.88	Perfect Attendance Incentive
20180525	BONSER,KRISTEN	PRIDE ACADEMY	OFFICE DEPOT #908	109.88	Badges for Lunch on the Lawn
				<u>794.76</u>	
20180507	BRASHER,PAMELA	OST PROGRAMS	RENAISSANCE HOTELS	627.72	Hotel travel for conference in Palm Springs for Pam and Kristi
20180520	BRASHER,PAMELA	OST PROGRAMS	MARISCOS Y COMIDA MEX	400.06	Staff appreciation dinner for all OSTP staff
20180527	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	761.81	DVD's, paper plates, paper towels, wooden checker and tic-tac toe, games and instructional supplies
20180527	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	149.99	WII Sports instruction
				<u>1,939.58</u>	
20180516	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	MIMIS CAFE 86	194.92	Principals' meeting
20180518	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	ASS CAL SCH ADMIN	299.00	Superintendent's registration to 2018 ACSA Leadership Summit
				<u>493.92</u>	
20180524	EDMONSTON,ERICA	RIO SECO	AMAZON MKTPLACE PMTS W	14.52	Stars for Star Award Recipient names
				<u>14.52</u>	
20180506	HECK,TERRY	PRIDE ACADEMY	AMAZON MKTPLACE PMTS W	14.99	Muffins, Math, & Mom activity
20180506	HECK,TERRY	PRIDE ACADEMY	SMARTNFINAL93110809317	87.86	Snacks for testing
20180506	HECK,TERRY	PRIDE ACADEMY	SMARTNFINAL39810803989	223.41	Snacks for testing
20180506	HECK,TERRY	PRIDE ACADEMY	WAL-MART #3524	47.84	Snacks for testing
20180506	HECK,TERRY	PRIDE ACADEMY	WAL-MART #1917	29.90	Snacks for testing
20180508	HECK,TERRY	PRIDE ACADEMY	WINCHELL'S # 9364	23.98	Staff Appreciation Week
20180511	HECK,TERRY	PRIDE ACADEMY	TICKETS*SD PADRES	371.00	Teacher of the Year Recognition Night - Gillian Ryan, Staff reimbursed cost.
20180513	HECK,TERRY	PRIDE ACADEMY	HOMEDEPOT.COM	975.70	Outdoor picnic tables for intermediate classes.
20180527	HECK,TERRY	PRIDE ACADEMY	DOLLAR TREE ECOMM	38.79	Supplies for Mia Morales
20180531	HECK,TERRY	PRIDE ACADEMY	SUBWAY 00999912	159.96	Honor Roll luncheon
				<u>1,973.43</u>	
20180502	HICKS,TYLENE	CHET F. HARRITT	ALBERTSONS 0738	86.98	Snacks for state testing.
20180503	HICKS,TYLENE	CHET F. HARRITT	YOUNGPOETS.ORG	46.50	Young Poets Books
20180515	HICKS,TYLENE	CHET F. HARRITT	TARGET 00003046	78.18	Middle School table
20180516	HICKS,TYLENE	CHET F. HARRITT	DISCOUNTMUGS.COM	578.00	Student Incentive prizes
20180516	HICKS,TYLENE	CHET F. HARRITT	THE HOME DEPOT #1848	108.22	Shelf unit for middle school art
20180518	HICKS,TYLENE	CHET F. HARRITT	OFFICE DEPOT #908	39.36	Supplies for Lunch with the Principal
				<u>937.24</u>	
20180508	HOOKS,TED A	PEPPER DRIVE	POSITIVE PROMOTIONS IN	375.15	Order was cancelled
20180524	HOOKS,TED A	PEPPER DRIVE	POSITIVE PROMOTIONS IN	(375.15)	Cancellation of order dated 5/08/18
				<u>-</u>	
20180502	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM AMZN.COM/BI	38.76	Office supplies
20180516	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM AMZN.COM/BI	28.82	Professional Development / Student Engagement
20180522	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM AMZN.COM/BI	37.82	Professional Development
20180524	JOHNSTON,ANDREW	CARLTON OAKS	AUDIBLE	14.95	Personal expense mistakenly billed by Amazon. Memo and personal check written to district to reimburse.
20180525	JOHNSTON,ANDREW	CARLTON OAKS	ETS*CONFERENCES	100.00	Conference
20180525	JOHNSTON,ANDREW	CARLTON OAKS	ETS*CONFERENCES	100.00	Conference
20180525	JOHNSTON,ANDREW	CARLTON OAKS	VONS #1897	12.57	Community Outreach
				<u>332.82</u>	
20180511	LOCKE,SUMMER	PEPPER DRIVE	JONES SCHOOL SUPPLY CO	248.75	Award medals and ribbons for 8th Grade Promotion
20180520	LOCKE,SUMMER	PEPPER DRIVE	JONES SCHOOL SUPPLY CO	47.25	Medals and ribbons for 8th grade promotion
20180529	LOCKE,SUMMER	PEPPER DRIVE	RALPHS #0077	47.56	Teacher Celebration materials
20180530	LOCKE,SUMMER	PEPPER DRIVE	PARTY CITY MISSION VAL	45.59	Teacher Celebration materials
20180531	LOCKE,SUMMER	PEPPER DRIVE	FOOD4LESS #0394	34.93	Middle School Honor Roll activity
				<u>424.08</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180503	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	23.41	35' VGA cable
20180506	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM AMZN.COM/BI	15.06	USB Audio Adapter
20180509	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	15.40	Teacher equipment collection supplies
20180509	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM AMZN.COM/BI	251.62	Webcams
20180510	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS W	227.88	Teacher equipment collection supplies
20180511	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	THE FLAMINGO HOTELS	78.23	PSUG Hotel deposit
20180511	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	THE FLAMINGO HOTELS	78.23	PSUG Hotel deposit
20180521	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security system
20180523	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	FS *MACROPLANT	69.98	iPad Management software
20180523	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	HOMEDEPOT.COM	626.01	iPad collection hand trucks
20180524	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS W	140.70	USB Drives
20180525	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	48.46	iPad process dots
				<u>1,599.97</u>	
20180501	MARTIN, SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	(11.99)	Refund
20180502	MARTIN, SUZANNE	HILL CREEK	EPLASTICS	102.15	SDC Classroom supplies
20180502	MARTIN, SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	34.77	Teachers supplies
20180504	MARTIN, SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	38.88	Classroom supplies
20180504	MARTIN, SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS W	128.98	Classroom supplies
20180506	MARTIN, SUZANNE	HILL CREEK	SAN DIEGO COUNTY SUPER	220.00	Biliteracy Symposium
20180511	MARTIN, SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS W	118.74	Counseling grant supplies
20180513	MARTIN, SUZANNE	HILL CREEK	BAD WOLF PRESS	(45.00)	5th Grade play supplies
20180513	MARTIN, SUZANNE	HILL CREEK	BAD WOLF PRESS	45.00	5th Grade play supplies
20180520	MARTIN, SUZANNE	HILL CREEK	AMAZON.COM AMZN.COM/BI	62.46	Office supplies
20180520	MARTIN, SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS W	66.99	Office tech supplies
20180521	MARTIN, SUZANNE	HILL CREEK	AMAZON.COM AMZN.COM/BI	21.44	Office supplies
20180521	MARTIN, SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS W	27.48	Classroom supplies - PTSA donation
20180529	MARTIN, SUZANNE	HILL CREEK	AMAZONPRIME MEMBERSHIP	106.67	Amazon membership charged in error, To be reversed in June
				<u>916.67</u>	
20180501	MCGINTY, MIRIAM	SPECIAL EDUCATION	ACADEMIC THERAPY PUBLI	18.96	Assessment protocols (10%)
20180501	MCGINTY, MIRIAM	SPECIAL EDUCATION	ACADEMIC THERAPY PUBLI	85.34	Assessment protocols (45%)
20180501	MCGINTY, MIRIAM	SPECIAL EDUCATION	ACADEMIC THERAPY PUBLI	85.34	Assessment protocols (45%)
20180508	MCGINTY, MIRIAM	SPECIAL EDUCATION	REALLY GOOD *	54.19	Magnetic learning activity board
20180509	MCGINTY, MIRIAM	SPECIAL EDUCATION	WPS	44.21	Assessment protocols (10%)
20180509	MCGINTY, MIRIAM	SPECIAL EDUCATION	WPS	198.94	Assessment protocols (45%)
20180509	MCGINTY, MIRIAM	SPECIAL EDUCATION	WPS	198.94	Assessment Protocols (45%)
20180517	MCGINTY, MIRIAM	SPECIAL EDUCATION	WAL-MART #1917	87.33	Special Day Classroom supplies
20180518	MCGINTY, MIRIAM	SPECIAL EDUCATION	ALLERGYPUNK	155.64	Allergy emergency kits and supplies
20180518	MCGINTY, MIRIAM	SPECIAL EDUCATION	ILLINOIS SUPPLY COMPAN	95.33	Allergy emergency bags
20180521	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON.COM AMZN.COM/BI	9.46	Emergency thermal blanket
20180521	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS W	28.00	iPad protection
20180524	MCGINTY, MIRIAM	SPECIAL EDUCATION	SSI SCHOOL SPECIALTY	(25.78)	Occupational Therapy writing supplies
				<u>1,035.90</u>	
20180509	MCKINNON, KATHY	EDUCATIONAL SERVICES	OFFICE DEPOT #908	13.51	Supplies
20180511	MCKINNON, KATHY	EDUCATIONAL SERVICES	THE WRAPSHACK	123.14	Food for DAC/LCAP Meeting
20180513	MCKINNON, KATHY	EDUCATIONAL SERVICES	AWARDS BY NAVAJO	7.95	Trophy engraving
20180527	MCKINNON, KATHY	EDUCATIONAL SERVICES	AMAZON.COM	312.12	Books/Mindset Mathematics
				<u>456.72</u>	
20180502	MINUTELLI, DAWN	EDUCATIONAL SERVICES	REI*GREENWOODHEINEMANN	101.34	Books/Mathematics
20180503	MINUTELLI, DAWN	EDUCATIONAL SERVICES	REI*GREENWOODHEINEMANN	135.11	Books/Mathematics
20180504	MINUTELLI, DAWN	EDUCATIONAL SERVICES	AMAZON.COM AMZN.COM/BI	140.40	Books/Mathematics
20180504	MINUTELLI, DAWN	EDUCATIONAL SERVICES	WWW.STENHOUSE.COM	64.65	Books
				<u>441.50</u>	
20180509	MONTLER, BONNER M	EDUCATIONAL SERVICES	ACE PARKING 0160	8.00	Parking fee for "SDCSBA 16th Annual Honoring Our Own Awards Dinner"
20180510	MONTLER, BONNER M	EDUCATIONAL SERVICES	CPM EDUCATIONAL PROGRA	581.05	CPM Core Conn. Integ I TE Binders/student black-line masters Incl 8 yr access to on-line vers of TE's
				<u>589.05</u>	
20180531	MYERS, CHARLES	TRANSPORTATION	BUDGET0527500087758	143.87	Rental truck for 6th grade camp
				<u>143.87</u>	
20180531	OLANDER, MICHAEL	CAJON PARK	SMARTFINAL92910809291	5.16	Ziplock bags for iPad charging blocks and cables
				<u>5.16</u>	
20180509	ORTEGA, KAREN	HUMAN RESOURCES	SAN JOAQUIN COUNTY OFF	375.00	CEDR CSC 2018 conference registration 10/2-10/5/18
20180516	ORTEGA, KAREN	HUMAN RESOURCES	AWARDS BY NAVAJO	2,289.94	Employee recognition/retirement awards - Salute to Excellence 2017-18
				<u>2,664.94</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180502	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SHERATON SD MARINA VAL	12.00	Parking for district event
20180504	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL* ITUNES.COM/BILL	40.95	iPad apps for testing/evaluation
20180516	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL* ITUNES.COM/BILL	9.96	Sample Apps purchased for possible district use
20180516	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL* ITUNES.COM/BILL	9.98	Sample Apps purchased for possible district use
20180518	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	BESTBUYCOM805543979548	258.58	Apple TV for library conference room and wall mount for monitor
20180523	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	BESTBUYCOM805543979548	330.24	Wall-mounted monitor for library conference room
20180527	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL* ITUNES.COM/BILL	5.98	Sample Apps purchased for possible district use
				<u>667.69</u>	
20180516	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	14.54	Wipes for SDC class at CH
20180531	RIFFEL,MEREDITH	PUPIL SERVICES	VONS #1897	108.00	Bus passes for homeless students
				<u>122.54</u>	
20180502	ROSA,JIM	HILL CREEK	REALLY GOOD *	251.81	Classroom supplies - PTSA Donations
20180503	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS W	11.99	Classroom materials - PTSA Donations
20180504	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	6.99	Office supplies
20180506	ROSA,JIM	HILL CREEK	PLAQUEMAKER	21.00	Office supplies
20180509	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	12.47	Classroom supplies
20180509	ROSA,JIM	HILL CREEK	AMAZON.COM	36.56	Staff resource materials
20180509	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	31.50	Staff resource materials
20180518	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS W	8.99	Office supplies
20180520	ROSA,JIM	HILL CREEK	SEAWORLD-SAN DIEGO	293.75	Field trip payment
20180524	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS W	15.99	Office supplies
20180525	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	7.03	Office supplies
20180525	ROSA,JIM	HILL CREEK	SMARTNFINAL92910809291	51.48	Student Incentives
				<u>749.56</u>	
20180503	SAUNDERS,LEAH	CARLTON OAKS	SD FAIR EXHIBITS	75.00	Student Community Engagement
20180507	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	139.95	Earbud headphones for testing
20180513	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS W	23.90	Student safety tags for Lunch on the Lawn Event
20180514	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS W	14.94	Office supplies
20180517	SAUNDERS,LEAH	CARLTON OAKS	TASSEL DEPOT ONLINE	197.95	Promotion supplies
20180528	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS W	18.99	iPad charger storage
20180531	SAUNDERS,LEAH	CARLTON OAKS	DISNEYLAND TICKETS	7,600.00	Field trip
				<u>8,070.73</u>	
20180522	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	385.42	Materials for cool down kits for event at Cajon Park
20180523	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM	11.10	Materials for cool down kits
20180525	SCHWELLER,JOHN	PUPIL SERVICES	NO TEARS LEARNING INC	300.00	Training for SDC teacher Jeanie Niemiec
				<u>696.52</u>	
20180520	SHEEN,KRISTINA D	OST PROGRAMS	ALS SPORT SHOP	21.53	Trophies for our winning kickball teams
20180523	SHEEN,KRISTINA D	OST PROGRAMS	OFFICE DEPOT #908	328.99	Highlighters, pens, hand sanitizer, gel pens
20180527	SHEEN,KRISTINA D	OST PROGRAMS	0187 ROUND TABLE PIZZA	46.31	Pizza for kickball children at Hill Creek Project SAFE
				<u>396.83</u>	
20180504	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	239.90	Headphones for testing
20180507	SIMKO,JOHANNA	CAJON PARK	SMARTNFINAL92910809291	43.96	Candy for teacher appreciation week
20180509	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	19.48	Classified Employee Appreciation gift
20180509	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	24.72	Toolsie Rolls for classified employee appreciation week
20180510	SIMKO,JOHANNA	CAJON PARK	PARTY CITY	25.71	Teacher Appreciation Week plates, napkins and forks
				<u>353.77</u>	
20180509	SIMPSON,DEBRA	RIO SECO	TRAINERS WAREHOUSE	363.29	Materials for professional learning with faculty
20180525	SIMPSON,DEBRA	RIO SECO	DOLLAR TREE	25.86	Baggies for teachers to put cords/chargers from students for storage
20180527	SIMPSON,DEBRA	RIO SECO	AMAZON.COM AMZN.COM/BI	86.68	PBIS materials for student and parent engagement
20180527	SIMPSON,DEBRA	RIO SECO	AMAZON MKTPLACE PMTS	12.24	PBIS/ staff development materials
20180527	SIMPSON,DEBRA	RIO SECO	AMAZON MKTPLACE PMTS W	22.63	PBIS/staff development materials
20180528	SIMPSON,DEBRA	RIO SECO	AMAZON.COM AMZN.COM/BI	31.40	PBIS/staff development materials
				<u>542.10</u>	
20180506	SOUTHCOTT,STEPHANIE	CARLTON HILLS	SMARTNFINAL92910809291	443.67	Snacks for testing
20180513	SOUTHCOTT,STEPHANIE	CARLTON HILLS	THE HOME DEPOT #0673	27.97	Signage for parents
20180525	SOUTHCOTT,STEPHANIE	CARLTON HILLS	BIO CORPORATION	38.00	Biology teaching supplies
				<u>509.64</u>	

<u>PURCHASE DATE</u>	<u>CARDHOLDER</u>	<u>DEPARTMENT</u>	<u>MERCHANT NAME</u>	<u>PURCHASE AMOUNT</u>	<u>PURCHASE DESCRIPTION</u>
20180508	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	49.95	Otterbox case for iPad Pro - CO Luke Towne
20180509	STARKEY,MARK	INFORMATION TECHNOLOGY	APL*APPLE ONLINE STORE	154.94	VPP credit for Special Education apps. Go Talk Now and First Then Visual Schedule
20180509	STARKEY,MARK	INFORMATION TECHNOLOGY	APL*APPLE ONLINE STORE	151.98	Green screen app purchased for Dan Prouty
20180515	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS W	95.00	Barcode scanner for CFH
20180525	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	157.44	Non-latex rubber bands for Pubs
				<u>609.31</u>	
				<u>33,493.22</u>	

Consent Item D.2.7.
 Prepared by Karl Christensen
 July 17, 2018

Approval of Uniform Complaint Quarterly Report
 Required by the Williams Settlement

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district’s governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report April 1, 2018 through June 30, 2018			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending June 30, 2018 and authorize administration to submit the report to SDCOE.

This recommendation supports the following District goal:

- Fiscal Accountability
 Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2017-18 and 2018-19 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Oaks School	7.2	19	\$0.5450	\$74.56
Rios Canyon School	25	19	\$0.5450	\$258.88
Total:				\$333.44

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$333.44 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Authorization to Sell/Dispose of Surplus Items

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

Category	Value/Condition	Option	Requirements
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
<i>All Other Personal Property</i>	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board Dispose of at local dump 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 	<ul style="list-style-type: none"> Advertise for Bids 	<ul style="list-style-type: none"> Post notices in 3

<u>Category</u>	<u>Value/Condition</u> (one or more items)	<u>Option</u>	<u>Requirements</u>
		or Conduct Public Auction	public places and advertise once a week for 2 weeks in general circulation newspaper <ul style="list-style-type: none"> • Accept highest bid or reject all bids • If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> • Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> • Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> • Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> • Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
3	Each	Push Lawnmowers	Grounds	Disrepair	\$50 each
1	Lot	Furniture / Equipment	M&O/Warehouse	Used	\$0
1	Lot	Old Plumbing Fixtures	M&O/Warehouse	Broken/Used	\$0
1	Lot	Old Materials, Tile	M&O/Warehouse	Used	\$0
1	Lot	Old File Cabinets	M&O/Warehouse	Used	\$0
1	Lot	Old Network Cabinets	M&O/Warehouse	Used	\$0
1	Lot	Old White Boards	M&O/Warehouse	Used	\$0
1	Lot	Old Folding Chairs	M&O/Warehouse	Used	\$0

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
Obsolete Instructional Materials	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
Other Personal Property	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools		

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$150 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Income estimated at \$150.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

Consent Item D.2.10.
Prepared by Karl Christensen
July 17, 2018

Adoption of Resolution No.1819-02 to Authorize
Participation in the California Energy Commission's
School Bus Replacement Program

BACKGROUND:

The California Energy Commission provides grants to public school districts to replace older diesel school buses. In order to be eligible to receive a grant, if funding is provided, it is necessary to adopt a resolution.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1819-02 authorizing participation in the California Energy Commission's School Bus Replacement Program.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

None at this time

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.10.

**RESOLUTION NO. 1819-02 OF THE GOVERNING BOARD
OF THE SANTEE SCHOOL DISTRICT
AUTHORIZING PARTICIPATION IN THE CALIFORNIA ENERGY COMMISSION
SCHOOL BUS REPLACEMENT PROGRAM**

WHEREAS, the California Energy Commission’s School Bus Replacement Program provides grant funding to public school districts and county offices of education to replace old diesel school buses; and,

WHEREAS, the Santee School District desires to apply for school bus grant funding from the California Energy Commission to replace (an) old school bus(es).

NOW, THEREFORE, be it resolved that if recommended for funding by the California Energy Commission, the Board of Education of Santee School District authorizes Santee School District to accept a grant for school bus replacement and vehicle infrastructure.

BE IT FURTHER RESOLVED, that Karl Christensen, Assistant Superintendent Business Services, is hereby authorized and empowered to execute in the name of the Santee School District all necessary documents to implement and carry out the purpose of this resolution, and to undertake all actions necessary to initiate and complete the projects.

I hereby certify the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted by the Board at a meeting held on the 17th day of July, 2018, by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Dustin Burns, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Dustin Burns, Clerk of the Board

Consent Item D.2.11.
 Prepared by Karl Christensen
 July 17, 2018

Approve/Ratify Award of Informal Bid through the
 CUPCCAC Process for Replacement of Playground
 Decomposed Granite at Seven Sites

BACKGROUND:

Over the past two years, the District has experienced rain, storm, and flood damages at many school sites. Emergency repairs have been completed; however, decomposed granite needs to be replaced due to erosion from the storms.

The District submitted an application for reimbursement of monetary damages incurred due to the January 2017 winter storms through the Federal Emergency Management Agency (“FEMA”). The application included replacement of decomposed granite eroded by the 2017 winter storms. The District was recently notified that it will be receiving \$136,864 in total reimbursements.

A “Notice Inviting Bids” was sent to vendors who have registered to be on the District’s qualified vendors list for CUPCCAC. Ten vendors attended the job walks on May 8, 2018. Four vendors submitted bids on June 5, 2018. Below are the results:

Contractor	Base Bid (7 sites)	Add Alt 1: Carlton Hills	Add Alt 2: Rio Seco	Add Alt 3: Pride Academy	Add Alt 4: Hill Creek	Total Bid: Base Bid & Alternates
Kirk Paving, Inc.	\$57,775	\$9,550	\$8,900	\$6,400	\$8,750	\$92,375
A.M. Ortega Const.	\$86,381	\$9,402	\$6,462	\$4,665	\$7,498	\$114,408
A.B. Hashmi, Inc.	\$122,890	\$13,435	\$12,600	\$9,380	\$12,405	\$170,710
Blue Pacific Eng.	\$236,400	\$14,000	\$67,500	\$23,500	\$84,500	\$425,900

The Base Bid is to replace the decomposed granite and the lowest base bid is roughly equivalent to the amount included in the FEMA application for these projects. The additive alternates are to install asphalt at strategic locations within or adjacent to the decomposed granite areas. This will help with reducing future erosion and provide more hardscape for the schools.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify award of the CUPCCAC informal bid to Kirk Paving, Inc. for the base bid and all alternates.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is \$92,375 funded from the FEMA reimbursement.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.11.

Consent Item D.2.12.
Prepared by Karl Christensen
July 17, 2018

Adoption of Resolution No. 1819-03 to Authorize
Piggyback on the South County Support Services
Agency Bid #14005 for Purchase of a School Bus

BACKGROUND:

On June 19, 2018, the Board approved purchase of a new bus to replace Bus #143 which has a defective engine. Administration recommends purchasing this bus from Creative Bus Sales under a piggyback bid.

Public Contract Code section 20118 allows the use of piggybacking on other public agency contracts as long as piggybacking is included as a provision in the original bid. South County Support Services Agency conducted a bid process incorporating piggyback provisions to allow school districts to purchase buses using this bid. The bid and piggyback provisions were renewed in February for an additional year.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1819-03 authorizing the procurement of a school bus through the South County Support Services Agency piggybackable bid.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$53,538 from Fund 40 Bus Replacement Reserve.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.12.

**RESOLUTION NO. 1819-03 OF THE GOVERNING BOARD
 OF THE SANTEE SCHOOL DISTRICT
 AUTHORIZING TO PIGGYBACK ON
 SOUTH COUNTY SUPPORT SERVICES AGENCY
 BID #14005**

WHEREAS, South County Support Services Agency (“Bidding Agency”) conducted a bid process incorporating piggyback provisions for procurement of school buses at the same price and upon the same terms and conditions as the Bidding Agency receives (“Piggybackable Bid”) pursuant to Sections 20118 and 20652 of the Public Contract Code of California; and,

WHEREAS, the Santee School District (“District”) wishes to purchase or contract for equipment listed on the Piggybackable Bid; and,

WHEREAS, this Board has determined it to be in the best interests of the District to purchase or contract for the above stated items from the Piggybackable Bid.

NOW, THEREFORE, be it resolved that the Board of Education of Santee School District authorizes Santee School District to make purchases using the Piggybackable Bid.

BE IT FURTHER RESOLVED, that Karl Christensen, Assistant Superintendent of Business Services, is hereby authorized and empowered to execute in the name of Santee School District all necessary documents to implement and carry out the purpose of this resolution.

I hereby certify the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted by the Board at a meeting held on the 17th day of July, 2018 by the following vote:

AYES:
 NOES:
 ABSENT:

STATE OF CALIFORNIA)
)
 COUNTY OF SAN DIEGO)

I, Dustin Burns, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

 Dustin Burns, Clerk of the Board

Consent Item D.2.13.
Prepared by Karl Christensen
July 17, 2018

Adoption of Resolution No. 1819-04 to Authorize
Piggyback on the Waterford Unified School District
Bid #01/17 for Purchase of School Buses

BACKGROUND:

The Bus Replacement Plan approved by the Board contemplates purchase of three (3) 25-passenger buses in 2018-19. Administration recommends purchasing these buses from A 2 Z Bus Sales under a piggyback bid.

Public Contract Code section 20118 allows the use of piggybacking on other public agency contracts as long as piggybacking is included as a provision in the original bid. The Waterford Unified School District conducted a bid process incorporating piggyback provisions to allow school districts to purchase buses using this bid. The bid and piggyback provisions were renewed in November 2017 for extension through December 31, 2018.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1819-04 authorizing the procurement of school buses through the Waterford Unified School District piggybackable bid.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$226,471 from Fund 40 Bus Replacement Reserve.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.13.

**RESOLUTION NO. 1819-04 OF THE GOVERNING BOARD
OF THE SANTEE SCHOOL DISTRICT
AUTHORIZING TO PIGGYBACK ON
WATERFORD UNIFIED SCHOOL DISTRICT
BID #01/17**

WHEREAS, Waterford Unified School District (“Bidding Agency”) conducted a bid process incorporating piggyback provisions for procurement of school buses at the same price and upon the same terms and conditions as the Bidding Agency receives (“Piggybackable Bid”) pursuant to Sections 20118 and 20652 of the Public Contract Code of California; and,

WHEREAS, the Santee School District (“District”) wishes to purchase or contract for equipment listed on the Piggybackable Bid; and,

WHEREAS, this Board has determined it to be in the best interests of the District to purchase or contract for the above stated items from the Piggybackable Bid.

NOW, THEREFORE, be it resolved that the Board of Education of Santee School District authorizes Santee School District to make purchases using the Piggybackable Bid.

BE IT FURTHER RESOLVED, that Karl Christensen, Assistant Superintendent of Business Services, is hereby authorized and empowered to execute in the name of Santee School District all necessary documents to implement and carry out the purpose of this resolution.

I hereby certify the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted by the Board at a meeting held on the 17th day of July, 2018 by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Dustin Burns, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Dustin Burns, Clerk of the Board

Consent Item D.2.14.
 Prepared by Karl Christensen
 July 17, 2018

Award of Bids For Low Impact Development (LID)
 Storm Water Landscape DROPS (2) Projects at Five
 Sites

BACKGROUND:

At the December 20, 2016 meeting, the Board of Education approved executing an agreement with the State Water Resources Control Board for a Drought Response Outreach Program for Schools Grant in the amount of \$997,268. The grant included projects to add bio-filtrations at storm drain inlets on dirt play fields at all school sites.

At the June 5, 2018, the Board awarded bids for these projects for Pepper Drive and Rio Seco School and rejected bids for three (3) sites; Cajon Park, Carlton Oaks, and Chet F. Harritt, The scope for the rejected bids was revised; and Carlton Hills and PRIDE Academy were added for a new round of bidding.

Staff issued a “Notice Inviting Informal Bids” to over 100 vendors who have registered to be on the District’s qualified vendors list. Three vendors attended the mandatory job walks on June 25, 2018. Two vendors submitted qualified bids on July 9, 2018. Below are the results:

BID #1819-026-CFH - Low Impact Development (LID) Landscape Project at Chet F. Harritt	
Contractor	Total Bid
Blue Pacific Engineering, Inc.	\$48,500
Fordyce Construction, Inc.	\$66,348
BID #1819-027-PA-CH - Low Impact Development (LID) Landscape Projects at PRIDE / Carlton Hills	
Contractor	Total Bid
Blue Pacific Engineering, Inc.	\$12,750
Fordyce Construction, Inc.	\$61,017
BID #1819-028-CO - Low Impact Development (LID) Landscape Project at Carlton Oaks	
Contractor	Total Bid
Blue Pacific Engineering, Inc.	\$33,400
Fordyce Construction, Inc.	\$67,911
BID #1819-029- CP - Low Impact Development (LID) Landscape Projects at Cajon Park	
Contractor	Total Bid
Blue Pacific Engineering, Inc.	\$26,625
Fordyce Construction, Inc.	\$61,350

RECOMMENDATION:

It is recommended that the Board of Education award all bids to Blue Pacific Engineering, Inc. as follows:

Chet F. Harritt	\$48,500
PRIDE/Carlton Hills	\$12,750
Carlton Oaks	\$33,400
Cajon Park	\$26,625

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$121,275.00 funded from the DROPS Grant.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.14.

Consent Item D.3.1.

Adoption of the Local Control Accountability Plan (LCAP) Federal Addendum for 2018-19

Prepared by Dr. Stephanie Pierce
July 17, 2018

BACKGROUND:

The Local Control Accountability Plan (LCAP) Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Educational Agency (LEA) Plan provisions of Every Student Succeeds Act (ESSA). The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding (Title I, II, & III). LEAs are encouraged to review the LCAP Federal Addendum annually with their LCAP, as ESSA funding should be considered in yearly strategic planning.

The CDE emphasizes that the LCAP Federal Addendum should not drive LCAP development. ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements the LCAP. LEAs are encouraged to integrate their ESSA funds into their LCAP development as much as possible to promote strategic planning of all resources; however, this is not a requirement.

Within the LCAP Federal Addendum, Santee School District describes strategies for using and aligning federal funds to supplement and enhance local priorities or initiatives funded with state funds, as reflected in the LCAP.

Santee School District responded to the following applicable provisions required by the LCAP Federal Addendum:

ESSA Provisions Addressed Within the LCAP

- Title I, Part A
 - Monitoring Student Progress Towards Meeting Challenging State Academic Standards
 - Overuse in Discipline Practices that Remove Students from the Classroom
- Title II, Part A – Activities (professional development)
- Title III, Part A - Parent, Family, and Community Engagement

ESSA Provisions Not Addressed in the LCAP.

- Title I, Part A
 - Educator Equity
 - Parent and Family Engagement
 - Schoolwide Programs, Targeted Support Programs, and Programs for Neglected or Delinquent Children
 - Homeless Children and Youth Services
- Title II, Part A
 - Professional Growth and Improvement
 - Prioritizing Funding
 - Data and Ongoing Consultation to Support Continuous Improvement

- Title III, Part A
 - Title III Professional Development
 - Enhanced Instructional Opportunities
 - Title III Programs and Activities
 - English Proficiency and Academic Achievement

Upon Board approval, the LCAP Federal Addendum will be posted on the Santee School District website per CDE requirement on the Superintendent's LCAP page: <http://www.santeesd.net/Page/13220>

RECOMMENDATION:

Administration recommends the Board of Education adopt the Local Control Accountability Plan Federal Addendum for 2018-19.

This recommendation supports the following District goals:

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Approximately \$540,000 in Title I Part A, approximately \$109,000 in Title II Part A, and approximately \$68,000 and \$12,000 in Title III English Learner Proficient Program and Immigrant Student Education Program respectively for 2018-19.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.

Approval of Annual Evaluation of the
Alternative Education School

Prepared by Dr. Stephanie Pierce
July 17, 2018

BACKGROUND:

Each district operating an alternative school must complete an annual evaluation for the school. The annual evaluation and report pursuant to Education Code Section 58510 must include testing of basic skills for student participants and identifying variables that may affect student academic achievement. The evaluation process must also include teacher, parent, and student input from the Alternative School and school action plan. The report is to be forwarded to the State Superintendent of Public Education.

The 2017-2018 annual evaluation report of the Santee School District Alternative Education School is attached for Board review and approval.

RECOMMENDATION:

Administration recommends the Board of Education approve the 2017-2018 Annual Evaluation of the Santee School District Alternative Education School.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The Alternative School program is self-supporting, collecting ADA through independent study contracts completed by the parent and child. The Alternative School has a student enrollment of approximately 32 students.

STUDENT ACHIEVEMENT:

The Alternative Education program (Home School) provides parents and students a high degree of supports for those who wish to home school their children.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

California Department of Education
Alternative School or Program of Choice Annual Report
Required by California *Education Code* Section 58510

Information Sheet

Evaluation Period/School Year: 2017-18
School Name: Santee Alternative School

County-District-School (CDS) Code: 37683616111041
County Name: San Diego
District Name: Santee School District
School Mailing Address: 10250 North Magnolia Ave
City and Zip Code: Santee 92071
Area Code and Telephone Number: (619) 956-2490
Principal's/Administrator's Name: Bonner Montler
Evaluator's Name: Bonner Montler
Evaluator's Title: Director, Assessment and Learning Support
Area Code and Telephone Number: (619) 258-2356

School and Student Profile Data

1. Grades: K-8
2. Students served: 39
3. Percentages from the School Demographic Characteristics, accessed from the most current Academic Performance Index Report:
 - Free or reduced price lunch: 28.2%
 - Gifted and Talented Education Program students: 2.6%
 - English learners: 2.6%
 - Students with disabilities: 12.8%
 - School mobility: 56.4%

I have reviewed this report for submission to the California Department of Education.



Principal/Administrator Signature

Date: 6/26/2018

Revised February 2012



Santee School District Alternative Education School

**Annual Evaluation Report
2017-2018**

A. Overview

- Background Information
- Program Descriptions
- School Mission/School Goals
- Student Placement Considerations

B. Identification of Variables

C. Academic Achievement

- Annual Enrollment/Withdrawal Report
- Annual Monthly Student Enrollment Report
- CAASPP Trend Data

D. Teacher/Student/Parent/Guardian Input

- The School-Wide Surveys
- Parent Survey Results
- Student Survey Results

E. Conclusions and Recommendations

A. Overview

This is an evaluation summary pursuant to Section 58510 of the California Education Code. It is intended to provide information on the background, description, goals, activities, and statistical information. This information may be used in the ongoing process towards the betterment of the Santee Alternative School.

In October 1988, the Santee School District joined with the Lakeside School District to operate an alternative education school for Lakeside/Santee parents. At that time, neither district had enough home school students to support its own program. On July 1, 1991, Santee separated from Lakeside and began a program with 30 students. By the end of the school year enrollment had increased to approximately 65 students.

The Santee Alternative School just completed its 27th year of operation, and the 2017-2018 school year saw an enrollment high of 32 students. Over the course of the school year, we have served 39 students. In line with the Santee School Board Policy, the Santee Alternative School (under Independent Study) is an optional alternative instructional strategy by which enrolled students may achieve curriculum objectives and fulfill promotion requirements. Independent Study offers a means of individualizing the education plan for students whose needs may best be met through study outside of the regular classroom setting.

The mission of the Santee Alternative School is to provide the best educational opportunity for all students. Parents choose an alternative educational mode to meet the individual needs of their children. Our staff is responsible to support instruction and monitor students' educational growth to meet the district and state requirements. The Santee Alternative School provides guidance and support while monitoring student progress.

A student who may benefit from independent study for one or more of the following reasons:

- Inability to succeed in a large-group setting
- Member of a family committed to educating its own children
- Marriage or child-rearing conflict
- Financial need
- Mobility/travel/traveling artistic performers and athletes
- Recurring physical illness that does not warrant home or hospital instruction
- Psychological problem or family/personal crisis
- Difficulty in school placement because of age
- Military families who transfer frequently
- Administrative Review Temporary Recommendation

Placement in independent study is based on:

- Evidence that the student can work at grade level with minimal certificated supervision when directly supervised by a parent
- Evidence that the proposed program will be pursued
- Availability of the certificated staff to supervise the student effectively
- Assessment results

The success rate of Kindergarten through grade eight independent study pupils increases when parents exhibit:

- Ability to be responsible for the supervision of the pupil while he/she is completing the assigned work and for submitting all completed assignments necessary for evaluation
- Ability to encourage him/her to do more than the minimum study requirements in order for the pupil to complete school consistent with the traditional school
- Willingness to attend independent study curriculum in-service conferences for parents

B. Identification of Variables

Annually, Santee School District identifies variables which may have an unfavorable impact on student academic achievement. and create a plan of action to increase student achievement for 2018-19.

Variables affecting student academic achievement:	Plan of Action
1) Entrance to Alternative with social and/or academic weaknesses	Support to new parents as instructional aides with one on one conferences weekly to identify the weakness of the student and support instructional resources and ideas to fill the gaps.
2) Update and replace all math old curriculum grades six through grade eight.	Alternative staff will has replaced older math curriculum with the new Curriculum Associates publisher. This was mapped into this year’s planner by week. In addition, access to the online component for parents as teachers and students was available for additional support.
3) Lack of knowledge of parents as teachers to instruct in specific child/student’s grade level in writing.	Support the parent as an instructional aid and the student with monthly writing packets with specific genres in addition to rubrics and graphic organizers. Finally, the writing teacher was available to both parents and students to email or schedule individual tutoring for specific questions or concerns.
4) Low jr. high test scores plus the lack of knowledge of parents to instruct in advanced math, algebra and pre-algebra.	Support the parent as instructional aides and the student with a credentialed math teacher to hold a math 7 and math 8 class once a week to introduce the chapter content and allow student collaboration completing algebraic problems by steps. In addition, a learning management system. Emphasis for additional visual help where Khan Academy videos and with Curriculum Associates aligned videos were available.
5) Weakness in reading comprehension scores.	Achieve 3000 is required for our students to use the articles to test comprehension of reading. We assign the students 2 articles per week to read and complete. In addition, we require the “Theme Skills Tests” for Houghton Mifflin and the “Progress and Assessments” Tests for grades 6-8 Holt curriculum assignments. Online Raz Kids has also been purchased for grades k-5 to encourage supplementary reading and reading comprehension quizzes.

C. Academic Achievement

Annual Enrollment/Withdrawal Report

Total Served 2017-2018	39	Program Initiated Withdrawals	0
Total Withdrawals 2017-2018	6	Parent Initiated Withdrawals	6

Number and Percentage of Students Transferring from the Santee Alternative School

	Transfers to...	Transfers Within District to...	Transfers Out of District to...
Public School	6 students	6 students	0 students
Private School	0 students	0 students	0 students
Home School	0 students	0 students	0 students

Annual Monthly Student Enrollment Report

ENDING DATE	ADDED	DROPPED	TOTAL ENROLLED
2017			
August	1	0	26
September	0	2	24
October	1	0	25
November	1	0	26
December	1	1	26
2018			
January	0	2	24
February	3	1	26
March	2	0	28
April	4	0	32
May	0	0	32
June	0	0	32

**California Assessment of Student Performance and Progress (CAASPP)
Percent of Students within Each Achievement Level**

Smarter Balanced English Language Arts (Grades 3-8)			
Achievement Level	2015	2016	2017
Standard Exceeded	13%	19%	25.93%
Standard Met	30%	35%	29.63%
Approaching Standard	35%	38%	37.04%
Standard Not Met	22%	8%	7.41%

Smarter Balanced Mathematics (Grades 3-8)			
Achievement Level	2015	2016	2017
Standard Exceeded	4%	15%	22.22%
Standard Met	22%	23%	33.33%
Approaching Standard	35%	35%	22.22%
Standard Not Met	39%	27%	22.22%

Alternative School has experienced gains in student achievement on the CAASPP English Language Arts and Mathematic assessments between 2014-15 and 2016-17 school years. Over a two-year period, Alternative School has experience a 12.56 percentage point increase in the number of students scoring “Standard Met” or “Standard Exceeded” on the Smarter Balanced English Language Arts assessment. On the Smarter Balanced Mathematics assessment, Alternative School experienced a 29.5 percentage point increase between 2015 and 2017. Student Achievement growth between 2016 and 2017 on the Smarter Balanced English Language Arts assessment was flat while math continued to show very positive growth.

D. Teacher/Student/Parent/Guardian Input

During the third trimester of the 2017-2018 school year, in an effort to collect information that might be useful in the ongoing improvement of the Santee Alternative School, surveys were given to enrolled students and their parents. One hundred percent of the school-wide surveys were completed.

Parent Survey Results

1. The Santee Alternative School is meeting or exceeding the expectation I had prior to enrolling in the program.

Agree	Neutral	Disagree
92%	8%	0%

2. The Santee Alternative School Resource Teachers are meeting my curricular needs as they arise.

Agree	Neutral	Disagree
100%	0%	0%

3. The staff provides access to online resources aligned to Common Core Standards (DreamBox, Math Expressions/Think Central online, Math iReady, Achieve 3000, The Typing Club/Agent, OLE Social Studies, RAZ Kids, iPad Apps...) and enrichment materials aligned to our district goals in addition to individual requests.

Agree	Neutral	Disagree
100%	0%	0%

4. The Santee Alternative Home School Staff is timely in assisting me and carrying out their responsibilities efficiently.

Agree	Neutral	Disagree
100%	0%	0%

5. The Santee Alternative School is supplying appropriate curriculum, materials, and support for me to do a good job teaching.

Agree	Neutral	Disagree
95.8%	4.2%	0%

6. The Santee Alternative Home School Teacher evaluation of my child's progress is consistent with my evaluation.

Agree	Neutral	Disagree
100%	0%	0%

7. The Santee Alternative Home School field trips, Math, Writing, Art classes, and hands-on science workshops are a positive addition to the program.

Agree	Neutral	Disagree
87.5%	12.5%	0%

8. I would recommend the Santee Alternative Home School Program.

Agree	Neutral	Disagree
95.8 %	4.2%	0%

9. Circle educational field trips you prefer. Add additional requested educational field trips below:

SD Symphony	SD Zoo/ Safari Park	Lego-land	Reuben H. Fleet	Taylor Made Factory	Balboa Park
9	15	14	12	9	13
Santee Historical Museum	Microsoft Store	Birch Aquarium	Mission Trails	YMCA	Sea World
9	8	13	11	8	13

Additional Requested Field Trips: SD Missions, Ranches of SD County, Volunteering, Food Bank, Children’s Museum, Botanical Gardens, Behind the Scenes of a Farm, Living Coast Discovery.

Student Survey Results

1. I have been at the Santee Alternative School.

Less than 6 months	25%
6 months to a year	12.5%
1-2 years	25%
More than 2 years	37.5%

2. Who decided you would attend the Santee Alternative School?

You	0%
Your parents	37.5%
You and your parents	62.5%

3. How well were you doing academically before coming to the Santee Alternative School?

Above average	25%
Average	37.5%
Below average	25%
I was not in school	12.5

4. My school work now is:

Difficult	Easy	Just Right
6.3%	12.5%	81.3%

5. I have my schoolwork completed for the check-in conferences at the Alternative Home School.

Always	Sometimes
75%	25%

6. The Santee Alternative School Staff shows respect and a caring attitude towards me.

Agree	Disagree
100%	0%

7. The Santee Alternative School Teachers provide additional classes, field trips, and tutoring that is helpful with my learning.

Always	Almost Always	Never
71.9%	25%	3.1%

8. I have greater success learning in a home school environment.

Agree	Disagree
93.8%	6.3%

9. What do you like the best about the Santee Alternative School?

The flexible hours	28.1%
The book learning only	6.3%
One-to-one learning	15.6%
Learning in different ways	15.6%
Learning at my own pace	34.4%

10. Home School has been a great tool in learning how to organize my time and to organize my learning materials.

Agree	Disagree
93.8%	6.2%

E. Conclusions and Recommendations

During the 2017-2018 school year, the Santee Alternative School was involved in the following:

- A Planning Committee of two parents, met monthly to help plan the Alternative Education School's calendar of activities. Each member took responsibility for the planning and coordinating various activities.
- The 2017-2018 school year we administered the CAASPP Interim SBAC Testing, in ELA and Math, for both the CAT and the Performance Task. Students in grades 3-8 tested in both November and March. In addition, in May we administered to grades 3-8 the SBAC Summative Tests, both CAT and the Performance Task of ELA and math. Grades 5 and 8 also took the CAST Science state test. Grades 5 and 7 completed the Physical Fitness indoor and outdoor tests. All primary students tested in both the BAS reading test and the online ESGI primary testing individually. All students in grades 2-8 also tested in Achieve 3000 for a reading Lexile level twice throughout the school year.
- Continued this year were math 7 and math 8 weekly classes. In addition, individual math tutoring was available to grades three to eight on a weekly basis to support both students and parents as instructors. The technology used this year began with the "Digital Citizenship" review to remind students about online Santee School District policies and rules, safety and respect. Grades Kinder-8 began their Digital Citizenship review and then received their iPads. We continued with our writing focus and made available both writing classes to attend and teacher supported editing via e-mail and/or by individual meetings. Grades k-8 received iPads to enhance their learning. Students grades k-5 used their iPads with Raz Kids online (Learning A-Z app), DreamBox math, and Achieve 3000 (grades 2-5), in addition to the social studies component, OLE (Online Learning Experience). Grades k-5 used "Think Central", (the video component to Math Expressions) to support online learning of math. Grades 6-8 also used their iPads for research, projects, DreamBox, Achieve 3000 and communication to our staff using their school email and Edmodo. Grades 6-8 used our new Curriculum Associates, Math iReady new adoption. This adoption also has an amazing online support of many videos per lesson. Some of the videos were also interactive. Many other apps students accessed to accomplish improving typing, writing, and other assignments. Clever was our newest app to allow easier access to many apps with only one login necessary.
- A School Site Council composed of two parents and one staff member met monthly to monitor and evaluate the program.
- For the 27th year in a row, the Santee Alternative School arranged for families to have a school picture day.
- Varieties of educational field trips were offered including: Back-to-school field trip, educational excursions to The San Diego Zoo Behind the Scenes Field trip, Sea World, The San Diego Symphony, the San Diego Air and Space Museum, and The Taylor Guitar Company Tour. In addition, students and families attended at our site two-science hands-on workshop funded by our Santee Foundation Grant, with the Reuben H. Fleet Science Center.

- The Santee Alternative School continued our YMCA beginning of the school year P.E. swim gathering to encourage students and parents to get to know each other and exchange instructional organization and tips. This addition continued to be a huge success encouraging peer friendships and exercise with the YMCA facility.
- The Santee Alternative School Staff offered individual tutoring to meet student needs in various curricular areas.
- Online Common Core aligned DreamBox Math Program was required to use 3 – 4 lessons each week online from home for grades kindergarten through grade eight. Also, students were also required to log into Achieve 3000 and complete 2 articles each week minimally.
- The Santee Alternative School parents as instructional aides and staff took responsibility for a variety of on-going cooperative activities.
- The Santee Alternative School staff organized grade level learning activities. Weekly, bi-monthly, or quarterly activities were held which focused in the areas of writing, math, and art instruction using The Art's Attack format.
- Thanks to The Santee Foundation, our school received the funds to a science hands-on workshop offered by The Reuben H. Fleet Science Center.
- Math 7 and Math 8 classes were offered once a week in addition to private math tutoring by our credentialed halftime teacher to support parents as instructors and provide a Common Core Instructional environment.
- The Santee Alternative School provided monthly Arts Attack classes for grades kindergarten through eight where students completed themed projects. The students also submitted an art project each to the San Diego Fair.
- The Santee Alternative School added a credentialed instructor who taught a writing class, edited, and scored writing essays with suggestions to students aligned to the Santee writing rubric that is Common Core aligned.
- The Santee Alternative School students were enrolled in the 'Book It' Reading Incentive Program, sponsored by Pizza Hut.
- The Santee Alternative School held a well-attended beginning of the school year family gathering for P.E. swimming at the YMCA pool.
- Volunteers were honored at a luncheon held in April for our school site council participants, Arts Attack parent, ERC and Pubs staff, and other parent volunteers.
- Parent and student surveys were distributed during the third trimester to assess the Santee Alternative School's success in meeting student and parent needs. The results, which were quite favorable, are included.
- The eighth grade end-of-year promotion exercise and reception was held in the annex. Teachers, staff, students, and parents attended. Each 8th grader took part in the program introducing their teachers, demonstrating their 8th grade project online using the components prepared with their iPads.

Consent Item D.3.3.

Approval of Nonpublic Agency Master Contract with
ABA Education Foundation for Behavioral Support

Prepared by Dr. Stephanie Pierce
June 19, 2018

BACKGROUND:

At times, students with disabilities require behavioral support to demonstrate educational progress at school. ABA Education Foundation provides behavioral support to students with developmental disabilities, autism, other pervasive developmental disorders, and behavior challenges based on the principles of Applied Behavior Analysis (ABA). We have contracted with this agency for behavioral support services in past years.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with ABA Education Foundation for behavioral support for the term of July 1, 2018 through June 30, 2019. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The estimated cost for behavioral support through ABA Education Foundation for the 2018-19 school year should not exceed \$25,000. The hourly rate is \$75 per hour.

STUDENT ACHIEVEMENT:

Some students require behavioral support to increase student learning and appropriate interpersonal relationships.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

Consent Item D.3.4.

Approval of Nonpublic School Individual Services Agreement with Aseltine School for Children Nonpublic School Services

Prepared by Dr. Stephanie Pierce
July 17, 2018

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at Aseltine School for the 2018-2019 school year to address their unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Individual Services Agreement with Aseltine School for one student for the period of July 1, 2018 through June 30, 2019. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
Aseltine School	1 student	210 days including 7 days of ESY instruction	\$210.73	\$44,253.30

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.

Consent Item D.3.5.

Approval of Nonpublic School Master Contract with San Diego Center for Children Nonpublic School Services

Prepared by Dr. Stephanie Pierce
July 17, 2018

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at the San Diego Center for Children for the 2018-2019 school year to address her unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Individual Services Agreement with San Diego Center for Children School for one student for the term of July 1, 2018 through June 30, 2019.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract is as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
San Diego Center for Children	1 student	7/1/18 - 6/20/19 including ESY instruction (209 days)	\$211.96	\$44,299.64

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.5.

Consent Item D.3.6.

Approval of Nonpublic School Master Contract with The Institute for Effective Education Nonpublic School Services

Prepared by Dr. Stephanie Pierce
July 17, 2018

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. Two students with disabilities require enrollment at The Institute for Effective Education for the 2018-2019 school year to address their unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with The Institute for Effective Education for two students for the term of July 1, 2018 through June 30, 2019.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
The Institute for Effective Education (TIEE)	1 student	7/1/2018-6/30/2019 including ESY	\$297.00	\$62,370.00
	1 student	7/1/2018-6/30/2019 including ESY & Intensive Individual Instruction	\$422.00	\$88,620.00
			TOTAL	\$150,990.00

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.6.

Consent Item D.3.7

Approval of Nonpublic Agency Master Contract with Vista Hill Learning Assistance Center and GPS Services for Educationally Related Mental Health Services (ERMHS)

Prepared by Dr. Stephanie Pierce
July 17, 2018

BACKGROUND:

Some students with disabilities require mental health services in order to meet their educational needs. Vista Hill Learning Assistance Center and GPS Services are able to provide mental health support through assessments and therapy provided by licensed therapists for the 2018-19 school year. The licensed therapists will provide group and individual therapy to students as prescribed by their IEPs in the three Emotional Disturbance (ED) programs (primary and intermediate ED programs at Hill Creek School; junior high ED program at Pepper Drive School. Mental health assessments are required to determine the level of mental health support each student requires to demonstrate educational progress. We have contracted with this agency for ERMHS services since the 2015-16 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with Vista Hill Learning Assistance Center and GPS Services for ERMHS for the term of July 1, 2018 through June 30, 2019. The Nonpublic Agency Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

Nonpublic Agency	ERMHS	Term of Service	Annual Cost	Total Cost
GPS Services	25 Mental Health Assessments	7/1/18-6/30/19	\$1,625 per assessment	\$40,625.00
Licensed Therapist	1.4 FTE Licensed Therapists	7/1/18-6/30/19	\$121,500.00	\$121,500.00
			TOTAL	\$162,125.00

*Vista Hill endorses a 220 day work calendar.

STUDENT ACHIEVEMENT:

Some students require mental health support to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.7

Consent Item D.3.8.

Approval of Student Teaching Agreement with San Francisco State University

Prepared by Dr. Stephanie Pierce
July 17, 2018

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers and interns. Santee School District has received an Student Teaching Agreement with San Francisco State for this purpose. The terms of the agreement shall be from July 18, 2018 through June 30, 2020.

RECOMMENDATION:

Administration recommends that the Student Teacher Agreement with San Francisco State University for teacher education fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the general fund. No payment will be received from San Francisco State University for placement of student teachers.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing interns and student teachers in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.8.

**STUDENT TEACHING AGREEMENT
SAN FRANCISCO STATE UNIVERSITY
AND
Santee School District**

THIS AGREEMENT is entered into by and between The Trustees of the California State University (the University), which is the State of California acting in a higher education capacity through its duly appointed and acting officer on behalf of San Francisco State University, hereinafter called "the University" and the above named School District, hereinafter called "the District".

WHEREAS, the District is authorized to enter into agreement with a state university, the University of California or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching, adapted physical education (APE), and administrative experiences through practice teaching or APE or administrative supervision to students enrolled in teacher and APE training or administrative internship curricula of such institutions;

NOW THEREFORE, it is mutually agreed between the parties hereto as follows:

GENERAL PROVISIONS

1. The term of this agreement shall be from July 1, 2017 to June 30, 2020
2. The District shall provide teaching or APE or administrative experience through practice teaching or APE experience or administrative internship in schools and classes of the District in accordance with California Commission of Teacher Credentialing Standards. Students of the University shall be assigned by the University to practice teaching or APE or administrative experiences in schools or classes in the District for the term as set forth in special provisions. Such practice teaching or APE or administrative experiences shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District as the District and the University through which their duly authorized representatives may agree upon. The assignment of a student teacher or APE or administrative student is the joint responsibility of the District and the University.

The District may, for good cause, refuse to accept for practice teaching or APE experience any student of the University assigned to practice teaching or APE or APE duties in schools or classes of the District. The University may, for good cause, terminate the assignment of any student of the State University to practice teaching or APE or APE duties in the District.

"Practice Teaching" or "Administrative Internship" as used herein and elsewhere in this agreement means active participation in the duties and functions of the classroom teaching or school site under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Commission on Teacher Credentialing, other than emergency, intern, or provisional credentials, authorizing them to serve as classroom teachers or principals in the schools or classes in which the practice teaching or administrative internship is provided.

"Adapted PE Practicum" as used herein and elsewhere in this agreement means active participation in the duties and functions of the APE unit under the direct supervision and instruction of employees of the District or agency holding a valid life diplomas or certification

issued by the State Commission on Teacher Credentialing, other than emergency, intern, or provisional credentials or certification, authorizing them to serve as APE teachers in the schools or classes in which the experience is provided.

3. "Semester unit of practice teaching" as used herein and elsewhere in this agreement for elementary and secondary schools equals approximately twenty (20) minutes of practice teaching daily for five (5) days a week for sixteen (16) weeks. For Junior Colleges and/or Adult Schools, semester unit equals approximately twenty (20) minutes of practice teaching daily three (3) days per week for eighteen (18) weeks during regular session. Other components of the student teaching experience shall include:
 - Students should be given ample time to participate in the school activities from the beginning to the end of the year.
 - Students should be given ample time to participate in multiple placements per elementary, middle and high school settings.
 - Students should have at least 12 to 16 hours for APE teachers and 20-25 hours per week for elementary, secondary and special education candidates to work in specified site.
 - Students should be allowed to experience two full weeks (all day) of student teaching.
 - Students should be given ample opportunity to work within classrooms and schools that are comprised of English Language Learners and in diverse school settings.
 - Students should be allowed to participate in school settings for a maximum of 16 weeks per semester of APE or teaching.
4. An assignment of a student of the University to practice teaching or APE or administration in the District shall be deemed to be effective for the purposes of this agreement as of the date student presents to the proper authorities of the District the assignment card or other document given by the University effecting such assignment, but not earlier than the date of such assignments as shown on such card or other document. Absences of a student from assigned practice teaching or APE or administrative practicum shall not be counted as absences in computing the semester units of practice teaching or APE or administrative practicum provided the student by the District.
5. District shall be responsible for damages caused by the negligence of its officers, employees and agents. University shall be responsible for the damages caused by the negligence of its officers, employees and agents. The intent of this paragraph is to impose responsibility on each party for the negligence of its officers, employees and agents.
6. University shall ensure that all students maintain an insurance policy called Student Professional Liability Insurance Program which will be procured by the University prior to the student reporting to District site.
7. District and University each shall maintain in full force Commercial Liability Insurance and Professional Liability Insurance with limits no less than \$1,000,000/\$3,000,000 aggregate. Evidence of such coverage shall be furnished upon request by District and University.
8. It is understood and agreed by the parties that all students shall be considered learners and are not covered by Workers Compensations of either party. They shall not replace District staff except as may be necessary as a part of their educational training.

9. Notwithstanding any other provision to the contrary, this Agreement may be terminated without cause at any time by either party upon ninety (90) days' prior written notice to the other party or upon completion of the students' rotation, whichever is greater. In the event of a material breach of this Agreement, the aggrieved party may terminate this Agreement by giving thirty (30) days' prior written notice of termination to the breaching party.

10. This agreement may be amended or modified at any time by mutual written consent of both parties.

IN WITNESS WHEREOF, the undersigned have executed this agreement on the date and year set forth below.

By _____
 Megan Dobbyn
 Associate Director of Procurement

By _____
 Kristin Baranski
 Superintendent

 (Date)

 (Date)

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 San Francisco State University
 1600 Holloway Avenue, CY140
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 mdobbyn@sfsu.edu

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 Santee School District
 9625 Cuyamaca Street
 Santee, CA 92071
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 kristin.baranski@santeesd.net

SCHOOL BOARD CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on _____, 2017. (month/day)

“It was moved, seconded and carried that the attached contract with the Trustees of the California State University for the State University, whereby the University may assign students to the schools in the _____ District for practice teaching be approved.”

School

County

By

Clerk, Secretary (circle one)
Of the Board of Trustees

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Benedetto, Angelo	Carlton Hills to <i>Cajon Park</i>	Vice Principal MGMT 05	\$112,192.00	\$112,192.00	07-01-18
2. Olander, Michael	Cajon Park to <i>Pupil Services</i>	Principal MGMT 05 to <i>Director, Pupil Services and Student Well-Being MGMT 05</i>	\$131,990.00	\$131,990.00	07-01-18
3. Saunders, Leah	Carlton Oaks to <i>Carlton Hills</i>	Vice Principal MGMT 05	\$112,192.00	\$112,192.00	07-01-18
4. Schweller, John	Pupil Services to <i>Hill Creek & Chet F. Harritt</i>	Coordinator, Pupil Services MGMT 05 to <i>School Counselor VI-20</i>	\$113,692.00	\$94,125.00	07-01-18
5. Simko, JoHanna	Cajon Park to <i>PRIDE Academy</i>	Vice Principal MGMT 03	\$101,762.00	\$101,762.00	07-01-18

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Dow, Stephanie	Special Education	VI-07	Personal	07-10-18
2. Reed, Katyrose	Carlton Hills	VI-05	Outside employment	06-13-18
3. Rosa, James	Hill Creek	MGMT 05	Principal in a new district	06-20-18

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Jaquez, Claudia	Business Services	Accounting Assistant III 28 A / 8.0 hrs	\$0.00	\$3,867.25	07-09-18
2. Johnson, Melanie	Maintenance & Operations	Custodian II 23 A / 6.0 hrs	\$0.00	\$2,265.69	07-10-18

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Avila, Micaela	Chet F. Harritt	Project SAFE Assistant 17 B / 3.5 hrs to 17 B + PGI #1 / 3.5 hrs	\$949.52	\$954.02	07-01-18
2. D'Agostino, Krista	Human Resources	Personnel Technician 27.5 E + PGI #3 / 8.0 hrs to 27.5 E + PGI #4 / 8.0 hrs	\$4,647.50	\$4,665.50	07-01-18
3. Hanson, Jennifer	Technology Services	Publications Technician I 25 E / 8.0 hrs / 10 mos to 25 E / 8.0 hrs / 12 mos	\$4,061.25	\$4,061.25	07-01-18

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Carter, Destinye	Cajon Park	Instructional Assistant, Special Ed I	Student teaching	06-13-18
2. Heng, Voleake	Pepper Drive	Instructional Assistant, Special Ed I	Starting credential program	06-13-18
3. McLaughlin, Margaret	Cajon Park	Instructional Assistant, Special Ed I	Retirement	06-13-18

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date
1. Gibson, Catherine	Special Education	Licensed Vocational Nurse	08-22-18

N. Dismissals:

Employee	Location	Position	Effective Date
1. Mothersbaugh, Dorisa	Carlton Oaks	Instructional Assistant, Special Ed II	06-13-18
2. Sanati, Sendy	PRIDE Academy	Instructional Assistant I	06-12-18

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

BACKGROUND:

There are several students who were determined to require bus attendant support during the extended school year program (ESY). While the transportation department maintains the creation of student badges during the school year, it has been determined that additional clerical support is necessary to provide this service as well as other clerical work between school years.

Summer programs also impact the ability to provide essential deep cleaning necessary for the health and well-being of staff and students at certain school sites. Additional custodian support is required to complete the deep cleaning process prior to the beginning of school to ensure classroom cleanliness. In addition, warehouse support is needed for summer / fall library curriculum set up and distribution.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education approve short term employment for the following positions:

- Up to (3) bus attendant positions for up to 5 hours per day, per person;
July 2 – July 30, 2018
- One (1) clerk typist I position for up to 6 hours per day;
July 19 – August 16, 2018
- Up to (8) custodian II positions for up to eight (8) hours per day;
July 18 – August 21, 2018
- One (1) delivery driver/mover position for up to 8 hours per day;
August 13 – September 14, 2018

FISCAL IMPACT:

The approximate cost to employ the short term positions are as follows:

- 5.0-hour bus attendant positions – \$75.01 per position, per day
- 6.0-hour clerk typist I - \$94.54 per day
- 8.0-hour custodian II - \$147.47 per day
- 8.0-hour delivery driver/mover position - \$146.18 per day

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Consent Item D.4.3.

Approval of Memorandum of Understanding with Draw from Within (DFW) Therapy Services to Support Military Students

Prepared by Tim Larson

July 17, 2018

BACKGROUND:

Santee School District seeks to provide the best possible support for students. Draw from Within (Kate Webb, LMFT) has been providing therapy services for students with Tri Care as part of the Family Forces program for several years in Santee schools. To better support our students, DFW would like to see students outside of Family Forces. This MOU indicates a voluntary agreement to offer mental health services to SSD students and their families. Parent(s) and/or Guardian(s) will retain the right to accept or decline services for their child or family.

Draw from Within will:

- Provide individual, group, and family evaluation and therapy on school campuses or at the Draw from Within office.
- Be fully responsible for her own self-employment, federal and state income taxes, and indemnifies the SSD for the payment of these taxes.
- Be compensated for performance of these services by insurance companies and/or student families and not by SSD.
- Maintain her clinical license in good standing and provide proof of negative TB test and fingerprint background clearance to SSD.
- Maintain malpractice insurance with the limits of coverage at least at \$1,000,000/\$3,000,000. SSD, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this agreement. The policy may not be changed without first giving thirty-day written notice to SSD.
- Maintain appropriate clinical records for each student with whom he has a clinical relationship.
- Keep in close communication with school staff assisting families with community-based support services and facilitating appropriate referrals.

It is estimated that 10-20 students may benefit from these services each year.

RECOMMENDATION:

It is recommended that the Board of Education approve the Memorandum of Understanding with Draw from Within (Kate Webb, LMFT) to support the social and emotional needs of students and increase their 21st century learning skills.

FISCAL IMPACT:

There is no cost to the District for this program. Services will be paid for through private student health-care benefits such as Tri-Care and/or other private insurance carriers. Families may also contract with Ms. Webb to pay for services out-of-pocket should they decide to do so. Any payment, including co-payments, would be collected by Ms. Webb and would not be the responsibility of the school district.

STUDENT ACHIEVEMENT:

By providing additional support for selected students, they will be better prepared to learn in the classroom.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

MEMORANDUM OF UNDERSTANDING
Between
Draw from Within (Kate Webb, LMFT)
And
Santee School District

This is a Memorandum of Understanding (MOU) between **Draw From Within (Kate Webb, LMFT)** and the **Santee School District (SSD)** is entered into and executed as of **July 1, 2018** through **June 30, 2020**. This MOU indicates a voluntary agreement to offer mental health services to SSD students and their families. Parent(s) and/or Guardian(s) will retain the right to accept or decline services for their child or family.

I. Purpose: The purpose of the MOU is to provide students in the SSD access to mental health evaluation and psychotherapy services with Draw from Within (Kate Webb, LMFT) as may be appropriate.

II. Term: This agreement shall be effective from July 1, 2018 through June 30, 2020.

III. Description of Project: Draw from Within (Kate Webb, LMFT) will provide mental health therapy for students and their families. Services may include individual, group, and family evaluation and therapy on SSD school campuses and/or at the Draw from Within location at 2400 Kettner Blvd Studio # 221 San Diego, CA. 92101. Therapy sessions would be held as Ms. Webb deems necessary and with parent/guardian permission. Services could take place either before, during, or after school hours. Services will be paid for through private student health-care benefits such as Tri-Care and/or other private insurance carriers. Families may also contract with Ms. Webb to pay for services out-of-pocket should they decide to do so. Any payment, including co-payments, would be collected by Ms. Webb and would not be the responsibility of the school district.

IV. Draw from Within (Kate Webb, LMFT) will:

- Provide individual, group, and family evaluation and therapy on school campuses or at Draw from Within office.
- Be fully responsible for her own self-employment, federal and state income taxes, and indemnifies the SSD for the payment of these taxes
- Be compensated for performance of these services by insurance companies and/or student families and not by SSD
- Maintain her clinical license in good standing and provide proof of negative TB test and fingerprint background clearance to SSD
- Maintain malpractice insurance with the limits of coverage at least at \$1,000,000/\$3,000,000
- Maintain appropriate clinical records for each student with whom he has a clinical relationship
- Keep in close communication with school staff assisting families with community-based support services and facilitating appropriate referrals

V. SSD will:

- Provide students/families information about Draw from Within (Kate Webb, LMFT) as a provider choice for the parents of students seeking mental health services
- Provide confidential space as available for therapy sessions and family meetings
- Provide access to school support staff who facilitate families' access to community based support services

VI. Confidentiality

The parties agree that all information and records obtained in the course of providing services pursuant to this agreement shall be subject to confidentiality and disclosure provisions of applicable Federal and State statutes and regulations including but not limited to California Welfare and Institutions Code Section 5328. Any services provided to students will not be part of his/her school record.

VII. Insurance

With respect to the performance of work under this Agreement, Draw from Within (Kate Webb, LMFT) shall maintain insurance as described below:

- (a) Workers' compensation insurance with statutory limits as required by the Labor Code of the State of California. Said policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the Santee School District".
(N/A since provider is a sole practitioner of Draw from Within Services)
- (b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage utilizing an occurrence policy form, in an amount no less than \$1,000,000 combined single limit for each occurrence. Said insurance shall include, but not be limited to: premises and operations liability, independent contractor liability, professional liability (errors and omissions) insurance, and personal injury liability.
- (c) Professional Liability (Errors and Omissions) Insurance for all activities of Draw from Within (Kate Webb, LMFT) arising out of or in connection with this Agreement is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to SSD.

Each said comprehensive or commercial general liability insurance policy shall be endorsed with the following specific language:

- (1) SSD, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement.

- (2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies have been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.
- (3) The insurance provided herein is primary coverage to SSD with respect to any insurance or self-insurance programs maintained by SSD and no insurance held or owned by SSD shall be called upon to contribute to a loss.
- (4) This policy shall not be canceled or materially changed without first giving thirty (30) days written notice to SSD.

Documentation: The following documentation shall be submitted to SSD: Properly executed Certificates of Insurance clearly evidencing all coverages, limits, and endorsements required above. Said certificates shall be submitted prior to the execution of this Agreement.

Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this Agreement.

VIII. Indemnification

The provider agrees to defend, indemnify, and save free and harmless the SSD, its Board of Trustees, officers, agents, and employees against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from or alleged to have arisen from provider's performance or lack thereof, under this agreement.

SSD agrees to defend, indemnify, and save free and harmless the provider and employees against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from or alleged to have arisen from SSD's performance or lack thereof, under this agreement.

The parties entering into this MOU furthermore agree that SSD shall not assume any financial liability for any of the services rendered by the provider under terms of this agreement regardless of whether or not those services are reimbursed.

IX. Termination: This Agreement may be terminated by either party, for any reason, by giving 30-days written notice.

Provider: Draw from Within (Kate Webb, LMFT)

Signature: _____ Date: _____

District: Santee School District, Kristin Baranski, Ed.D. Superintendent

Signature: _____ Date: _____

Consent Item D.4.4. Approval of Memorandum of Understanding with Jewish Family Services to Provide Parenting Series

Prepared by Tim Larson
July 17, 2018

BACKGROUND:

Jewish Family Services (JFS) has a county contract to provide the evidence based parenting program Triple P, or Positive Parenting Program, at school sites around San Diego County. They have provided these classes in Santee School District since 2010 with great success and are a part of our District Family Engagement plan. JFS would like to partner with us again to offer the ninety-minute sessions to parents at Santee schools.

The term of the agreement is July 1, 2018 to June 30, 2021 and does not create a legal partnership or contract between the parties.

RECOMMENDATION:

It is recommended that the Board of Education approve the Memorandum of Understanding with Jewish Family Services to provide a three-part parenting series beginning this fall.

FISCAL IMPACT:

The only cost to the District is the printing of flyers. Presenter and child supervision costs are covered by a county contract with Jewish Family Services.

STUDENT ACHIEVEMENT IMPACT:

Students who need and receive mental health support services are more likely to succeed academically in school.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4

MEMORANDUM OF UNDERSTANDING

Between **JEWISH FAMILY SERVICE** and **SANTEE SCHOOL DISTRICT**

Parties: This Memorandum of Understanding is between Jewish Family Service [JFS] and SANTEE SCHOOL DISTRICT.

Purpose: To establish a collaborative relationship between Jewish Family Service and SANTEE SCHOOL DISTRICT that will enable students and parents to benefit from the San Diego County Positive Parenting Behavioral Health Contract [SD County Agreement 553898] "Triple P" Positive Parenting Program.

Responsibilities of Parties: In order to achieve the purpose, set out above, the parties will perform the following activities:

Jewish Family Service will:

- JFS will partner with SANTEE SCHOOL DISTRICT to provide services through the Positive Parenting Program to children and families at the school.
- JFS will provide three parent education seminars using the evidence-based "Triple P" curriculum to interested SANTEE SCHOOL DISTRICT parents and staff of children from the school.
- JFS will provide incentives and program materials to participants.
- JFS will provide referral services and information to both participants and school administration without breaking the confidentiality of the participants.

SANTEE SCHOOL DISTRICT will:

- SANTEE SCHOOL DISTRICT school sites will engage JFS in a partnership to implement the Positive Parenting Program for the parents/caregivers.
- SANTEE SCHOOL DISTRICT school sites that choose to host the Positive Parenting Program will provide adequate space for the Seminars and distribute information regarding the program to parents and staff.
- SANTEE SCHOOL DISTRICT will work closely with JFS to ensure that the Positive Parenting Program reaches and serves as many people as possible at the schools that request the Triple P program.

If requested:

- JFS will provide child supervision, with caregivers who have cleared a criminal background check and tested negative for TB.

OR

- JFS will reimburse SANTEE SCHOOL DISTRICT for qualified employees (with a clear TB test and background check) no more than \$15 per hour (not to exceed a total of \$250) to provide supervision during child activity groups.
 - SANTEE SCHOOL DISTRICT will comply with standard California and Federal labor regulations, including worker's compensation and payroll taxes when providing qualified employees for child supervision.
 - SANTEE SCHOOL DISTRICT will provide an invoice for child supervision to the JFS Positive Parenting Program Manager at the completion of the class, not later than 30 days after completing the service.

General Terms of the Agreement: Both Jewish Family Service Positive Parenting Program and SANTEE SCHOOL DISTRICT agree to work cooperatively during the term of the agreement to achieve the purposes set out above. Parties will abide by necessary requirements of program confidentiality and agree to indemnify, defend and hold harmless each other against any and all potential penalties incurred in the event that they violate any portion of this agreement. This agreement does not create a legal partnership or contract between the parties. The term of this agreement is July 1, 2018 to June 30, 2021.

JEWISH FAMILY SERVICE

SANTEE SCHOOL DISTRICT

Signed: _____

Signed: _____

Name: Lea Bush, MSW/MPA

Name: Tim Larson

Title: Director Community & Family Svcs

Title: Assistant Superintendent

Date: _____

Date: _____

For further information, please contact:
Lea Bush (858) 637-3378
8804 Balboa Avenue
San Diego, CA 92123

District Address:
9625 Cuyamaca St.
Santee, CA 92071
Phone number: (619) 258-2310

Consent Item D.4.5. Approval of Memorandum of Understanding with Commander
Naval Region Southwest, Fleet and Family Readiness

Prepared by Tim Larson
July 17, 2018

BACKGROUND:

The Commander, Navy Region Southwest (CNRSW), Fleet and Family Readiness (FFR) has been a long time partner with the Santee School District and wants to formalize all of their functions with a Memorandum of Understanding.

CNRSW FFR will provide:

- Information, referral services, and deployment support groups to children of military personnel who attend designated schools within the Santee School District.
- Services to students who attend designated schools within Santee School District with information, referral services, life skills groups, mentoring groups for transitioning students, clinical counseling, leadership training, parenting workshops, staff professional development, teen success programs, counseling services, and deployment related support groups or clubs for eligible children of military personnel, as authorized by federal and state law.
- Appoint Santee School District with designated CNRSW FFR point of contact information.
- Attend all Military Team meetings, and Counseling and Guidance Department meetings, as appropriate.
- Offer Professional development training for school staff related to supporting students of military-connected families including: informational resources, referral services, counseling, and deployment support groups.
- Participate and provide presentations in school-wide parent or staff meetings with the principal to increase awareness of support and services available to military families.

This program serves 10-12% of the SSD families who are military-connected and has been in existence for many years. The agreement will become effective on the date of the last signature and will remain in effect until June 30, 2026 with a triennial review.

RECOMMENDATION:

It is recommended that the Board of Education approve the MOU with the Commander, Navy Region Southwest, Fleet and Family Readiness.

FISCAL IMPACT:

Any cost will be carried by the Department of Defense, Navy Region Southwest.

STUDENT ACHIEVEMENT:

Students receiving additional support will be better prepared to learn in the classroom.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.

COMMANDER, NAVY REGION SOUTHWEST
937 N. HARBOR DRIVE
SAN DIEGO, CA 92132

SANTEE SCHOOL DISTRICT

CNRSW
1754
N00242-20160914-D40-MOU

**MEMORANDUM OF UNDERSTANDING
BETWEEN
COMMANDER, NAVY REGION SOUTHWEST, FLEET AND FAMILY READINESS
(FFR)
AND
SANTEE SCHOOL DISTRICT**

Subj: MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN CNRSW, FFR, AND SANTEE SCHOOL DISTRICT, TO PROVIDE ONGOING AND DIRECT SERVICES TO STUDENTS AND FAMILIES OF THE ACTIVE DUTY AND RESERVE UNITED STATES MILITARY PERSONNEL.

Ref: (a) DODI 6060.4, August 23, 2004
(b) OPNAVINST 1700.9e, 24 SEP 2012
(c) CNIC Policy Letter, Child and Youth Education Services (CYES) and School Liaison Officers (SLO), 3 March 2009
(d) CNICINST 4000.1C, 2 JUN 2016

1. Purpose. This Memorandum of Understanding (MOU) is established between Commander, Navy Region Southwest (CNRSW), Fleet & Family Readiness Programs (FFR), and Santee School District, pursuant to authority in reference (a) through (d) for partnership between FFR and local schools. The purpose of this MOU is to solidify the unique collaborative partnership between Santee School District and the military installations of Navy Region Southwest (NRSW).
2. Background. NRSW School Liaison Officers (SLO) work directly with Santee School District to determine the needs of military students within their schools. This MOU for CNRSW FFR will appropriately delineate services offered to the Santee School District by CNRSW FFR, to include the NRSW SLO.
3. Scope. This MOU applies to the services offered to the Santee School District by CNRSW FFR through the NRSW SLO.

4. Responsibilities.

a. CNRSW FFR will:

- (1) Provide information, referral services and deployment support groups to children of military personnel who attend designated schools within the Santee School District.
- (2) Provide services to students who attend designated schools within Santee School District, pursuant to federal and state law governing mental health service delivery to eligible students. The program may include: information, referral services, life skills groups, mentoring groups for transitioning students, clinical counseling, leadership training, parenting workshops, staff professional development, Teen Success programs, counseling services, and deployment related support groups or clubs for eligible children of military personnel, as authorized by federal and state law.
- (3) Provide Santee School District with designated CNRSW FFR point of contact information.
- (4) Attend all Military Team meetings and Counseling and Guidance Department meetings, as appropriate.
- (5) Have qualified staff provide the following services to school sites:
 - (a) Professional development training for school staff related to supporting students of military-connected families to include: informational resources, referral services, counseling, and deployment support groups.
 - (b) Presentations and participation in school-wide parent or staff meetings with the principal to increase awareness of support and services available to military families.
- (6) Provide military resource materials to Santee School District.
- (7) Complete and provide Volunteer Applications, Live Scan, and TB clearances to Santee School District, as needed.
- (8) Comply with district, state and federal mandated reporting.
- (9) Comply with district policies and procedures.

b. Santee School District will:

- (1) Provide CNRSW FFR with designated school district point of contact information.
- (2) Attend CNRSW FFR's Region and NBSD Installation collaborative meetings as needed and as appropriate.

- (3) Provide Volunteer Applications and monitor Live Scan and TB clearances for FFR staff volunteers.
 - (4) Assist CNRSW FFR staff in completing applications, permission slips, and release information forms for all students and families involved in CNRSW FFR services.
 - (5) Provide the CNRSW FFR with requested school and individual student data.
 - (6) Provide information and assist CNRSW FFR in understanding state law and district requirements for confidentiality of student data referred to in section 6 of this MOU.
 - (7) Identify a school contact person who will coordinate family referrals with the CNRSW FFR.
5. Points of Contact. Santee School District: Collaborative Coordinator, Military Liaison 619-258-2345; NRSW: Regional SLO; 619-532-1034.
6. Other Provisions.
- a. Confidentiality: CNRSW FFR agrees to comply with the Family Educational Rights and Privacy Act of 1974, and all other applicable federal and state statutes and regulations pertaining to the confidentiality of student records, as well as Santee School District's rules and regulations to ensure that the rights and privacy of the students enrolled in Santee School District and of their parents are not violated or invaded. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to, ensuring that:
 1. No identification of students or their parent(s) or guardian(s) by persons other than representatives of CNRSW FFR is permitted.
 2. The individual student data will be destroyed in accordance with state and federal law when no longer needed for the purpose(s) for which it was obtained.
 3. No access to individual student data shall be granted by CNRSW FFR to any other person, persons, agency, or organization without the written consent of the pupil's parent or guardian, except for sharing with persons within Santee School District or representatives of CNRSW FFR, so long as those persons and representatives have legitimate educational interests in the information.
 - b. Assurances: CNRSW FFR recognizes and agrees that such access will be extended in reliance on representations made in this assurance, and that Santee School District shall have the right to revoke such access (including requiring CNRSW FFR to return all physical forms of such data and destroy all such electronic data) immediately upon evidence of noncompliance by CNRSW FFR. This assurance is binding on the CNRSW FFR and such persons as may be employed by CNRSW FFR to assist in carrying out the terms of this MOU with Santee School District.

- c. **Ownership:** All reports, studies, information, data, statistics, forms, designs, plans, procedures, systems, and other materials produced under this Agreement by CNRSW FFR for Santee School District or by Santee School District for CNRSW FFR shall be owned by the entity (Santee School District or CNRSW FFR) that first owned it or caused the material to be generated through research or similar activities. No such materials produced, either in whole or in part, under this MOU shall be subject to private use, copyright, or patent right by CNRSW FFR (if generated or owned by the Santee School District), in the United States or in any other country without the express written consent of Santee School District. No such materials produced, either in whole or in part, under this MOU shall be subject to private use, copyright, or patent right by Santee School District (if generated or owned by CNRSW FFR), in the United States or in any other country without the express written consent of the CNRSW FFR.
- d. **Finger Print Clearance:** In accordance with Education Code Section 45125.1, CNRSW FFR shall ensure that all employees working with Santee School District obtain fingerprint background clearance through the California Department of Justice screening process. CNRSW FFR will ensure that it will not place any person at a school who has been convicted of a serious or violent felony as defined in Education Code Section 44830.1(c)(1), sex offense as defined in Education Code Section 44010, or controlled substance offense as defined by Education Code Section 44011. A plea of guilty, a jury trial verdict finding guilt, a finding of guilt by a court in a trial without a jury, or a conviction following a plea of nolo contendere constitutes a conviction.
- e. **Assignment:** Neither CNRSW FFR nor Santee School District may assign or transfer any interest in, rights to, or obligations made under, this MOU or use the other's name or any corporate or business name that is reasonably likely to suggest that the two are related without, in each case, first obtaining the written consent of the other party. The parties enter into this MOU for the sole benefit of Santee School District and CNRSW FFR, and no student or other third party shall be a beneficiary of or have any right to enforce the terms of this MOU.
- f. **Tuberculosis Examination:** CNRSW FFR shall ensure that all of its employees working with the Santee School District will provide to Santee School District a TB certificate or clearance prior to commencing the support identified in section 4.a.(5) of this MOU. CNRSW FFR will not place any staff member at a school without a valid TB certificate on file with Santee School District Human Resource Department showing that the staff member was examined and found to be free from infectious tuberculosis, as defined in Education Code Section 49406.
- g. **Liability Determinations:**
- a. **Compensation:** There is no compensation to be paid or received by either party for services provided pursuant to this MOU. The parties agree that

Santee School District shall assume no financial liability for any of the services rendered by CNRSW FFR under the terms of this MOU, and that the CNRSW FFR shall assume no liability for any of the services rendered by Santee School District under the terms of this MOU.

- b. **Claims of Federal Tort Liability:** Questions of potential federal liability for claimed injuries to persons, including death, or to property, including tortious interference with intellectual or business property rights, caused by alleged negligent acts or omissions of CNRSW FFR and its federal or contractor employees acting within the course and scope of their federal employment as counselors, education specialists, and work and family life consultants to the dependent children of active duty military, reservist service members, or retirees are governed by the provisions of the Federal Tort Claims Act (28 U.S.C. §1346(b)). Other non-tort related allegations of damage may be cognizable as claims before the U.S. Court of Federal Claims (28 U.S.C. §1498(b)).
- c. **Immunity from Federal Personal Liability:** Federal civil servant healthcare professionals are personally immune from damage suits for acts within the course and scope of their employment pursuant to 10 U.S.C. §1089 (the Gonzalez Act).
- d. **Federal Worker's Compensation Claims:** Claims of personal injury allegedly incurred by the CNRSW FFR's counselors and other employees while providing services at Santee School District locations shall be forwarded to the CNRSW FFR's personnel offices for proper submission to either the Federal Department of Labor Office of Workers Compensation Programs (OWCP) pursuant to the Federal Employee Compensation Act (FECA) [see 5 U.S.C. § 8101 & 20 CFR Part 10] or, for the CNRSW FFR's contractor personnel, to appropriate state Workers Compensation offices.
- e. **Federal Investigative Expenses and Cooperation:** The CNRSW FFR shall bear its own expenses regarding the investigation of and defense against claims arising from or related to its performance of this MOU. The CNRSW FFR agrees to fully cooperate with any Santee School District investigation(s) regarding any third party claim of injury or about the quality of professional services provided by CNRSW FFR's employees and contractors through:
 - i. Adherence to this MOU;
 - ii. The provision of federal records pursuant to the Privacy Act of 1974 (PA – 5 U.S.C. §552a) and Freedom of Information Act (FOIA – 5 U.S.C. §552)]
 - iii. Interviews or testimony of federal employees pursuant to this MOU and 32 C.F.R. Part 725; and

iv. Providing, if applicable, federal medical quality assurance and peer review records pursuant to 10 U.S.C. §1102.

f. Nothing in this MOU may be construed to obligate the United States or the Department of the Navy to any current or future expenditure of money in advance of the availability of appropriations for such purposes from the U.S. Congress.

7. Changes. Changes or amendments may be made to this MOU by mutual written consent of both parties, and will be recorded and published as addenda to this agreement.

8. Termination and Expiration. This MOU may be terminated by mutual consent of both parties. Either party may terminate this agreement upon 30 days' prior written notification to the other party. This agreement will remain in effect until June 30, 2026 and will be reviewed triennially.

9. Effective Date. This MOU will become effective on the date of the last signature.

NICK MALLARI Date
Comptroller, NRSW

Tim Larson Date
Assistant Superintendent
Santee School District

Joe Stuyvesant Date
NRSW Executive Director
Navy Region Southwest

APPROVED AS TO FORM AND LEGALITY	Approved in a public meeting of the Board of Education of the Santee School District
Signature:	Signature: Dustin Burns
Title of School Personnel:	Title of Board Member: Clerk
Date of Signature:	Date of Signature: July 17, 2018

Consent Item D.4.6. Approval of Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program

Prepared by Tim Larson
July 17, 2018

BACKGROUND:

The District participates in the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) program to support mental health services for Medi-Cal eligible students. Rady Children’s Hospital and Health Center (RCHHC) is a community organization certified to provide EPSDT-funded mental health services. RCHHC professionals have provided these services to students since the program’s inception. Staff from RCHHC serve Hill Creek, Pepper Drive, PRIDE Academy, and Rio Seco Schools.

The agreement shall be effective from July 1, 2018 through June 30, 2019 and may be terminated upon mutual agreement of the parties or upon thirty days’ prior written notice.

RECOMMENDATION:

It is recommended that the Board of Education approve this MOU with Rady Children’s Hospital and Health Center for the EPSDT program for the 2018-2019 school year.

FISCAL IMPACT:

There is no cost to the school District. RCHHC receives reimbursement for services provided directly from the State Department of Health for Medi-Cal eligible children.

STUDENT ACHIEVEMENT IMPACT:

Students who need and receive mental health support services are more likely to succeed academically in school.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.6.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into and executed as of **July 1, 2018**, by and between **Rady Children's Hospital – San Diego, Children's Outpatient Psychiatry** ("Provider"); and **Santee School District** ("District"), with respect to the following matters:

- A. The parties to this MOU desire to provide mental health services, including individual, collateral, family and group psychotherapy services, medication support, case management, and rehabilitative services under the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) Funded Mental Health Services to Medi-Cal eligible children/youth and under the Mental Health Services Act (MHSA) to eligible Seriously Emotionally Disturbed (SED) children/youth as per MHSA target population criteria.
- B. The parties desire to enter into this MOU to set forth their respective responsibilities with respect to the delivery of EPSDT and MHSA services.

This agreement shall be effective from **July 1, 2018** through **June 30, 2019**.

NOW, THEREFORE, the parties agree as follows:

1. Program Description. The EPSDT and MHSA Services shall be provided in accordance with the following:
 - a) PROVIDER shall deliver services to children/youth who meet the eligibility criteria pursuant to Federal and State law governing EPSDT and MHSA Mental Health Funded Services and the Provider's Contract with County for the provision of EPSDT and MHSA Funded services.
 - b) EPSDT and MHSA Funded Services may include individual, collateral, family and group psychotherapy services, medication support, case management, and rehabilitative services, as authorized by Federal and State law and specified by the Contract County holds with the Provider.
2. Termination. This MOU may be terminated at any time upon the mutual agreement of the parties or upon thirty (30) days prior written notice from any party. Those authorized to receive notice for the parties are the signatories of this MOU.
3. District Responsibilities. The District's responsibilities shall include the following:
 - a) Designation of consistent location within each school or other mutually agreed upon locations to be used for EPSDT and MHSA Services.
 - b) Dates and times to be agreed upon by the parties including year-round service location when school is not in session.
 - c) Promotion of EPSDT and MHSA Funded services in the District schools and community.
 - d) Assist in identification and referral of eligible students to Provider for EPSDT and MHSA funded services.
 - e) Designation of staff to act as a liaison with County Liaison and Provider to assist in the implementation of EPSDT and MHSA Funded services.
 - f) Notification to County Liaison upon any change in district designated contact.
 - g) Facilitation and participation in cross-system training.
 - h) Facilitation of family member's access to family treatment on campus when indicated.
 - i) Notify the County when issues arise between the District and the Provider that cannot be resolved.
4. Provider Responsibilities. Provider's responsibilities shall include the following:
 - a) Provider shall provide EPSDT and MHSA funded services to eligible children/youth referred by the District by employing qualified staff, per state and federal regulations governing such, and as set forth in Provider's Contract with County.

- b) Submission of quarterly reports to the District specifying the number of students referred for services, the number of students served, and such additional information as agreed upon by the parties.
 - c) Designation of staff to keep in close communication with and meet with school site referral teams (SST) to facilitate appropriate referrals to provider and open communication between provider and school site staff.
 - d) Provider will conduct thorough initial background checks, along with yearly update background checks, searching the County Criminal and National Sexual offender data bases per hospital policy, for each staff member providing services on any of District's schools or agreed upon locations.
 - e) Designation of staff to act as a liaison with District and County to assist in the implementation of EPSDT and MHSA Funded services.
 - f) Provider shall notify the County when issues arise between the Provider and the District.
5. Confidentiality. The parties agree that all information and records obtained in the course of providing services pursuant to this agreement shall be subject to confidentiality and disclosure provisions of applicable Federal and State statutes and regulations including but not limited to California Welfare and Institutions Code Section 5328.
6. Indemnification. Provider agrees to defend, indemnify, and save free and harmless the District, its officers, agents, and employees against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from, or alleged to have arisen from provider's performance or lack thereof under this agreement.

District agrees to defend, indemnify, and save free and harmless the Provider, its officers, agents and employees, against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from or alleged to have arisen from District's performance or lack thereof, under this agreement.

The parties entering into this MOU furthermore agree that the District shall not assume any financial liability for any of the services rendered by Provider under terms of this agreement regardless of whether or not those services are reimbursed by County.

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first set forth above.

PROVIDER: **Rady Children's Hospital-San Diego**

Name: **Margareta E. Norton**

Date: 6/12/18

Signature: 

Title: **Executive Vice President & Chief Administrative Officer**

DISTRICT: Santee School District _____

Name: _____ Date: _____

Signature: _____

Title: _____

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1.
Prepared by Dr. Kristin Baranski
July 17, 2018

Appointment of Vice Principal

BACKGROUND:

This evening, administration recommends one candidate for the role of vice principal in Santee School District effective August 1, 2018. The vacancy was created based on a promotion.

After a thorough search of high-quality vice principal candidates, the following candidate is recommended for appointment:

- Melynda Pezone, current music instructor in a neighboring school district

Upon Board approval of the vice principal candidate, administration will announce the 2018-19 vice principal placements at a future date.

RECOMMENDATION:

Administration recommends the Board of Education appoint Melynda Pezone as vice principal in Santee School District effective August 1, 2018.

FISCAL IMPACT:

The vice principal appointee will be provided with a salary and benefits package commensurate to the District's posted salary schedule and his/her experience level.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
July 17, 2018

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period May 1 through May 31, 2018 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$14,206,355; cash receipts of \$5,392,197; and disbursements of \$5,440,016 are reflected for the period of May 1, through May 31, 2018 resulting in an ending cash balance of \$14,158,536 as of May 31, 2018.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Monthly Financial Report - May

1

CASH REPORT FOR MAY

	Actual	Projected*	Difference
Beginning Cash Balance as of May 1, 2018	\$14,206,355	\$14,206,355	\$ -
INCOME			
A. Local Control Funding Formula			
State Aid	2,771,015	2,771,015	\$ -
Property Taxes	1,735,013	1,735,013	\$ -
B. Federal Income			
Federal Funding	12,790	12,790	\$ -
C. State Income			
Categorical Funding			
Unrestricted State Funding	320,709	320,709	\$ -
Lottery			\$ -
D. Local Income			
Other Local Income	149,920	149,920	\$ -
Spec Ed	263,575	263,575	\$ -
Interest	165	165	\$ -
E. Due to/Due from other funds	139,010.00	139,010.00	\$ -
F. Debt Proceeds	-	-	\$ -
TOTAL INCOME	\$5,392,197	\$5,392,197	\$ -
Beginning Balance Plus Income	\$19,598,552	\$19,598,552	\$ -
DISBURSEMENTS			
G. Commercial Warrants	\$ 528,496	\$ 528,496	\$ -
H. Salary and Benefits	4,852,798	4,852,798	\$ -
I. Other Outgo	58,722	58,722	\$ -
J. Interfund Transfers Out	-	-	\$ -
K. Debt Service	-	-	\$ -
TOTAL DISBURSEMENTS	\$5,440,016	\$5,440,016	\$ -
Ending Cash Balance as of May 31, 2018	\$14,158,536	\$14,158,536	\$ -

* Based on Cash Flow Projection at Estimated Actuals- June 2018

**Budget Revisions
Through May 31, 2018
2017-18 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	14,325,699	390,515	14,716,214
Estimated Income	47,998,659	18,733,544	66,732,203
Estimated Expenditures	47,667,361	18,791,743	66,459,104
Change in Fund Balance	331,298	(58,199)	273,099
Projected Ending Fund Balance	14,656,997	332,316	14,989,313
Less: Restricted Program Carryovers	-	332,316	332,316
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	71,132	-	71,132
Less: Assigned Vacation Carryover	238,200	-	238,200
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,993,773	-	1,993,773
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	11,958,023	-	11,958,023
Fund 17 Projected End of Year Balance	2,970,684	-	2,970,684
Projected Reserves	16,922,480	-	16,922,480
	<u>May</u>	<u>April</u>	
Projected Reserve % 2017-18¹	25.46%	24.47%	
Projected Reserve % 2018-19²	20.40%	18.76%	
Projected Reserve % 2019-20²	18.44%	16.00%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 2017-18 Estimated Actuals- June 2018²

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.

Second Reading: Revised Board Policy and Administrative Regulation 5141.31, Immunizations

Prepared by Dr. Stephanie Pierce
July 17, 2018

BACKGROUND:

Attached are revised BP 5041.31 and AR 5041.31, Immunizations, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 5041.31 and revised Administrative Regulation 5041.31, Immunizations, for a second reading. Administration recommends approval of BP and AR 5041, Immunizations.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy and administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

Student well-being is an essential component of student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

IMMUNIZATIONS

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board ~~desires to~~ shall cooperate with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases.

Each students enrolling for the first time in entering a district elementary school, preschool, or child care and development program, or enrolling in or advancing to grade 7 transferring between school campuses, shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required ~~which shows at least the month and year of each~~ immunizations in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law.

Each transfer student shall be requested to present his/her immunization record, if possible, ~~certifying that he/she has received all required immunizations currently due before he/she is admitted to~~ upon registration at a district school.

The Superintendent or designee may arrange for an authorized health care provider qualified medical personnel to administer immunizations at school to any student whose parent/guardian has consented in writing. At the beginning of the school year, parents/guardians shall be notified of their right to provide consent for the administration of an immunization to their child at school.

*Legal Reference:*EDUCATION CODE44871 Qualifications of supervisor of health46010 Total days of attendance48216 Immunization48853.5 Immediate enrollment of foster yourh48980 Required notification of rights49403 Cooperation in control of communicable disease and immunizations49426 Duties of school nurses51745-51749.6 Independent studyHEALTH AND SAFETY CODE120325-120380 Immunization against communicable disease especially:120335 Immunization requirement for admission120395 Information about meningococcal disease, including recommendation for vaccination120440 Disclosure of immunization informationCODE OF REGULATIONS, TITLE 5430 Student recordsCODE OF REGULATIONS, TITLE 176000-6075 School attendance immunization requirementsUNITED STATES CODE, TITLE 201232g Family Educational Rights and Privacy ActUNITED STATES CODE, TITLE 4211432 Immediate enrollment of homeless childrenCODE OF FEDERAL REGULATIONS, TITLE 3499.1-99.67 Family Educational Rights and Privacy

Management Resources:

DEPARTMENT OF HEALTH SERVICES

Commonly Asked Questions About the New School Immunization Requirements, March 1999

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

California Immunization Handbook for Child Care Programs and Schools, August 2015

Guide to Immunizations Required for Child Care

Guide to Immunizations Required for School Entry

Parents' Guide to Immunizations Required for Child Care

Parents' Guide to Immunizations Required for School Entry

EDUCATION AUDIT APPEALS PANEL PUBLICATIONS

Guide for Annual Audits of Local Education Agencies and State Compliance Reporting, July 2015

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Family Educational Rights and Privacy Act (FERPA) and H1N1, October 2009

WEB SITES

*CDE*California Department of Education: <http://www.cde.ca.gov>

California Department of Health Services: <http://www.dhs.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Policy
adopted: August 17, 2010

SANTEE SCHOOL DISTRICT
Santee, California

IMMUNIZATIONS**Required Immunizations**

The Superintendent or designee shall provide parents/guardians, upon school registration, a written notice summarizing the state's immunization requirements.

The Superintendent or designee shall not unconditionally admit any student to a district school, preschool, or child care and development program for the first time nor admit or advance any student to grade 7 unless that student has been presented documentation of fully immunization-immunied. The student shall present documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases:

~~At the beginning of the school year, the Superintendent or designee shall notify parents/guardians of the rights of students and parents/guardians relating to immunizations under Education Code 49403.~~

Immunizations for Grades K-8

~~Students entering the district in grades kindergarten through 8 shall have received the following immunizations:~~

1. Measles, mumps and rubella (MMR) vaccine
 - a. ~~Students entering at the kindergarten level shall have received two doses on or after the first birthday, except one dose may be a measles-only vaccine.~~
 - b. ~~Mumps vaccine shall not be required for students age seven or older.~~
 - e. ~~Students entering or advancing to seventh grade shall be required to have a second dose of measles-containing vaccine if they have not previously obtained a second dose.~~
2. Diphtheria, tetanus and pertussis (whooping cough) vaccine (DTP, ~~or~~ DTaP or Tdap)
 - a. ~~Five doses shall be required for students ages four through six. However, four doses shall meet the requirement if at least one dose was given on or after the fourth birthday.~~
 - b. ~~Four doses shall be required for students age seven or older. However, three doses shall meet the requirement if at least one dose was given on or after the second birthday.~~
 - e. ~~Pertussis immunization shall not be required for students age seven or older.~~
 - d. ~~A tetanus and diphtheria (Td) shot is recommended but not required for seventh grade students who have not had a booster within the past five years.~~

IMMUNIZATIONS (continued)3. Poliomyelitis (polio) ~~vaccine~~

~~Four doses shall be required at any age. However, three doses shall meet the requirement for ages four through six if at least one dose was given on or after the fourth birthday, and three doses shall meet the requirement for ages seven to seventeen if at least one dose was given on or after the second birthday.~~

4. Hepatitis B ~~vaccine~~

~~a. — Three doses shall be required for entry into kindergarten.~~

~~— Students admitted at the kindergarten level or below before August 1, 1997, shall be exempt from this requirement.~~

~~b. — Students shall not be unconditionally admitted or advanced to seventh grade unless they have been fully immunized against hepatitis B. A student who has previously had three doses of hepatitis B vaccine at any age before seventh grade shall not be required to receive any additional shots.~~

5. Varicella (chickenpox) ~~vaccine~~

~~Any student admitted at the kindergarten level or above before July 1, 2001, shall be exempt from this requirement for school entry.~~

6. Haemophilus influenza type b (Hib meningitis)7. Any other disease designated by the CDPH

However, full immunization against hepatitis B shall not be a condition by which the Superintendent or designee shall admit or advance any student to grade 7.

A student who qualifies for an individualized education program (IEP), unless otherwise exempt, shall be fully immunized in accordance with Health and Safety Code 120335 and this regulation. However, the district shall continue to implement the student's IEP and shall not prohibit the student from accessing any special education and related service required by his/her IEP regardless of whether the student is fully immunized.

The student's immunization record shall be provided by the student's health care provider or from the student's previous school immunization record. The record must show at least the month and year for each dose, except that the day, month, and year must be shown for the MMR doses given during the month of the first birthday and for the Tdap dose given during the month of the seventh birthday.

IMMUNIZATIONS (continued)

~~Students who skipped kindergarten shall meet immunization requirements for hepatitis B and a second measles dose prior to entering first grade.~~

~~Students transferring into the district at a grade other than kindergarten or seventh grade shall be exempt from the requirement for a second measles dose or hepatitis B immunization.~~

Immunizations Below Kindergarten Level

~~Children younger than age four years, six months shall have received haemophilus influenza type b (Hib meningitis) vaccine.~~

~~Other immunization requirements for children below kindergarten level depend on the child's age as specified in 17 CCR 6020.~~

Exemptions

~~Exemption from one or more immunization requirements is allowed when shall be granted under any of the following circumstances:~~

- ~~1. The student's parent/guardian states in writing that immunization is contrary to his/her beliefs.~~
12. The student's parent/guardian provides files with the district a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances of the student relating to the child are such, that immunization is not considered unsafe, or is permanently not indicated. The statement shall indicate the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization.
2. The student's parent/guardian files with the district, before January 1, 2016, a letter or written affidavit stating that an immunization is contrary to his/her personal beliefs, in which case the student shall be exempted from the immunization until he/she enrolls in the next applicable grade span requiring immunization (birth to preschool, grades K-6, grades 7-12).

When a student transfers to a different school within the district or transfers into the district from another school district in California, his/her personal beliefs exemption filed before January 1, 2016, shall remain in effect until the next applicable grade span. A student transferring from a school outside the district shall present a copy of the personal beliefs exemption upon enrollment. When a student transfers into the district from outside California and presents a personal beliefs exemption issued by another state or country prior to January 1, 2016, the Superintendent or designee may consult with legal counsel regarding the applicable

IMMUNIZATIONS (continued)

3. The student is enrolled in an independent study program pursuant to Education Code 51745-51749.6 and does not receive classroom-based instruction.

~~However, if there is good cause to believe that the student has been exposed to one of the communicable diseases listed above, the student may be temporarily excluded from school until the local health officer is satisfied that the student is no longer at risk of developing the disease.~~

Exclusions Due to Lack of Immunizations

~~Any student without the required evidence of immunization may be excluded from school until the immunization is obtained or until the student presents a letter or affidavit of exemption from his/her parent/guardian or physician.~~

~~Before a student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she has 10 school days in which to supply evidence of proper immunization or an appropriate letter of exemption. This notice shall refer the parent/guardian to the child's usual source of medical care.~~

~~If no usual source of medical care exists, the parent/guardian shall be referred to the county health department.~~

~~The Superintendent or designee shall exclude from further attendance any student who fails to obtain the required immunization within 10 school days following receipt of the parent/guardian notice specified above, unless the student is exempt from immunization for medical reasons or personal beliefs. The student shall remain excluded from school until he/she has received another dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor or principal.~~

Conditional Enrollment

The Superintendent or designee may conditionally admit a student with documentation from a physician an authorized health care provider that:

1. He/she The student has not received some but not all the immunizations required immunizations for his/her age group, but has commenced receiving does of all required vaccines and is not due for any vaccine other doses at the time of admission.
2. He/she The student has a temporary exemption from immunization for medical reasons pursuant to item #1 in the section "Exemptions" above.

The Superintendent or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses ~~when they become due~~ as specified in 17 CCR 6035.

IMMUNIZATIONS (continued)

In addition, a transfer student may be conditionally admitted for up to 30 school days while his/her immunization records are being transferred from the previous school. If such documentation is not presented within 30 days, the student shall be excluded from school until the required immunizations have been administered.

The Superintendent or designee shall review the immunization record of each student admitted conditionally every 30 days until that student has received all the required immunizations. If the student does not receive the required immunizations within the specified time limits, he/she shall be excluded from further attendance until the immunizations are received.

The Superintendent or designee shall immediately enroll homeless students, foster youth, and students of military families even if their immunization records are missing or unavailable at the time of enrollment. School or district staff shall work with the student's prior school to obtain the student's immunization records or shall ensure that he/she is properly immunized.

Exclusions Due to Lack of Immunizations

Any student without the required evidence of immunization may be excluded from school until the immunization is obtained or an exemption is granted in accordance with the section "Exemptions" above.

Before an already admitted student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she has 10 school days to supply evidence of proper immunization or an appropriate exemption. This notice shall refer the parent/guardian to the student's usual source of medical care or, if the student has no usual source of medical care, then to the county health department or school immunization program, if any.

The Superintendent or designee shall exclude from further attendance any already admitted student who fails to obtain the required immunization within 10 school days following the parent/guardian's receipt of the notice specified above. The student shall remain excluded from school until he/she provides written evidence that he/she has received a dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor or principal.

Exclusion Due to Exposure to Disease

If the district has good cause to believe that a student has been exposed to a disease listed in the section "Required Immunizations" above and his/her documentation of immunization does not show proof of immunization against that disease, that student may be temporarily excluded from the school until the local health officer informs the district in writing that he/she is satisfied that the student is no longer at risk of developing or transmitting the disease.

IMMUNIZATIONS (continued)

Records

The Superintendent or designee shall record each new entrant's immunizations in the California School Immunization Record and retain it as part of the student's mandatory permanent student record. District staff shall maintain the confidentiality of immunization records and may disclose such information to state and local health departments only in accordance with law.

The district shall also retain in the mandatory student record any physician or health officer statement, personal beliefs letter or affidavit, reason for conditional enrollment, or any other documentation related to the student's immunization record or exemptions.

Audits

If an audit reveals deficiencies in the district's reporting procedures, the Superintendent or designee shall present the Board with a plan to remedy such deficiencies.

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Legal Counsel - Anticipated Litigation** (Gov't. Code § 54956.9)
- One Case

2. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT

Agenda Items G, H, I, and J.